

**Select Board Meeting
June 1, 2026, 7:00 PM
Sanford Hall, Town Hall
155 Village Street**

Present: Todd Alessandri, Chair; Dennis Crowley, Vice Chair; Maryjane White, Clerk; Frank Rossi, Member; Glenn Trindade, Member.

Staff Present: Michael Boynton, Town Manager; Allison Potter, Assistant Town Manager; Pete Pelletier; DPW Director; Nolan Lynch, DPW Deputy Director; Carol Pratt, Finance Director; Sandy Johnston, Communications Director; Bill Kingsbury, Chief of Police

At 7:01 PM, Mr. Alessandri called the meeting to order and led the pledge of allegiance.

Reorganization of the Board

Mr. Alessandri says it is his pleasure to have served as chair.

**Mr. Trindade moved to make Dennis Crowley Chair. Seconded Mr. Alessandri. VOTE 5-0-0.
Mr. Rossi moved to make Marjane White Vice Chair. Seconded by Mr. Trindade. VOTE 5-0-0.
Mr. Alessandri moved to make Frank Rossi Clerk. Seconded by Ms. White. VOTE 5-0-0.**

Mr. Crowley commends Mr. Alessandri's work as Chair of the Select Board, adding it is not an easy job.

Introduction – Finance Director Brittany Iacaponi

Mr. Boynton introduces the new Finance Director as of July 13, 2026, Brittany Iacaponi. Ms. Iacaponi says she is looking forward to meeting everyone and their departments, and absorbing all the knowledge Ms. Pratt has. Previously, she was a municipal auditor for KPMG, she then worked for Fall River as the municipal auditor, in Ashland she was the Finance Director for over a decade, and in Hingham she was Finance Director and Assistant Town Manager. The Board welcomes, and they thank Ms. Pratt for all the work she has done for the Town.

Recognition of MHS Students for the Innovation in Action Showcase PLTW Awards

Bridget Tonelli and Macy Healy introduced their winning PLTW Capstone Project, adding that one member could not be here, Bella Webb. As seniors they take the PLTW capstone class which offers a yearlong project. Their goal is to make a product that is new and can make life easier, they chose communication within society. They investigated the deaf community, which led them to create "Tone In", a text to speech app, that can dictate the tone and emotion which is usually lost with the regular ASL language. They realized it can help not only the deaf community but help a lot more people in everyday life.

Jaswanth Bandaru and Tanish Asu, both Freshmen taking intro to engineering and design. Human center design project, specific client with specific problem, the client was Mr. Jasinski, they build robots controlled with game controllers. The controllers were getting lost or damaged and wanted them to make a place where they are safely kept, chargeable, and simple to use. The Board commends their hard work and comments that their Project of Distinction is well deserved.

Public Comment

There was no public comment

Public Hearing: Fiscal Year 2027 Water and Sewer Rates

The Board Reviewed the memo from Pete Pelletier and the Water & Sewer Rate Study Data

Mr. Rossi moved that the Board open the public hearing. Seconded by Mr. Trindade. VOTE 5-0-0

Mr. Pelletier states they are proposing a 0% increase in Water rates and 2% increase in Sewer rates. They are hoping to have a 0% increase in the water rates next fiscal year as well, but this depends on future projects, they are already accounting for the PFAS treatment infrastructure costs and repairing water mains. Mr. Trindade comments that they need to decrease the amount of PFAS, dealing with the water mains will help as they are the weakest part of the current infrastructure, he is overall in favor of the 0% increase in the water rate. Mr. Pelletier adds they will have enough money for PFAS treatment, and they are about 5 months away from completing the design of the PFAS treatment infrastructure. They will be able to complete this process before the EPA deadline for PFAS removal. Mr. Trindade asks if every other town has the same EPA deadline, and if they foresee any supply chain issues, Mr. Pelletier said this can be an issue, but they are looking into buying materials ahead of time to combat this. Mr. Trindade wanted to note that they will not have to disrupt the new treatment plant to install this PFAS treatment equipment, the building was built with removable walls and ceiling to prepare for this infrastructure. Mr. Alessandri voiced his support for the proposed 0% water rate and inquired about the target for retained earnings when measured as a percentage of the operating budget. Mr. Pelletier responded that best practices dictate aiming for a 20% reserve level, noting that the town's current financial position aligns well with this target. Mr. Crowley said he sat with Ms. Pratt and looked at the expenses to date on the water rate, the projection is that roughly \$326,000 will fall to reserves, based on the revenue and expenses coming in. Mr. Rossi asks about the projected retained earnings of \$2.7 million and asks that if they are planning to be in a deficit in FY29, FY30 and FY31, will they plan to use retained earnings to balance this out. Mr. Pelletier responded yes but they want to be prepared in case of any emergencies that can occur. They will have to refurbish equipment in the water treatment plant in upcoming years, adding PFAS treatment with OM costs is roughly \$200,000 and will most likely be a yearly cost. Mr. Rossi asks how much linear feet are they replacing for the replacement of the Lovering Street tank, Mr. Pelletier said around 5,000 feet including the tank around Delmar Road and Pricilla Road. Mr. Crowley states in 2028, there will be \$300,000 in bond premium which is a lot put aside to help pay this bond premium, this will be great to flow more money down to the reserves. He suggests putting \$1.5 million or \$2 million down on the bond with the money that has been put aside from developers. Mr. Boynton states that anytime they are at 0% is good, but it can become challenging when this number skyrockets after years of being at minimally increasing percentages. He adds that it is the biggest responsibility to provide safe drinking water and its important to have a 0% rate increase, but they will have to increase it in the future to not go into a deficit. He adds that they are looking into the figures for the potential new municipal complex but the enterprise fund at will have a position at the new facility and they need to start looking at it so they can better off set taxpayer costs. Mr. Crowley agrees, they need to keep the reserves in a good place where they balance the cost of revenue and the increase to the residents.

Mr. Pelletier states the sewer projection is to enact a 2% increase, they are starting to get into a deficit. they have been investing a lot more time and energy to figure out I&I issues in Town. When in drought it challenges the repairs for the I&I infrastructure, the water table is not high enough and makes it challenging to see where the leaks can be. Mr. Rossi asks if the Charles River assessment increase is steady year after year and if it is a similar percent every time. Mr. Boynton responded yes, but it can change if they are successful in procuring new capacity and pick up additional share of land. Mr. Rossi

asked about the debt services, Mr. Pelletier said that the debt service is \$192,499. Ms. White asks if the I&I will be a problem every year, Mr. Lynch responded yes, Mr. Pelletier said they will always be chasing it and it is hard to eradicate. Mr. Alessandri asks about retained earnings, he estimated 60% for next few years, Mr. Pelletier agreed with this estimate.

Mr. Crowley states they are allowed to pump 1 million gallons of water a day; they are currently pumping an average of 750,000 gallons of water a day. Residents ask why the Town enacted water restrictions, he wanted to make it clear it is restricted by the State, there is water in the Towns' capacity but the state forces the ban.

NOTE: Ask for public comments

There were none

Mr. Rossi moved that the Board close the public hearing. Seconded by Mr. Trindade. VOTE 5-0-0.

Mr. Rossi moved that the Board establish the FY27 water rate with a 0% increase over the FY26 level and increase the FY27 sewer rate by 2% over the FY26 level, as discussed. Seconded by Mr. Trindade. VOTE 5-0-0

Grant Expenditure Authorization: SAFE & Senior SAFE Grant (\$4342.45 & \$1,985.12)

The Board reviewed the letter from Governor Healey and the Contract from the Dept. of Fire Safety

Lt. Chris Stygles from the Medway Fire Department states they were fortunate to receive grant for fire safety education. Mr. Crowley asked how many grants they asked for. Lt. Stygles said they always apply for these two, and the State will take into account the amount of students and seniors in Medway. He is hoping to come back to the Board for another grant to cover the school year for more safety education. This grant will purchase items for fire safety week that goes on in the fall. For seniors, they want to use the money to help purchase items for home addresses like labeling mailboxes so the fire department will have an easier time locating any calls.

Mr. Trindade moved that the Select Board vote to authorize the expenditure of the SAFE & Senior SAFE Grant in the amounts of \$4,342.45 & \$1,985.12, as presented. Seconded by Ms. White. VOTE 5-0-0.

Approval: Enterprise Fund Indirect Cost Allocations for FY27

The Board reviewed the Indirect Cost Allocation by Enterprise Fund provided by Finance Director, Carol Pratt

Mr. Crowley asked the Board if they could move this item to another meeting to discuss the allocations with Ms. Pratt. He specifically wanted to know which employees get allocated into the enterprise accounts, Ms. Pratt informed him that she is not allowed to disclose which employees these are because it is linked to their health insurance. Mr. Crowley wants to compare an employee's salary and benefits to which enterprise fund it gets taken out of, he gives an example of a DPW worker receiving his money from the solid waste fund but never working in that department. Ms. Pratt mentions that in the yearly budget, they have the breakdown of the employee and how they receive funds from which account. Mr. Alessandri explains that even if an employee is getting paid from a different enterprise account than where they work, they are still getting their salary from a different salary account in Town. Mr. Crowley mentions that not all taxpayers pay into the enterprise account, and he would feel more comfortable knowing where the allocation is coming from. Ms. White clarifies that Mr. Crowley is worried that there are enterprise accounts that are being impacted where they should not be.

Mr. Trindade moved that the Select Board vote to approve the Enterprise Fund Indirect Cost Allocations for Fiscal year 2027, as presented. Seconded by Mr. Alessandri. VOTE 4-0-1 Mr. Crowley.

Reports:

The Board reviewed the IDEA Committee recommendations

a. IDEA Committee Annual Presentation

The Inclusion, Diversity, Equity, and Accessibility (IDEA) Committee—represented by Chair Dawn Budde, Vice-Chair Zoe Rheault, Lindsey Colelli, Tatevik Holmgren, and High School Liaison Kai Connelly—presented an update on their ongoing work advocating for Medway's underrepresented communities. Ms. Budde thanked the Select Board for supporting the Pride Flag raising and emphasized the Committee's role in conveying resident needs to Town officials. Ms. Rheault reviewed progress on past recommendations, noting that the Committee utilizes surveys to track community needs. Based on this data, they developed a new Event Planning Guide to help local organizers make town events more accessible and inclusive. Ms. Budde noted the guide will evolve based on future feedback, and she thanked municipal staff for their openness to DEI self-assessments and cultural events. They hope to create a “Welcome to Medway” document to explain Town Government and resources in the community. For this upcoming year, they hope to work with the Town to release the guide to the public. Ms. Budde adds that their guide is meant to evolve and they hope it can be something that they can change, if need be when residents would like to see more inclusion or any feedback they receive. She also thanks the municipal staff for the outreach and allowing the hosting of cultural community events and the openness for self-assessment with DEI and for general support when needed. Ms. Rheault asks for continued support with engagement, they want other boards and committees to come to the IDEA committee before making high-staking decisions for the community. Mr. Trindade thought the planning guide is a great idea, everyone who plans an event in Town should refer to the guide. Ms. Budde adds that it is not a checklist but is meant to be a way to advise those who host events to look at more ways to include more individuals in the community. The Board thanks the Committee for their hard work and dedication to Medway and incorporating ways for the Town to become more inclusive. Ms. White asks if any residents come to their meetings to inform the committee of their ideas, Ms. Rheault states that they mostly get emails of suggestions instead of in person comments. Mr. Rossi inquiries about legal counsel reviewing it before it is on the town website, overall, he thinks it is a good idea. Mr. Boynton said they could probably send it to legal counsel for review. Mr. Crowley asks what the top issues are that come to the committee, Ms. Budde said that the most common comments are interested in what they do, sometimes residents ask questions to clarify what the committee is for. Ms. Rheault says most feedback has been about discrimination for race and the LGBTQ+ community, they also get a lot of comments about senior accessibility. Ms. Colelli comments about neurodiversity, a lot of events can be overstimulating, some including school events held. They reached out to the special education department and asked parents to give examples of more ways for inclusion. Ms. Holmgren adds that all children who go to school should feel like they can attend all events, and the schools should cater to everyone so that students can be involved. Mr. Crowley asks if they can share the survey, he would like to see some of the comments to get a sense of what some of the issues might be.

b. Update from Municipal Complex Building Committee

This agenda item was moved to the next meeting date.

Contract Approval:

The Board reviewed the Contracts from Grill Plumbing, Trademark Plumbing & Heating, & Burroughs Plumbing, Heating & A/C

Mr. Alessandri left at 8:53 p.m.

a. Grillo Plumbing for HVAC Services

Mr. Rossi asks if they have used Grillo before and if this contract is within the budget. Mr. Pelletier responded yes.

Mr. Trindade moved that the Select Board vote to approve the contract with Grillo Plumbing for HVAC Services, in an amount not to exceed \$100,000, and authorize the Chair to execute it. Seconded by Ms. White. VOTE 4-0-0.

Mr. Alessandri returned at 8:55p.m.

b. Trademark Plumbing & Heating for Plumbing Services

Mr. Trindade moved that the Select Board vote to approve the contract with Trademark Plumbing & Heating for Plumbing Services, in an amount not to exceed \$30,000, and authorize the Chair to execute it. Seconded by Ms. White. VOTE 5-0-0.

c. Burroughs Plumbing, Heating & A/C for Plumbing Services

Mr. Trindade moved that the Select Board vote to approve the contract with Burroughs Plumbing for Heating & A/C for Plumbing Services, in an amount not to exceed \$30,000, and authorize the Chair to execute it. Seconded by Ms. White. VOTE 5-0-0.

Authorization/Vote: Shady Oaks Farm Purchase Update and Acceptance of Deed

The Board reviewed the memo from Nolan Lynch for demo and clean up numbers, the Quitclaim Deed and the Acceptance of Deed

Mr. Boynton informs the Board that they are closing the Shady Oaks Property Deed on Wednesday June 10th.

Mr. Rossi moved, pursuant to the vote taken under Article 1 of the May 11, 2026 Annual Town Meeting to purchase the properties located at 25, 33, 34, and 38 Winthrop Street for consideration of \$4,850,000, for the purposes authorized under the Community Preservation Act, G.L. c. 44B, and to execute, and to authorize the Chair and/or Town Manager to execute on behalf of the Select Board, any and all acceptances, settlement statements and other closing documents necessary or appropriate to effectuate said acquisition. Seconded by Mr. Trindade. VOTE 5-0-0.

Mr. Crowley asked if they will be any staking of the boundary lines on the property, if they are not staking how would the public know what Town owned land is compared to private land. Mr. Lynch said they staked the line between 30 Winthrop Street which abuts 34 & 38 Winthrop Street. Mr. Crowley Comments that he recently viewed the property and has only seen one stake to distinguish where the property lines are. Mr. Trindade agrees with Mr. Crowley, there is a risk if residents walk onto private property and suggests that they should have clearly marked boundaries on the property. Mr. Crowley asks Mr. Pelletier how expensive he think the staking will be, Mr. Pelletier responded it will be around \$100,00, due to the size of the property. Mr. Trindade asks if Mr. Pelletier and Mr. Lynch can get an exact quote of how much the staking will cost. Mr. Crowley asks about the abatement demolition costing \$30,000, he asked if this is an estimate. Mr. Lynch responded yes. Mr. Crowley asked if the letter can be reworded, to make it clearer in the contract that all debris will be cleaned up on the property. Mr. Alessandri asks about the timeline of the cleaning after closing, Mr. Boynton estimated that this process

will take around 12 months, due to the time the abatements and estimates are completed, they will be in the Fall, and they will not be cleaning up the land in the winter. He adds that there are no immediate plans for the property, what they have planned is the cleanup. Mr. Crowley asks the DPW to clean up the overgrowth brush over the fence, and he requests to be present when Framingham Salvage and DPW walk the property line. Mr. Alessandri suggests letting the residents know that they are still underway of cleaning up and they should not be on the property until it is done.

Discussion/Vote: Fiscal Year 2027 Select Board Meeting Schedule

The Board reviewed the Proposed FY27 Meeting Schedule

Mr. Trindade moved that the Select Board vote to approve the Fiscal Year 2027 Meeting Schedule, as presented. Seconded by Ms. White. VOTE 5-0-0

Appointment Considerations

The Board reviewed the list of Incumbents and the attendance records of the Boards and Committees

Mr. Trindade moved that the Select Board reappoint the incumbent Board and Committee members as listed on the meeting agenda. Seconded by Ms. White. VOTE 5-0-0.

Approval of Minutes

The Board Reviewed the Draft Minutes dated May 4, 2026 & May 11, 2026

Mr. Trindade moved the Select Board to approve the May 4, 2026, draft minutes. Seconded by Mr. Alessandri. VOTE 5-0-0.

Mr. Trindade Moved the Select Board to approve the May 11, 2026, draft minutes. Seconded by Ms. White. VOTE 5-0-0.

Action Items from Previous Meeting

The Board Reviewed the Action Items Dated May 18, 2026

No comments

Town Managers Report

There are no associated backup materials

Mr. Boynton starts by stating that there is a Sanford Dam Meeting at 6 P.M. on June 2nd, 2026, it will be in The Middle School Presentation Room. He adds that the Post Office has officially notified the Town that they will be moving their Medway location to 74 Main Street. Mr. Boynton asked the Board for authorization to transfer his remaining 39 hours of personal time from FY26 to FY27.

Mr. Trindade moved that Mr. Boynton carry an additional 39 hours of personal time into FY27. Seconded by Mr. Alessandri. VOTE 5-0-0.

Additionally MASS DOT accepted the DPW Culvert Projects for roughly \$4 million each, and they still have to complete work with the engineers, and he estimates it will take around 2 years to complete.

This time is being reserved for topics that the Chair did not reasonably anticipate would be discussed

There are no associated backup materials

Mr. Rossi asks Mr. Pelletier and Mr. Lynch if the planting around the Milford Street BESS facility is completed, noting that there is still black tarp around the area. Mr. Pelletier commented that the Conservation Commission requires them to have erosion controls for a certain period and that time is not up yet. Mr. Crowley adds that they should have planted the ivy plants and have not done so yet.

Mr. Crowley suggests moving the Select Board Reports section to the beginning of the meeting so that any reports or community activity is announced to the audience that is more attentive.

Select Board Reports

There are no associated backup materials

Mr. Alessandri mentions that it is Medway High Schools graduation on Saturday June 6th, 2026, and commends all the graduates.

Ms. White thanks the church for giving their space for the Memorial Day Commencement that was moved inside due to the rain.

Mr. Rossi mentions the Parks and rec programs offered for the summer, saying there is a flyer that has a QR code that can show all the events and programs residents can sign up for.

Mr. Alessandri comments that the new building and plantings look amazing, Mr. Crowley clarifies that the new Parks and Rec building was funded from the Parks and Rec budget not paid for by the Town.

Mr. Trindade Motion to Adjourn at 9:29pm seconded Ms. White. VOTE 5-0-0.

Respectfully submitted,
Sophie Boucher
Executive Assistant
Town Manager's Office