

**Select Board Meeting
October 20, 2025, 7:00 PM
Sanford Hall, Town Hall
155 Village Street**

Present: Dennis Crowley, Vice-Chair; Maryjane White, Clerk; Frank Rossi, Member; Glenn Trindade, Member.

Absent: Todd Alessandri, Chair.

Staff Present: Michael Boynton, Town Manager; Allison Potter, Assistant Town Manager; Peter Pelletier, Department of Public Works (DPW) Director; Nolan Lynch, Assistant DPW Director; Jon Ackley, Building Commissioner; Barbara Saint Andre, Director of Community and Economic Development; Stephanie Carlisle, Sustainability Coordinator.

Others Present: Martin Dietrich, Energy & Sustainability Committee Chair; Alex Gutkowski, Energy & Sustainability Committee Candidate; Paul Fahey, Parks & Recreation Candidate; Rob Condon, Parks & Recreation Candidate; and Historical Commission Members, Annemarie Fontecchio & Isabel Nulter.

At 7:00PM, Mr. Crowley called the meeting to order

Public Comments

Ms. Roseann Shorette introduced herself as a resident of Vernon Road. She explained that she has lived in Medway for 17 years and enjoys walking throughout the Town. However, she expressed concern about the safety of crossing Route 109 near Oakland Street, stating that she and many neighbors frequently walk in that area and would like a crosswalk installed. Ms. Shorette described how she often walks long routes—from her neighborhood to Choate Park, Holliston Street, and even Roche Brothers—but said that crossing 109 felt dangerous and at times required waiting up to ten minutes for a safe opportunity. Mr. Boynton and Board Members commended her on her walking distances before turning back to her safety concern. Mr. Crowley asked whether other residents in the area also walked regularly, and Ms. Shorette confirmed. Mr. Boynton explained that the Town would look into the matter but noted there were challenges, as crosswalks must connect to safe landing areas under state requirements. Since Oakland Street lacks sidewalks, the installation would require additional safety features and flashing lights. He emphasized that if the Town pursued the project, it would be done properly. Mr. Crowley agreed, acknowledging that he had not been aware of the specific challenges before, while Mr. Boynton reiterated that the request was reasonable given the number of pedestrians in the area. Mr. Trindade thanked Ms. Shorette for coming forward, emphasizing that the Board relies on residents to bring such concerns to their attention. He added that a crosswalk alone would not suffice without proper lighting for driver visibility. Ms. Shorette and several members discussed the frequent difficulty pedestrians face trying to cross at that location, noting that many drivers are inattentive or fail to yield. Ms. White confirmed that she has observed many walkers in that area and recognized the need for improved pedestrian safety measures. Mr. Crowley expressed appreciation for Ms. Shorette's participation and commended her courage in addressing the board. He encouraged other residents to follow her example and bring forward community concerns, assuring that the Select Board and Town Administrator listen carefully to citizen input. Before moving to the next agenda item, Mr. Crowley took a moment to recognize the Senior Center for hosting an event earlier that day honoring Medway residents aged 90 and older. Ms. Shorette's

mother was one of the attendees and Medway's oldest resident at age 106. He reported that about seventy seniors attended, with around forty of them being over ninety, and praised the Friends of the Elders group for their ongoing support. Mr. Crowley congratulated all those honored at the event, noting that it featured a turkey dinner and reflected the town's appreciation for its senior community.

Appointment Consideration: Conservation Commission (1 Vacancy) - Rebekah Mitchell & Ciro Sansossio

The Board reviewed the Candidate's Statements of Interest, Resumes and Conservation Commission Memo

The Board discussed the vacancy on the Conservation Commission, noting that Rebecca Mitchell had previously met with the board, while Ciro Sansossio, the other candidate, was again absent despite attempts to contact him. Mr. Boynton and Mr. Crowley agreed it was appropriate to move forward with a vote, emphasizing that the position needed to be filled. Mr. Crowley noted that Rebecca came highly recommended by the Conservation Commission with a unanimous 5-0 vote and had already attended several meetings as a volunteer to learn about the Commission's work.

Mr. Trindade moved that the Board appoint Rebekah Mitchell to the Conservation Commission for a term expiring on June 30, 2027, seconded by Ms. White. VOTE: 4-0-0.

Appointment Consideration: Energy and Sustainability Committee - Alex Gutkowski

The Board reviewed the memo from the Energy and Sustainability Committee

Alex Gutkowski, 3 Howe Street, introduced himself and stated that he and his family had recently moved to Medway about two and a half months ago. He noted that he works for a company called Energy Solutions, which is heavily involved with the Mass Save program and other environmental and energy initiatives. Having recently settled in Town, Alex said he viewed joining the Energy and Sustainability Committee as an ideal opportunity to become involved in the community, contribute his professional expertise, and learn more about local sustainability efforts. Originally from nearby Franklin, Mr. Gutkowski expressed enthusiasm about supporting Medway's environmental goals. The committee chair, Marty Dietrich, confirmed that the committee had met and fully recommended Alex's appointment. Board members discussed the committee's structure and meeting schedule, noting that it meets once a month on the third Wednesday at 7 p.m., and that Alex's appointment would fill an existing vacancy. Members expressed appreciation for Alex's willingness to serve, especially as a new resident. Mr. Trindade commented that he had reviewed Mr. Gutkowski's professional background and believed he was an excellent fit for the role, given his experience in the energy field. Mr. Crowley added that the Board values seeing new residents take an active role in improving the community and appreciated both Mr. Gutkowski's enthusiasm and the fresh perspective he brings as a younger volunteer.

Mr. Trindade moved that the Board appoint Alex Gutkowski to the Energy and Sustainability Committee for a term expiring on June 30, 2029, seconded by Ms. White. VOTE: 4-0-0.

Appointment Considerations: Parks and Recreation Commission (1 Vacancy) – Paul Fahey & Rob Condon

The Board reviewed the Candidate's Statements of Interest & Resumes

Mr. Crowley introduced the next agenda item, the appointment to the Parks and Recreation Commission, noting that there was one vacancy and two candidates. Paul Fahey, 23 Meadow Road, began by

introducing himself to the Board and stated that he recently moved to Town, but emphasized that he had a long family history in Medway and had spent about 30 years connected to the community. He shared that he had extensive experience working in government and felt that community service was an important civic duty. Mr. Fahey explained that the position appealed to him due in part to his current role as Director of Partnerships at the Massachusetts Department of Conservation and Recreation (DCR), where he works with various groups and nonprofits statewide. However, he expressed humility and fairness, acknowledging that the other candidate was well qualified and that he would take no offense if not selected. He noted that he would be happy to serve in another role if the Board found a better fit, citing previous experience as an elected official in Watertown and involvement in various municipal and state-level positions. When asked by Mr. Trindade why he chose to step forward for this position, Mr. Fahey replied that he had always been motivated by public service and believed volunteering was the best way to give back and learn about a new community. He reiterated that his professional background in parks and recreation made this role particularly meaningful, though his first interest had been the Finance Committee, given his background in government operations and budgeting. Mr. Rossi then asked if Mr. Fahey had attended any Parks and Recreation meetings, to which he replied that he had not yet had the opportunity. Mr. Rossi also inquired about the “holistic approach” mentioned in Mr. Fahey’s letter of interest. Mr. Fahey elaborated that he believed in serving all groups within the community and ensuring that programs and facilities meet the needs of everyone. Drawing from his experience at DCR, he noted that balancing conservation and recreation can be challenging, as the two missions sometimes conflict. His goal would be to take a balanced, community-wide view to ensure equitable access to parks and programs. Mr. Crowley commended Mr. Fahey for his attitude, remarking that in his twenty years on the Board, it was rare to hear a candidate speak so openly about wanting to serve without personal agenda or competition. Mr. Crowley then asked for clarification on Mr. Fahey’s responsibilities at DCR. Mr. Fahey explained that he oversees partnerships across the state, working with organizations ranging from large nonprofits, such as the Esplanade Association in Boston, to small local “friends” groups who take an active role in maintaining parks and recreational spaces. His department also manages legislative requests related to park use and funding. Mr. Crowley thanked Mr. Fahey for his thorough responses and professionalism, noting that the Board would continue with the interview process for the other candidate before making a decision. Mr. Fahey was thanked for his time and thoughtful presentation.

Mr. Crowley introduced the next candidate, Rob Condon, noting that he had long been a familiar face in Town. Mr. Condon, 3 Rustic Road, introduced himself, sharing that he has lived in Medway for 21 years. He explained that his two daughters, now ages 20 and 22, were a major influence on his interest in serving on the Parks and Recreation Commission. During their years playing youth soccer, Mr. Condon spent over a decade volunteering as both a coach and a member of the Medway Youth Soccer Board, giving him extensive familiarity with the Town’s fields, parks, and recreational programs. He said that community service and involvement had always been important to him and that, years ago, he had considered running for a Parks and Recreation position but now, with his daughters grown and his professional schedule more flexible, he felt it was the right time to dedicate himself again to community service. Having transitioned from a demanding corporate career involving frequent travel to a more locally based role, he said he now had both the time and the desire to contribute meaningfully to Town initiatives. Mr. Rossi noted Mr. Condon’s long involvement with Medway Youth Soccer and asked whether he had attended Parks and Recreation meetings in the past. Mr. Condon confirmed that he had, especially in relation to securing field time for youth programs, and that he was very familiar with the Department’s operations. Ms. White asked whether he had previously worked with Parks and Recreation staff, to which Mr. Condon responded that he had collaborated with Julie Harrington, the Department’s Director, and understood the expectations of serving on the commission. Mr. Trindade and Mr. Rossi both expressed their confidence in Mr. Condon’s qualifications and long-standing commitment to the community, and Mr. Crowley added that Mr. Condon came highly recommended, noting his knowledge of the town, its parks system, and the staff who manage it.

Mr. Trindade moved that the Board appoint Rob Condon to the Parks and Recreation Commission for a term expiring on June 30, 2028, seconded by Ms. White. VOTE: 4-0-0.

Approval: Historical Signs at Thayer Homestead & Village Church and License Agreement with Village Church for Historical Sign

The Board reviewed the Memos and License Agreement

Mr. Boynton explained that members of the Historical Commission had worked closely with Barbara Saint Andre to coordinate the installation of the signs. He stated that the signs would remain Town-owned; however, because one would be placed on private property, a license agreement was legally required for that one. He added that the agreement had been negotiated and approved by Town Counsel, describing it as a simple arrangement allowing the Town to install signage on church property. Annmarie Fontecchio then introduced herself as a representative the Historical Commission along with Isabel Nulter. She expressed deep gratitude toward Ms. Saint Andre for her instrumental assistance in every phase of the project, including securing the necessary building permit for one of the larger signs. Ms. Fontecchio stated that the Historical Commission was seeking the Board's approval for the installation of the signs, which had also been reviewed and supported by the Design Review Committee. Mr. Crowley inquired about the appearance and dimensions of the proposed signs, noting that the Board had not received visuals in their meeting packets. Mr. Rossi followed with a similar question, asking about the verbiage and overall look of the signs. Ms. Fontecchio provided photographs of the signs to the Board and responded that the signs were not identical to previous ones. She stated that the design for the Village Church sign measured roughly 24 by 18 inches, which was comparable in size to the Town's existing historical markers. She added that the Thayer Homestead sign would be slightly larger at about 36 by 24 inches and mounted on double posts. Mr. Crowley confirmed that this meant both sides would be visible, and Ms. Fontecchio agreed, noting that most of the current signs were single-post designs, but this one would stand independently with visibility on both sides.

Mr. Crowley then asked about sign locations and Ms. Fontecchio described how she typically consulted with Mr. Pelletiere from the Department of Public Works regarding sign placement. She said she initially envisioned placing the Thayer Homestead sign in front of the property, where visitors could easily see it, but ultimately deferred to DPW's judgment to avoid practical issues such as tree sap and plowing damage. Ms. Fontecchio mentioned that she and Ms. Nulter had inspected the site and agreed that the front lawn area would be ideal. Ms. White commented that this location would be visible to people entering the property and would encourage them to stop and read about the building's history. She also complimented the inclusion of historic photographs. Ms. Fontecchio confirmed that the images came from the Historical Society's archives. Mr. Rossi asked where the Village Church sign would be placed. Ms. Fontecchio explained that while some had suggested installing it near the fire hydrant, that would be prohibited for safety reasons. Instead, she proposed placing it behind the fence along the sidewalk so pedestrians could read it easily as they passed. She said DPW would make the final determination on exact placement. In response to questions on project funding and approximate costs, Ms. Fontecchio clarified that the project was financed through Community Preservation Committee (CPC) funds, totaling about \$2,000 for both signs combined, with an additional \$600 design fee for Ben Phillips, who handled the graphic layout. She described the design process, noting that she provided materials and images, and Mr. Phillips produced a draft that was reviewed and approved by both the Historical Commission and the Design Review Committee. Ms. White asked how many historical signs currently existed in Town and Ms. Fontecchio replied that there were six signs. She mentioned that more sites were under consideration, as community interest had grown following the success of previous installations. Mr. Trindade then inquired about the sign material and Ms. Fontecchio answered that the signs were made of rust-resistant metal, manufactured in Pennsylvania and shipped to DPW for installation. She added that she periodically checked them for wear and found them to be durable and well-made.

Mr. Trindade commended Ms. Fontecchio and the Commission for their coordination and community engagement, stating that it was a great idea and well done. Mr. Crowley expressed support for the project but raised two final questions. First, he asked for clarification on the CPC funding process, questioning whether the Committee could allocate funds directly or if Town Meeting approval was required. Mr. Boynton explained that certain CPC expenditures were pre-authorized as part of the Town's budget and that this particular project had likely already been voted on at a prior Town Meeting. Mr. Crowley's second concern, was that as a Thayer Homestead Commissioner, neither he nor the other commissioners, Carl Rice and John Foresto, had been consulted about the sign placement. He emphasized that the commissioners should have input before installation, suggesting that Ms. Fontecchio contact Chairman John Foresto directly to coordinate a site meeting. Ms. Fontecchio agreed, expressing appreciation for the clarification and noting a similar experience with the library project, where she later learned of additional approval steps. Mr. Crowley concluded by asking Ms. Fontecchio to obtain Mr. Foresto's contact information from Ms. Potter and arrange a meeting to review placement on-site. Ms. Fontecchio thanked the Board for their support and guidance.

Mr. Trindade moved that the Board approve the placement of Historical Signs at the Thayer Homestead and Medway Village Church as presented, seconded by Ms. White. VOTE: 4-0-0.

Mr. Trindade moved that the Board approve the license agreement with Evangelical Congregational Society (Medway Village Church) for placement of Historical Sign as presented and authorize the Town Manager to sign it, seconded by Ms. White. VOTE: 4-0-0.

Contract Approval: Kleinfelder Northeast, Inc. Contract for Technical Consulting Services, Task Order #1 for FY26 Infiltration and Inflow Services - \$67,830 and Task Order #2 for FY26 Lead and Copper Rule Compliance Support - \$50,295

The Board reviewed the Memos, Kleinfelder Contract, and Task Orders

Mr. Pelletier explained that they are seeking to continue working with Kleinfelder, which has successfully partnered with the Town on several previous projects, including lead and copper rule compliance work. He stated that Kleinfelder assisted with resident notifications regarding lead service lines and with I&I efforts to reduce excess water infiltration into the sewer system, which impacts the Town's flows to the Charles River. Mr. Rossi asked for clarification on the contract length and structure, noting it appeared to extend through July 2028 and asking if it was an "on-call" arrangement. Mr. Lynch confirmed that the work was organized into task orders, primarily focused on water and sewer services, and that each year's work builds upon the last. He noted that this year's I&I project will include Town-conducted CCTV footage reviews, which Kleinfelder would then analyze. Mr. Rossi confirmed the costs were budgeted, and Mr. Lynch replied that they were. Ms. White then asked how long the Town had been contracting with Kleinfelder for these services. Mr. Pelletier explained that while contracts were generally renewed every three years, Kleinfelder had been assisting with various projects for several years, primarily in the sewer division but recently with lead service line projects as well. Mr. Boynton, added that Kleinfelder had also contributed to the Integrated Water Resource Management Plan, which ultimately led to the creation of the Town's water treatment plant. He emphasized the importance of maintaining a reliable water system, noting that the Town's capacity at the treatment plant cannot be expanded through regulatory relief, so reducing inflow and infiltration remains the best approach.

Ms. White commented that this work seemed essential, and then Mr. Crowley shifted the discussion to his concerns about the EPA mandate tied to the lead and copper rule. He questioned whether this was a federal or state mandate and whether the Town was receiving any federal or state funding for compliance. Mr. Pelletier confirmed that while the Town received \$70,000 in grant funding last year for preliminary

work, no funds had been awarded for the current year, though the Town would continue reporting to remain eligible for future funding. Mr. Lynch added that part of the new task order involves developing cost estimates to strengthen future grant applications. Mr. Crowley expressed concern about how this unfunded federal mandate could impact water rates, noting that costs would draw from the enterprise account reserves. It was clarified that the funding would come from the operating budget, not reserves. Mr. Boynton elaborated, stating that user fees fund the water enterprise account, not taxpayer dollars, and that this particular project is covered under an existing budget line item for system improvements. He emphasized that this does not draw from reserves, though all such projects can indirectly influence rates. Mr. Crowley pressed further, suggesting that mandates like these contribute to increased water rates. Mr. Boynton responded that while the project may affect costs, it is a necessary investment in public health, emphasizing that removing lead from drinking water is a moral and operational responsibility, not merely a federal requirement. Mr. Trindade agreed, pointing out that although many state and federal mandates create financial strain, this particular one—addressing lead contamination—is justified and important, similar to emerging PFAS concerns. Mr. Boynton added context for residents, explaining that while federal oversight prompted the effort, Medway had already made substantial progress over the last fifteen years, from replacing old mains to constructing a water treatment facility. He clarified that the issue now centers on private service lines connecting homes to the mains, which may still contain lead and were often overlooked in the past. Mr. Crowley reiterated that his main concern was transparency—ensuring residents understand that high water rates stem from necessary infrastructure work, including the new plant, PFAS mitigation, and now the lead and copper compliance mandate. Mr. Rossi then asked if the Town’s main lines are lead-free and asked whether the concern lies with service connections to homes and businesses. Mr. Pelletier confirmed that it does and estimated there were thousands of such service lines to evaluate. He said the Town has completed much of the inventory but must now focus on “unknown” properties using predictive modeling and sampling.

Mr. Pelletier elaborated that the Town conducts water sampling and asks residents to submit photos of their service lines for inspection. Some inspections are performed during meter replacements, and occasionally lead lines are identified during emergency repairs. He noted that while the Town has good data on the public side of the system, the private side remains uncertain. Mr. Trindade recalled a past local case where lead solder had contaminated a home’s water and asked whether such solder issues were included in this study. Mr. Pelletier confirmed they were, saying the review includes connections and materials that may contain lead. Mr. Crowley asked if there was any preliminary estimate of the potential total project cost following the study—whether it might be tens of thousands or millions. Mr. Pelletier replied that while it’s difficult to predict without full data, he hoped the total cost would be under \$200,000, and certainly not in the millions. The key uncertainty, he said, was determining who would bear the cost of replacing private service lines. Ms. White then asked who would pay for replacing a line if lead was found on private property. Mr. Pelletier said that currently, the homeowner would be responsible, though that issue is being discussed at higher levels. Mr. Lynch added that this is a major policy debate across municipalities. Mr. Crowley turned the discussion back to the contract language, expressing concern that the proposed motion seemed to authorize an open-ended contract without specific Board oversight. He suggested adding a condition that any additional Kleinfelder work exceeding \$25,000 be brought before the Select Board for approval. Ms. White and other members agreed with this amendment. Mr. Rossi then asked when lead tie-in lines were discontinued in new homes, and Mr. Lynch confirmed that any house built before 1986 could potentially have lead service lines. Finally, Mr. Crowley noted that the contract listed Frank Rossi as chair for signature authority, and asked that it be corrected to Chairman Todd Alessandri for this and future contracts.

Mr. Trindade moved that the Board approve the three-year Kleinfelder Northeast, Inc. Contract for Technical Consulting Services along with the Task Orders for FY26 Infiltration and Inflow Services in the amount of \$67,830 and FY26 Lead and Copper Rule Compliance Support in the

amount of \$50,295 and authorize the Vice-Chair to execute them, provided all future task orders over \$25,000 be brought before the Board for authorization, seconded by Ms. White. VOTE: 4-0-0.

Possible Re-opening of November 10, 2025, Fall Town Meeting Warrant to Insert Citizens' Petition Article, Re-closing of the Warrant, and Vote Recommendations: Articles 4,5,6,10,11,12 &13

The Board reviewed the Draft Fall Town Meeting Warrant

Mr. Crowley introduced the possible reopening of the November 10, 2025 Fall Town Meeting warrant to include a citizens' petition article, followed by its reclosing and the Board's vote on several articles. Mr. Boynton explained that the Town Clerk had received and certified the citizens' petition, which contained 103 valid signatures. Mr. Crowley read the petition, in which residents requested that the Town of Medway restore the name "Columbus Day" to the October holiday currently recognized as Indigenous Peoples' Day. Mr. Crowley then confirmed that any certified citizens' petition must be added to the warrant exactly as written. Mr. Boynton outlined the procedural steps: the Board must vote to reopen the warrant, add the citizens' petition as the final article, assign it a number, and then reclose the warrant, after which the Board will vote on its recommendation.

Mr. Rossi moved that the Board re-open the Fall Town Meeting Warrant, insert the Citizens' Petition Article, and close the warrant, seconded by Mr. Trindade. VOTE: 4-0-0.

Mr. Boynton explained that the Department of Revenue (DOR) had not yet formally certified the Town's free cash, despite the Town submitting all required documentation in September. He noted that the delay was causing significant frustration and that both he and the Town's Finance Director, Carol Pratt, had reached out to DOR officials to expedite the process. The submitted free cash amount was approximately \$6.7 million, and Mr. Boynton expressed optimism that certification would arrive before the upcoming Town Meeting, as it must be approved prior to any related votes. However, if certification were delayed further, certain capital or free cash items might need to be postponed until a future meeting. Mr. Crowley clarified that DOR had verbally confirmed the \$6.7 million figure, and the only missing element was the formal certification document. Mr. Trindade suggested proceeding with votes based on that verbal assurance, with Mr. Boynton agreeing that this could be feasible but noting he had never encountered such a situation in his career. Mr. Rossi asked about the risk if certification did not come through or the number changed, to which Boynton replied that the affected articles would simply be passed over or deferred until certification was finalized. The Board agreed to keep the warrant figures as they are, post the warrant including the new citizens' petition, and proceed article by article beginning with article four while awaiting final DOR confirmation.

FTM Article 4: Free Cash Transfer to Capital Stabilization Fund

Mr. Trindade moved the Board to approve Article 4, seconded by Ms. White. VOTE 4-0-0.

FTM Article 5: Free Cash Transfer to General Stabilization Fund

Mr. Trindade moved the Board to approve Article 5, seconded by Ms. White. VOTE 4-0-0.

FTM Article 6: Free Cash Transfer: Various Projects

Mr. Crowley asked whether the \$125,000 allocation for the Jacob Ide House project could be designated as a "not to exceed" amount, noting that \$75,000 from the previous meeting remained unspent and suggesting they use only what was necessary rather than draw the full amount from free cash reserves. Mr. Boynton confirmed that the article was already written as a "not to exceed" appropriation, meaning

the Town would only use the funds required—if only \$60,000 was needed, that would be all that was spent.

Mr. Trindade moved the Board to approve Article 6, seconded by Ms. White. VOTE 4-0-0.

FTM Article 10: Zoning Amendment- Battery Energy Storage Systems

Mr. Crowley raised a concern about the wording in Article 10, specifically a line referring to “safety protocols signed by an engineer or other qualified person.” He objected to the inclusion of “other,” explaining that it could allow someone who is not a licensed engineer to certify safety work, which he felt was unacceptable. Mr. Boynton agreed to relay the concern, while Mr. Trindade offered a different view, suggesting that the focus should be on having a responsible company executive attest that the work meets safety standards, thereby holding the firm accountable. Mr. Crowley maintained that the certification should come directly from a professional engineer, as he did not want to weaken the requirement. Mr. Rossi noted that if any wording change was made, the article might need to be reopened, and Mr. Boynton added that since the Planning Board sponsored the article, any revisions would need to be made by them.

This article is “To Be Determined”.

FTM Article 11: Zoning Amendments - Housekeeping

This article is “To Be Determined”.

FTM Article 12: Zoning Amendments - Signs

This article is “To Be Determined”.

FTM Article 13: Zoning Amendments – Multi-Family Housing

This article is “To Be Determined”.

Approval of Minutes: October 6, 2025

The Board reviewed the October 6, 2025 Minutes

Mr. Rossi requested on page 2, line 62 to insert the word “may” contain lead paint and remove “s” from contains.

Mr. Trindade moved to approve the minutes from October 6, 2025, as amended, seconded by Ms. White. VOTE 5-0-0.

Action Items from Previous Meeting

The Board reviewed the October 6, 2025, Action Item List

This agenda item was not discussed.

Town Manager’s Report

There were no back up materials for the Board to review.

Mr. Boynton provided an update on Town projects, noting significant progress and positive developments. He reported that the Design Review Subcommittee met multiple times the previous week

to interview five architectural firms for the design phase, ultimately recommending Dore + Whittier, pending successful contract negotiations. The Owner's Project Manager had already reached out to the firm, and Mr. Boynton and Tim Harris planned to review the fee proposal and finalize the agreement soon. Once that step is complete, the Town will begin an intensive phase of public engagement, including design workshops and meetings with public safety departments, Town staff, residents, and other stakeholders to shape a comprehensive facility plan. He also commended Mr. Harris for coordinating visits to nearby Towns, such as Norton, to study recently completed municipal projects for ideas and best practices. Mr. Boynton then reviewed financial updates on site cleanup and remediation efforts. Of the \$1.25 million appropriated at the Annual Town Meeting, demolition of the old buildings cost approximately \$222,000, and environmental cleanup is estimated at \$315,000, with an additional \$103,000 already spent on testing and assessment by Tetra Tech. He mentioned a proposed \$50,000 change order to remove the front office building now rather than later, which would be more cost-effective. Even with that expense, the project is expected to return several hundred thousand dollars—potentially close to half a million—back to the Facility Stabilization Fund at the 2026 Annual Town Meeting, barring unforeseen site issues. Mr. Boynton emphasized that the site is now largely clean, with only routine soil borings and stormwater testing left to complete. Mr. Crowley and other Board members praised the project's management, noting the clear financial breakdown and efficient use of funds, and expressed confidence that the town is on the right track moving forward.

This time is being reserved for topics that the Chair did not reasonably anticipate would be discussed.

There were no back up materials for the Board to review.

Mr. Crowley requested an update on the Hanlon field project, asking whether it was fully completed. Mr. Lynch explained that the project was about 98% finished, with only final administrative details remaining to ensure all warranties and liabilities were properly addressed. The remaining work included items such as ball safety netting and final documentation. He assured the Board that the field would be ready for use by Friday night for the High School's Senior Night and Youth Football events, which would include a rededication ceremony of Hanlon Field. Mr. Boynton emphasized the importance of completing all warranty requirements before allowing full use to avoid jeopardizing long-term coverage. Minor outstanding issues were discussed, including a roof leak in the press box, which Mr. Boynton said would be repaired using leftover project funds, estimated at around \$40,000–\$50,000. He explained that if necessary, small repairs such as roof work or wiring adjustments for the camera system could be handled outside the main contract. Mr. Rossi suggested using remaining funds for a new scoreboard, but Mr. Crowley clarified that Parks and Recreation was exploring sponsorship options for that. Ms. White asked about the public address system, and Mr. Trindade confirmed repairs were already scheduled for the following morning. Mr. Lynch assured everyone that the field would be fully functional and ready for Friday's events. The discussion closed with Mr. Crowley asking if there had been any response to a letter sent regarding the Oak Grove property to Mrs. Williams, to which staff replied they had not yet received a response.

Select Board Reports

There were no back up materials for the Board to review.

Mr. Trindade announced that the Medway Fire Department will hold its annual Open House on Sunday, October 26, from 11 a.m. to 1 p.m. at Station One on Milford Street. He described it as a family-friendly event featuring tours of the station, opportunities to meet firefighters, and the popular pumpkin drop, emphasizing it as a great community tradition. Ms. White followed by commending the Council on Aging for hosting a successful birthday celebration for residents over 90 years of age at the Senior Center earlier that day, noting the beautiful decorations, packed attendance, and delicious food. Mr. Trindade then

provided an update on the selection of an architect for the new Public Safety Building. He explained that five firms were interviewed, and while all were qualified, the chosen firm stood out for its vision of how the project could help revitalize downtown Medway. The firm's design emphasizes the transition from residential areas to the civic and commercial districts, and Mr. Trindade expressed confidence in their approach, citing similar successful projects they completed in Westwood. He also reported that the new pavilion at Cassidy Field has been completed, modeled after the one at the farm, and praised Medway Little League for their continued dedication to enhancing recreational spaces. Finally, he encouraged residents skeptical about the new fire station project to attend the upcoming Open House to understand firsthand why the project is necessary. Mr. Crowley added that he met residents John and Vonnice Clark at the Senior Center and wanted to give them a friendly shoutout for staying up late to watch the meeting. He also provided an update on the Briggs property, explaining that consultants would begin the first phase of testing the site the following morning to assess potential contamination or metal presence. The Town allocated \$35,000 for the study, which is expected to be reimbursed later. Ms. White concluded the discussion by noting that Town Manager Michael Boynton would be the guest speaker at the Business Council meeting scheduled for 7:30 a.m. the next morning at the Thayer Homestead.

At 830pm Mr. Trindade motioned to adjourn, seconded by Ms. White. VOTE: 4-0-0.

Respectfully submitted,
Natalie Lennon
Executive Assistant
Town Manager's Office