

**Select Board Meeting
April 21, 2026, 7:00 PM
Sanford Hall, Town Hall
155 Village Street**

Present: Todd Alessandri, Chair; Dennis Crowley, Vice Chair; Maryjane White, Clerk; Frank Rossi, Member; Glenn Trindade, Member.

Staff Present: Michael Boynton, Town Manager; Allison Potter, Assistant Town Manager; Pete Pelletier, DPW Director; Nolan Lynch, DPW Deputy Director; Sandy Johnson, Communications Director

At 7:02 PM, Mr. Alessandri called the meeting to order and led the pledge of allegiance.

Recognition of the Medway High School Boys Indoor Track & Field Team

Mr. Alessandri asks the Medway High School indoor Track and Field Team to come in front of the Board to congratulate them on an excellent winter season. Miles Hoffman, Senior who competes in the 1000 meter, Mile, and 4X4, Dylan Costa, Senior, competes in Shotput, and Davis Campbell, Senior, competes in the High Jump and Hurdles. They had a successful team this year, and competed well in the TVL competition, also breaking a lot of records for the school this season. Mr. Campbell states that all three athletes are current record holders for the school, Mr. Costa said that he broke the record with throwing 49' 8.5" and adds that there is a plaque in the High school gym that has the names and records of those who broke them. Mr. Campbell said he broke the high jump record reaching 6'4", Mr. Hoffman said he has been apart of a lot of record-breaking relay teams, such as the 4X4, 4X8, Distance Medley Relay (DMR), Spring Medley Relay (SMR), and 1000 meter. This year he broke the 1000 meter record twice and he hopes to break another record for the SMR. Mr. Rossi asks if they are going to participate in spring track, and if they like the new track, and where they competed this last season. They responded they are going to participate in the spring season, and the new track is wonderful. Mr. Costa responds they competed at Roxbury Community College. Mr. Rossi wishes them luck with the upcoming spring season. Ms. White says they are all very impressive and should be proud of what they have accomplished so far. Mr. Alessandri congratulates them, he is glad that they did not stop at one record, but they pushed themselves as hard as they can to make those behind them strive for even more. Mr. Crowley asks if the athletes are going to college, Mr. Campbell is undecided but is choosing between UVM and George Washington University, Mr. Costa is going to Western New England for Football and Track, Mr. Hoffman is going to SUNY Plattsburgh for Track. Mr. Crowley asked how they did in the state competition, Mr. Hoffman responded that they did very well, they were second for TVL's and they were tied for 6th/7th place for their division, which is very good given the smaller size of the school. Mr. Trindade asks what their workouts are like since they are in an individual sport. Mr. Campbell responded that this is what he likes about track, depending on how much and how hard you practice, it shows in the way you compete, the more you practice and push yourself to do better while training or practicing the better, you'll do in the sport. Mr. Boynton comments that he has been really impressed with all the student athletes that have come before the Board this past spring. Head Coach Sara Caton for indoor track and field steps in front of the Board; she adds that all three of these athletes were the captains and had a lot of responsibility. The coaches really relied on them; for the leadership award, they were all named as nominees. Mr. Rossi asks how big the overall participation number is, she responds that there were around 50 athletes, Mr. Rossi congratulates her on the season.

Recognition of the Girls co-op Ski Team

Mr. Alessandri asks the Alpine ski team to come up to the Board; they are represented by Assistant Coach Laurie Ladouceur for the Medway Girls co-op team. They earned the team's first state championship. She mentions that this is different from other sports as in there are no divisions, every athlete from every team in the state competes against each other. There was one girl from each Town in the co-op that went onto states, they are Keira Davis of Millis, Elle Heiden of Medway, Margaret Morton of Holliston, and Charlotte Richmond of Norton. Mr. Trindade asked if the competition is all downhill skiing and where the competitions are held, Coach Ladouceur responded yes, they compete in downhill skiing, and they alternate between Wachusett Mountain and Berkshire East. She said that it is similar to track that they compete individually, but the teammates would push each other to do better and would always cheer their other teammates on. It is five weeks of training, so the season is intense, and she is proud of all the team has accomplished this year. Mr. Rossi asked where their home mountain is, Coach Ladouceur replied that it is at Ward Hill in Shrewsbury, they have all their league competitions there, but states are at either Wachusett or Berkshire East. This is the team's second year in a row to win the leagues, and first year they won the state championship.

Public Comments

There were none

Grant Approval: Asset Management System Implementation & Services Project (Compact IT Grant) (\$77,050)

The Board reviewed the Memo from Nolan Lynch and the Tighe & Bond Letter

Mr. Lynch explains that this is a contract with Tighe & Bond, it is a grant opportunity to help with GIS coordination. With this grant money they will be able to scan the Town's roadway & pavement conditions to create a generated list which would be more insightful than previous road and sidewalk plans. They can utilize this information for capital improvements. Mr. Alessandri asks if the funding for these projects comes from this grant with no additional costs to the Town. Mr. Lynch responded that they awarded about 77% of what they asked for, so they scaled down to what was necessary to do, to fit within the grant. Mr. Crowley asks if when this project is done, the company will give a direct list of the roads that need repair most. Mr. Pelletier said they will give an assessment of how the roads look, and they can make the five-year road and sidewalk plan based on this assessment.

Mr. Trindade move that the Select Board approve the Tighe & Bond Asset Management System Implementation & Services proposal using the awarded Community Compact IT Grant and authorize the Town Manager to execute it. Seconded by Ms. White. VOTE 5-0-0.

Contract Approval:

The Board Reviewed the Memos from Pete Pelletier and Nolan Lynch, and associated Contracts

a. Weston & Sampson On-Call Engineering and Technical Consulting Services

Mr. Pelletier said they have been working with Weston & Sampson for a while; they have helped with the landfill and the main water design, This contract is to streamline more work with them. Mr. Alessandri asks if there is a limit price for these services. Mr. Pelletier said they left the amount open ended, but they are willing to cap the amount allotted to \$175,000. Mr. Alessandri asks if they have room for this in the budget. Mr. Pelletier responds he will only can for services they have available money to use. Mr. Boynton points out that this can come from multiple funds such as Sewer, Water or General Funds for DPW. Ms. White asks if they have done this every year, and if they have ever experienced

problems with funds for these contracts and going over budget. Mr. Pelletier answers that they have done contracts like this with Weston & Sampson, Klienfelder Engineering, and Woodard & Curran, and they have not gone over budget, since they must come to the Board for almost every Task Order. Mr. Lynch explained that this contract with Weston & Sampson streamlines the process by having one large contract for multiple Task Orders rather than requiring multiple separate contracts, which Mr. Trindade noted allows the DPW to respond more efficiently. Mr. Crowley proposes capping the contracted services to \$175,000 and requests getting periodic spending updates to ensure the Board remains informed of the remaining budget for this contract. Mr. Pelletier said they can inform the Board of any money spent on this contract. Mr. Rossi asks if prior services have had a similar price of \$175,000. Mr. Pelletier states that depending on the contract it can be anywhere from \$50,000 to \$250,000 depending on the needs and services. Mr. Boynton comments that he has no issue of capping this contract at \$175,000. He adds that if it is a large project, they will come to the Board for approval, and the money will come off the \$175,000 allotted. If there is a small project that is not a large sum from the total amount, they can go ahead and complete the project without having to schedule a special meeting to get Select Board approval. Mr. Rossi responds that he wants the department to be able to react to a situation that needs to be addressed right away. Mr. Pelletier states that he and Mr. Lynch are good at assessing problems before they happen, they would rather be proactive than reactive. Mr. Lynch adds that putting a cap on the contract does not change their operations of power, they still plan to come before the Board for large projects and Task Orders.

Mr. Trindade moved that the Select Board vote to approve the Weston & Sampson ON-Call Engineering and Technical Consulting Services contract, in an amount not to exceed \$175,000 and authorize the Chair to execute it. Seconded by Ms. White. VOTE 5-0-0.

b. TO #1 - Sunset Drive Area Water Main Replacement Design Services (\$58,000)

Mr. Pelletier states that the streets surrounding the Lovering Street tank are in bad condition, and they need to restore the water tank before they plan to repave the roads. Their goal is to get the design done and combine it with the water tank on Delmar Road and Priscilla Road. Mr. Trindade asks if they plan to complete this by the end of summer, or do they plan to start the project next year. Mr. Pelletier states that they plan for next year, and it depends on the funding and the PFAS treatments for the water. Mr. Crowley inquired about the projected cost, noting it would be funded through the Water Enterprise account. Mr. Pelletier estimated the project at \$3.5 million, clarifying that while a new bond would be required, it had already been factored into the rates table. Mr. Rossi added that the debt service for this street paving bond would be paid directly from water revenue. Mr. Boynton adds that there are plenty of sections in Town that also need to be repaved, and if there is a chance of a water main break in Medway, it would be the Lovering Street tank, so this is their priority to fix first.

Mr. Trindade moved that the Select Board vote to approve the Weston & Sampson Engineers Task Order #1, the Sunset Drive Water Main Replacement Design Technical Consulting Services, in an amount not to exceed \$58,000. Seconded by Ms. White. VOTE 5-0-0.

c. Pesticide Application between Regal Tree and Shrub Experts LLC.

Mr. Lynch said this application is for the Vegetative Management Plan (VMP) throughout Town, this includes sidewalk sprayings. They usually can have it completed with one application a year, this is the second iteration for this contract. Regal Tree and Shrub is a large company, and they are proactive in wanting to get this done for the Town. The VMP and the Yearly Operational Plan (YOP) that legally allow these sprayings to be done are very rigorous to file; this company is very involved and experienced with this step. Mr. Alessandri comments that this contract is not to exceed \$25,000 and asks if this would

be enough, Mr. Lynch responded they have never exceeded this price, it was priced for two full rounds of applying and they have never done more than one.

Mr. Trindade moved that the Select Board vote to approve a contract with Regal Tree and Shrub Experts LLC, as presented in an amount not to exceed \$25,000, and authorize the Chair to execute it. Seconded by Ms. White. VOTE 5-0-0

d. Richard F D'Ambrosia Inc. for Village Street at Holliston Street Complete Streets Improvements Agreement (\$657,293)

Mr. Lynch said that this contract is for the work at Matondi Square, they put the project out for bid and this company was priced the best for the project. He adds that they are on the state qualification lists, they are very reputable and they are looking forward to the project. Mr. Trindade asks if the berms around the monument are going to be asphalt or granite. Mr. Lynch responded they will be granite. Mr. Crowley asks how long the project will take. Mr. Lynch states that they plan to start work the day after Memorial Day and be finished no later than September. The paving of the roads will happen after the project is finished and he estimates that it will take around 1 ½ months to complete. Mr. Crowley asks Mr. Boynton if it is better off to make a motion to authorize the amount not to exceed \$700,000 instead of the exact amount presented. He adds that if there is a change order, he does not want to hold up the project to wait for Select Board approval. Mr. Boynton suggests keeping the motion but adds allowing the Town Manager to authorize any change order, up to \$25,000 and to report back to the Select Board.

Mr. Crowley moved that the Select Board vote to approve the contract from Richard F D'Ambrosia Inc., for Village Street at Holliston Street Improvements, in an amount not to exceed \$657,293, and to authorize the Town Manager to approve any change order, up to \$25,000 and report back to the Select Board, authorizing the Chair to execute it. Seconded by Ms. White. VOTE 5-0-0.

Mr. Rossi comments that moving the monuments will be a delicate process, and suggests the Memorial Committee be there to watch. Mr. Lynch said that the company has experience moving monuments, but they welcome the Memorial Committee members be there. He adds they have been involved in the conversation from the beginning, and they have contributed to the design.

e. Tri-Valley Irrigation, Inc. Irrigation Services Project (\$100,000)

Mr. Pelletier said they have been using this company for a while, and they want to continue to work with them to complete more irrigation work in Town. Mr. Rossi asked are some of the projects they are looking to complete, Mr. Pelletier responded that they want to fix the irrigation systems at the Middle School and the Burke Memorial School, both systems are outdated and they are unable to get the parts they need to fix the system. Mr. Lynch adds that these are two capital projects that will be discussed at Town Meeting. Ms. White asks what is irrigated at Burke Memorial School; Mr. Pelletier responds that this is where the system is housed, it irrigates the Middle School as well. Mr. Lynch says that the Idylbrook Irrigation system is also outdated and they must upgrade it, so they do not lose the capability to use it.

Mr. Trindade moved that the Select Board vote to approve the contract from Tri-Valley Irrigation Inc. for Irrigation Services, in the amount not to exceed \$100,000, and authorize the Chair to execute it. Seconded by Ms. White. VOTE 5-0-0.

Mr. Alessandri asked if they had started draining the Lovering Street water tank this past week, and Ms. White asked if they use the Fire Department and their trucks for help. Mr. Pelletier responds they do use the Fire Department; to do the repairs of the water tank they need to remove all the water first. Mr. Boynton mentions that they tried to sell the water to pool companies, but given the time of year there were no companies looking for excess water. Mr. Trindade asks that after the repairs, is it confirmed that the tank will have an extended life to it. Mr. Pelletier responds yes, Mr. Boynton adds that this water tank will help to save a substantial amount of money for the new Municipal Complex Project. They might need to build a new radio tower on site, Mr. Lynch, Deputy Chief Molla and Director of Public Safety Stevens have been working together to see if they can add a structure to the top of the water tank to add the additional radio component since the water tank sits at 290 ft in height.

Approval: Intermunicipal Agreement with the City of Somerville -2012 Ford Ambulance

The Board reviewed the Agreement between the Town of Medway and the City of Somerville

Mr. Boynton said the Somerville Auxiliary Fire Department has helped for the last 12 years with the Town's annual Christmas Parade. They provide very important services in Somerville, but the city does not provide a lot of funding for their department. He adds an update on the 2016 truck for the Medway Fire Department stating it will be completed by this December and they saved about \$100,000 in motor upcharge. Mr. Rossi asks if there is any life left in the 2012 Ford Ambulance; Mr. Boynton responded that they offered the mechanic from Somerville Fire to take a look, and he said that the truck works well enough for what they will utilize it for.

Mr. Trindade moved that the Board vote to approve the Intermunicipal Agreement with the City of Somerville for the transfer of a 2012 Ford Ambulance as presented. Seconded by Ms. White. VOTE 5-0-0.

Approval of Minutes

The Board Reviewed the Draft Minutes dated March 30, 2026

Mr. Trindade moved that the Board approve the March 30, 2026 Draft Minutes, as amended. Seconded by Ms. White. VOTE 5-0-0.

Action Items from Previous Meeting

The Board Reviewed the Action Items Dated March 2, 2026

This agenda item was not discussed

Town Managers Report

There are no associated backup materials

Mr. Boynton said there was a department head meeting earlier in the morning to discuss Town Digitization efforts that were brought up by Domenic Padula, IT Director. Some of the most vital records have been moved out of the Town Hall basement to a safer location to preserve records, assuming this gets approved at Town Meeting, there is a September 1st, 2026, deadline to have all documents removed and scanned from the basement into readable documents. He adds that they need a long-term solution and it is not conducive to travel with the documents in the basement, assuming the New Municipal Complex will be approved and built. Some of the departments have already scanned all their documents to be able to access them online, once the Town Hall records are saved, they plan to move onto the Police and Fire Department to digitize their records as well.

Mr. Boynton explains that he is already thinking about Fall Town Meeting, he shares that there will be some budget impacts that will need to be addressed. One is the Norfolk Country Agricultural High School (Norfolk Aggie), he explains that there will be an increase of freshmen who want to attend the school. The tuition per student is roughly \$5,600 each, there is enough to cover the six students attending this past year, but eight new students have chosen to attend the school next school year, and they will have to investigate the Norfolk Aggie account to make sure they have enough funds for these students. Mr. Alessandri comments that there has been an increase in students wanting to attend trade schools instead of going onto college after High School. Mr. Boynton adds that there were a lot of comments from residents, about if the Town is changing the assessed values on homes, he says that the assessor is not changing the property tax values to increase the Town revenue. He explained that because the Town is capped by the statutory levy limit, it cannot increase its revenue. The current tax increase is driven by the exhaustion of BESS revenue previously allocated to the Medway Public Schools and the Tri-County construction project. The Town utilized a \$500,000 levy cushion since the completion of the Exelon project; the only alternative would have been a tax override. Mr. Boynton warned that while staying at the levy capacity keeps taxpayer growth minimal, the Town must evaluate its debt capacity and pending State Aid figures following the Spring Town Meeting as they prepare for the FY27 budget cycle. Mr. Crowley comments that he agrees with Mr. Boynton, he suggests having the assessor come to a meeting to explain why residents' taxes might have increased. The property taxes are based off the property and district residents live in, he has had residents come to him to express concern on the tax increases. Mr. Trindade points out that no one likes to pay taxes, but in Medway they are doing it competently and legally, as they are required. Mr. Rossi adds that if a resident does not agree with a number on their tax bill they can go to the assessor's office and request an abatement.

Mr. Trindade mentions the issue with rodenticides used for pest control; there have been studies showing that these poisons are also killing of owls and hawks that feed on these rodents. There have been Towns and Cities around the state that have banned the use of these rodenticides, so he has asked Mr. Boynton to investigate and if they can bring it up for discussion this upcoming fall. Ms. White says that there might be a first-generation rodent poison that only kills the rodents and not the animals that eat them. Mr. Rossi asks if there is a rodent problem in Medway, Mr. Boynton responds no and Medway does not use these rodenticides. Mr. Lynch states that they do have pest control, but they are currently looking into different options after they complete some research, they will research if there is a first-generation rodent poison.

Mr. Boynton said there is a bird problem at the DPW garage, the birds are defecating onto the solar canopies and the vehicles overnight. He spoke with Mr. Pelletier and Mr. Nickerson about the issue, and they are researching a solution.

On May 18th, 2026, the Board will be holding a Public Hearing for the Yama Fuji alcohol license infraction. Chief Kingsbury will be at this meeting. Mr. Alessandri asked if there is anything they can do before since the hearing is a month away. Mr. Boynton said that Chief Kingsbury was scheduled to meet with them today, if their delinquency continues further, there will be other options, such as criminal prosecution. They will also have KP Law present during the hearing.

This time is being reserved for topics that the Chair did not reasonably anticipate would be discussed

There are no associated backup materials

Mr. Crowley asks Mr. Pelletier and Mr. Lynch if they can create a PFAS report for the Board, the state allows 4 parts per trillion and he wants to know if the Town is within this threshold.

Mr. Crowley noted that a state legislator is currently proposing an amendment to eliminate the open lottery system for vocational schools. He asked Mr. Boynton to contact their Massachusetts state

representative to advocate for the bill, which would return Tri-County's admissions process to its original standard. Mr. Crowley highlighted that some Medway students currently accept spots they eventually decline, some without notifying the school, which effectively withhold seats from students on the waiting list.

Mr. Crowley asks for a report on the Briggs property environmental cleanup. Mr. Boynton states that there is a lot of environmental debris, there are no subsurface issues so far, and they will need to destroy the buildings that are currently on the property, he believes that there are sufficient funds to do this. They plan on surveying the western side of the property to get a better sense of the property lines. Mr. Trindade asks if they will continue to hay the fields, Mr. Boynton replied yes.

Mr. Crowley mentions that he attended the most recent Trash & Recycling Program Review committee meeting, and they plan on coming before the Board on May 4th, to discuss the increase in trash fees. He asks Mr. Boynton if the Board must vote on it because they want to put flyers in the next trash bill to let the residents know. Mr. Boynton said yes.

Select Board Reports

There are no associated backup materials

Mr. Trindade comments that this Saturday is a grand opening for the new pavilion at Cassidy fields. He thanks the CPC and DPW for supporting and coordinating the new pavilion.

Ms. White wants to thank Michelle at the recycle center, stating that she knows her job very well and she is very helpful in informing residents around Town of recycling procedures. She adds that the Garden Club is having their annual plant sale at the recycle center on May 16th.

Mr. Trindade Motion to Adjourn at 8:35pm seconded Ms. White. VOTE 5-0-0.

Respectfully submitted,
Sophie Boucher
Executive Assistant
Town Manager's Office