

**Select Board Meeting
June 23, 2025, 8:00AM
Sanford Hall, Town Hall
155 Village Street**

Present: Todd Alessandri, Chair; Dennis Crowley, Vice-Chair; Maryjane White, Clerk; Frank Rossi, Member; Glenn Trindade, Member.

Staff Present: Michael Boynton, Town Manager; Allison Potter, Assistant Town Manager; Peter Pelletier, Department of Public Works (DPW) Director.

At 8:00AM, Mr. Alessandri called the meeting to order.

Change Order Approvals: Argus Construction Corp. – Hanlon Track and Field Project for Light Installation (\$118,932) and for Additional Drainage Work (\$171,750.66)

The Board reviewed the change order for light installation, memo for additional drainage work and Argus Construction Corp.'s proposed change order memo.

Peter Pelletier, Department of Public Works (DPW) Director presented two change orders related to the Argus Contract for the Hanlon Track and Field project, involving lighting installation and drainage improvements. He explained that Argus will have Island Lighting to install the lighting, and the fixtures had already been purchased directly from the supplier, MUSCO, due to procurement requirements. The lighting work is scheduled for mid-July, and it was clarified that this scope of work had been budgeted for in advance and there is no additional cost. The second change order, however, involves a cost increase of \$171,750.66 to address unforeseen drainage issues at the turf field. Mr. Pelletier detailed that the field's original drainage design was unclear and atypical, lacking proper documentation or "as-builts" from the 2004 high school construction. Poor drainage likely led to deterioration of the adjacent track, as water had been infiltrating under the surface. The drainage system will now be redesigned and replaced entirely around the field to prevent future damage. The Board emphasized tracking available funds and requested documentation on remaining balances, which stood at approximately \$90,000.

Mr. Trindade moved that the Board approve the Argus change order for the field light installation in the amount of \$118,932 and a change order to complete the additional drainage work in the amount of \$171,750.66 subject to the Town Accountant's confirmation of the availability of funds, and to authorize the Town Manager to sign them, seconded by Ms. White. VOTE: 5-0-0.

Contract Approval: Lawrence Waste for the Recycling Center

The Board reviewed the memo and Lawrence Waste contract.

Mr. Pelletier presented the Lawrence Waste contract renewal and explained that while some fees and service charges have changed slightly based on the types of materials now accepted, the agreement remains largely consistent with previous years. The Town has historically contracted with Lawrence Waste on a yearly basis to maintain flexibility, though the company has expressed a preference for a

longer, three-year term. Mr. Boynton clarified that the contract does not include a fixed dollar amount, as costs vary depending on recycling tonnage, which fluctuates with each trip. Last fiscal year, the total cost of the contract was \$72,940, while the current fiscal year (FY25) is tracking at approximately \$63,861.14.

Mr. Trindade moved that the Board approve the Lawrence Waste contract for the Recycling Center as presented, subject to the Town Accountant's confirmation of the availability of funds, and authorize the Chair to execute it, seconded by Ms. White. VOTE: 5-0-0.

Contract Approval: Haley & Aldrich for Geotechnical Services – Not to Exceed \$50,000

The Board reviewed the memo and Haley & Aldrich contract.

Mr. Pelletier explained that while the geotechnical services for the culvert project at the high school were originally planned to be performed under the existing contract with Tetra Tech, the Town opted instead to pay Haley & Aldrich directly in the amount of \$48,000. This shift is strictly an accounting adjustment and does not result in any additional cost, as the funds have already been budgeted for this purpose under Tetra Tech. The work involves critical soil and material testing to ensure that the base materials and backfill used in the culvert project meet necessary quality standards, reducing the risk of future failure. It was explained that this change allows for more direct oversight and streamlines the process without affecting the project's overall budget.

Mr. Trindade moved that the Board approve the contract with Haley & Aldrich in an amount not to exceed \$50,000 subject to the Town Accountant's confirmation of the availability of funds and authorize the Chair to execute it, seconded by Ms. White. VOTE: 5-0-0.

Approval: Renew and Continue Membership with the Metrowest Veterans' Services District and Reappoint Town Manager as Medway's Representative to the District's Board of Directors

There were no associated items.

Mr. Boynton explained this is an annual renewal to continue the Town's membership in the Metrowest Veterans' Services District. He requested that the Board authorize continued participation and reappoint Town Manager Michael Boynton as Medway's representative to the District's Board of Directors.

Mr. Trindade moved that the Board vote to renew and continue its membership with the MetroWest Veterans' Services District and designate and re-appoint Town Manager Michael Boynton as Medway's Representative to the District's Board of Directors, seconded by Ms. White. VOTE: 5-0-0.

At 8:24AM, Mr. Trindade moved to adjourn. Seconded by Ms. White. No discussion. VOTE: 5-0-0.

Respectfully submitted,
Natalie Lennon
Executive Assistant
Town Manager's Office