

**Select Board Meeting
June 16, 2025, 7:00 PM
Sanford Hall, Town Hall
155 Village Street**

Present: Todd Alessandri, Chair; Dennis Crowley, Vice-Chair; Maryjane White, Clerk; Frank Rossi, Member; Glenn Trindade, Member

Staff Present: Michael Boynton, Town Manager; Allison Potter, Assistant Town Manager; Carol Pratt, Finance Director; Peter Pelletier, Department of Public Works (DPW) Director; Nolan Lynch, Assistant DPW Director; William Kingsbury, Chief of Police.

Others Present: Susan Dietrich, Medway Village Food Pantry; Ted Kenney, Water Treatment Facility Building Committee Member.

At 7:12PM, Mr. Alessandri called the meeting to order and led the Pledge of Allegiance

Public Comments

Matt McConville, 3 Thunder Hill Road, spoke about the urgent need for affordable, supportive housing for individuals on the autism spectrum. He noted the rising autism rates and the growing gap in housing and support as children with autism become adults. With limited long-term options and aging parents often left as caregivers, he urged the Town to take proactive steps now rather than wait for a crisis in the coming decade.

Public Hearing: Proposed Fiscal Year 2026 Water and Sewer Rates

The Board reviewed the Memo, 2025 Financial Report, Water and Sewer Rate Studies

Mr. Trindade moved that the Board re-open the public hearing for Proposed Fiscal Year 2026 Water and sewer rates. seconded by Ms White. VOTE: 5-0-0.

Michael Boynton, Town Manager, began with an update on rate projections and the role of new tracking software that enables real-time monitoring and forecasting of water and sewer usage, expenditures, and capital improvements. Using this data, projections were developed for FY26 through FY30, showing a proposed base rate increase of 5% for the majority of users. However, around 10% of water users who are billed at the minimum usage rate will see a slightly higher increase due to adjustments needed to bring the outdated minimum charge in line with current system costs. Mr. Boynton explained that the static minimum rate has not kept up with increases over time, and that some users close to the Tier 1 threshold were being significantly undercharged, effectively costing the Town money. The Town plans to notify these residents during the billing cycle. Questions from the Board focused on the rationale behind the adjustments and projections. Mr. Pelletier clarified that the current minimum charge of \$65.05 would rise to approximately \$84.16, resulting in an average increase of about \$25–\$39 depending on usage. Mr. Crowley explained that continued rate increases are partially due to state-imposed unfunded mandates, such as the construction of a water treatment plant to address PFAS and other contaminants. Mr. Crowley asked whether future development might help offset rate increases, which Mr. Boynton acknowledged as

a possibility once growth resumes. Mr. Crowley also asked about a 20% increase in salaries, which Ms. Pratt stated were attributed to previously unfilled positions. Mr. Trindade and Mr. Crowley agreed on the need for long-term planning and responsible financial management, even if it means modest annual increases. Mr. Trindade stressed that past underinvestment led to today's challenges, and that the Town now needs to ensure clean, reliable water for all residents. The projected increases beyond FY26 are expected to be limited to around 2% annually.

During the public hearing on water and sewer rates, Ted Kenney of 50 Oakland Street—member of the Water Treatment Facility Building Committee and former Water Commissioner—spoke in support of the Town's newly implemented water rates model. He explained that such modeling is a standard practice across the water industry and other fields, used to guide decisions in groundwater management, system hydraulics, and financial planning. He noted that the model clearly illustrates the need for continued investment in infrastructure and these capital improvements, he stressed, are not optional and are critical to maintaining water quality, public health, fire protection, and overall quality of life in Medway. Mr. Kenney also highlighted how the model demonstrates the importance of appropriate rate distribution across residential, commercial, and industrial users. Mr. Crowley acknowledged Mr. Kenney's expertise and stated he doesn't have an issue with using the Waterworth graphing tool as a resource to help set the rates accurately. He shared his concern about the way the information was initially presented as Board members are not experts in this area, and it was very difficult to follow the data and understand how the rates were determined. Mr. Crowley elaborated that for that reason, he would recommend that we use both approaches moving forward: allow them to use the Waterworth model internally to assist in their analysis, but also continue to provide the Board with the current format of the spreadsheet that we have in front of us this evening which allows the Board to clearly review the information and make informed decisions.

Mr. Trindade moved that the Board close the public hearing, seconded by Ms. White. VOTE: 5-0-0.

During the final discussion before voting on the FY26 water and sewer rates, Mr. Rossi expressed appreciation for the graphical presentation but emphasized the importance of reviewing the detailed data behind it. He inquired about the effort required to compile the information, to which Mr. Pelletier explained that it took about a day and a half due to the complexity and precision required. Though the team has background data from previous years, some figures—such as projected debt service—have changed, requiring careful reconciliation. Mr. Rossi also asked about where to find retained earnings figures and confirmed that the current spreadsheet format was helpful and workable for him. Ms. White asked how Medway's rates compare to other towns. Mr. Pelletier and Mr. Boynton noted that such comparisons are difficult due to variations in system size, user base, and infrastructure. For example, towns like Franklin may have lower rates due to larger user bases and industrial consumption, which helps offset costs. Mr. Boynton highlighted that while Medway's conservation efforts have successfully reduced consumption, this can counterintuitively raise rates because fewer gallons are sold to cover fixed costs. It was requested to add discuss water rate proposal process to the action item list with a date of August 2026.

Mr. Trindade moved that the Board vote to establish the Fiscal Year 2026 water and sewer rates as presented this evening, seconded by Ms. White. VOTE: 5-0-0.

Approval of Minutes

The Board reviewed the *May 19, 2025, and June 2, 2025, draft minutes*

On the May 19, 2025, minutes Mr. Crowley requested page 7, line 284, replace would need to begin with we could consider. On the June 2, 2025, minutes Mr. Crowley requested on Page 7, Line 277 insert (money) after financial assets.

Mr. Trindade moved to approve the minutes as amended for May 19, 2025, and June 2, 2025, seconded by Ms. White. VOTE 5-0-0.

Charles River Pollution Control District Volume Report

The Board reviewed the CRPCD Metering Locations and 4th Quarter 2024 & 1st Quarter 2025 Flow Data

Mr. Pelletier provided an overview of Medway's wastewater flows explaining that the Town closely monitors sewer flows through sub-metering systems, particularly at points 11, 12, and 13 near the treatment plant. These areas have shown elevated flows at certain times, largely attributed to inflow and infiltration (I&I), which the Town has been actively addressing. Numerous flow meters have been placed throughout town, allowing staff to detect spikes and target problematic areas. Work is ongoing with engineering firms to finalize a scope of repairs aimed at mitigating these issues. Mr. Boynton emphasized that Medway is permitted to discharge 955,000 gallons per day to the CRPCD and averaged 914,000 gallons in the past year. He highlighted a dip in flow during the dry months of August through October, which supports the conclusion that much of the excess flow stems from I&I rather than household use. He noted that repairs, like sealing breaks and identifying illicit sump pump connections, remain a high priority—especially in high groundwater areas like Upper Village Street. Mr. Boynton further noted that while the current flow data suggests Medway is operating within permitted limits, future residential and commercial growth will require increased capacity. While I&I reduction helps, the Town continues discussions with Franklin—the only other owner of the CRPCD facility—about possibly purchasing additional capacity. Franklin currently holds a significant unused portion, but with their own continued development, they may eventually reconsider. Other towns like Millis and Bellingham have expressed interest in additional capacity, but only Franklin is currently in a position to sell. A related concern was raised about 101 unmetered homes near Village Street, which are included in the CRPCD billing using an estimated average flow. Mr. Crowley pointed out that CRPCD appears to be charging based on a daily usage estimate of over 200 gallons per household, far above Medway's more accurate average of 43 gallons per day. He suggested revisiting these assumptions with the District to potentially lower costs. Mr. Trindade inquired about installing meters on these homes, but Mr. Pelletier explained that many of the properties are not on public water, making individual metering difficult. The Town is instead focused on sub-metering neighborhoods to more efficiently track flow. Nevertheless, Mr. Pelletier confirmed that these residents are paying fees based on CRPCD's current assumptions, which are likely outdated. The Board expressed interest in exploring negotiations with the District to reassess these figures and reduce unnecessary charges.

Contract Approval: Salmon Home Care, LLC for Public Health Nursing Services – One-Year Contract, Not to Exceed \$1,500 Per Month

The Board reviewed the Memo and Salmon Home Care, LLC Contract.

Derek Kwok of the Board of Health addressed the Select Board regarding the contract with Salmon Home Care, Inc. He explained that the contract covers public health nursing services, specifically including all required clinical disease follow-up and investigations, as well as management of the state's MAVEN (Massachusetts Virtual Epidemiologic Network) reporting system. Kwok noted that the contract is consistent with similar agreements the Board has seen in previous years.

Mr. Trindade moved that the Board approve the contract with Salmon Home Care, Inc. for Public Health Nursing Services as presented and authorize the Chair to execute it, seconded by Ms. White. VOTE: 4-0-0. (Mr. Rossi briefly stepped out.)

Contract Approval: Lawrence Waste for the Recycling Center

This item was not discussed.

Contract Approval: Harbor Controls Inc. for Supervisory Control and Data Acquisition (SCADA) Systems used within Water

The Board reviewed the Memo and Harbor Controls Inc. Contract.

Mr. Pelletier and Mr. Lynch addressed the Board regarding a contract with Harbor Controls, a long-standing engineering contractor that services the Town's SCADA (Supervisory Control and Data Acquisition) system for the water treatment facilities. Mr. Lynch explained that although Harbor Controls has worked with the Town for years, this is the first formal contract being put in place to streamline task execution and support recurring services, especially with current projects like the Oakland and Village Street wells. These projects involve fixed-price contracts of approximately \$25,000 each to ensure proper system integration and communication with the treatment plant. Mr. Pelletier clarified that while specific project costs are fixed, the overall contract does not have a set annual spending cap, rather it is based on need and managed within the existing budget. The services generally involve minor maintenance tasks, ranging from \$1,000–\$2,000, and are billed as needed. Mr. Crowley raised concerns about potential overages with time and materials (T&M) arrangements and emphasized the need for spending oversight. Mr. Lynch clarified that although routine services may be billed on a T&M basis, larger items, such as the well integrations, are fixed price, and any additional work would still fall under the Town's internal budget management procedures. Mr. Crowley asked for confirmation that the contract was a one-year agreement with an annual rollover provision and stressed the importance of clearly identifying that in the contract documentation.

Mr. Trindade moved that the Board approve the Harbor Controls Inc. contract for Supervisory Control and Data Acquisition Systems used within Water as presented and authorize the Chair to execute it, seconded by Ms. White VOTE: 4-0-1. Crowley opposed.

Contract Approval: Superior Sealcoat Inc. for Crack Sealing Repair – Two-year Contract, Not to Exceed \$50,000 per Year

The Board reviewed the Memo, Bid Results and Superior Sealcoat Inc. Contract.

Mr. Lynch introduced the next contract with Superior Sealcoat, explaining that it is a standard highway maintenance contract typically executed every two years. Superior Sealcoat was the low bidder this year, and the Town conducted thorough due diligence, including reference checks, which confirmed their strong reputation and high-quality work, particularly on large-scale projects. This type of contract is used for various roadway maintenance needs. The agreement is a two-year contract, not to exceed \$50,000 per year, although the Town rarely reaches that limit. It was clarified that while Superior Sealcoat has not previously worked with the Town under a formal contract, they were fully vetted and deemed reliable.

Mr. Trindade moved that the Board approve the Superior Sealcoat Inc. contract for Crack Sealing Repair as presented and authorize the Chair to execute it, seconded by Ms. White. VOTE: 5-0-0.

Contract Approval: Woodall Construction for Asphalt Sidewalks - \$250,622

The Board reviewed the Memo, Bid Results and Woodall Construction Contract.

Mr. Lynch introduced the next item regarding Woodall Construction, which is the Town's current contractor for roadway work, including asphalt sidewalk installation. Each year, the Town issues a sidewalk bid, and Woodall was the lowest qualified and responsible bidder for the current year. Having worked with them multiple times before, the Town has had consistently positive experiences, with no reported issues and high-quality performance. Mr. Pelletier noted that they recently completed work on Fisher and Clark Streets. In response to Mr. Rossi's question, it was clarified that the \$250,000 allocated for this contract would cover approximately 2.5 miles of new sidewalk. Specific projects include sidewalk improvements near Cassidy Field, where new ADA-accessible paths will be constructed from the parking lot to the backstops and spectator areas to improve accessibility for individuals with disabilities and elderly residents. Mr. Lynch added that because the roads are already open for utilities work, sidewalk installation will be more efficient this year, allowing the Town to maximize the value of the contract.

Mr. Trindade moved that the Board approve the Woodall Construction contract for Asphalt Sidewalks as presented and authorize the Chair to execute it, seconded by Ms. White VOTE: 5-0-0.

Contract Approval: Woodard & Curran for Engineering Services- Three-year Contract

The Board reviewed the Memo and Woodard & Curran Contract.

Mr. Pelletier introduced the contract with Woodard & Curran for engineering consulting services, noting that the firm has been a key partner on a variety of stormwater-related projects. They have provided design services for the middle school stormwater treatment system, supported sidewalk design on Main Street, and are involved in the Town's asset management planning—an update of which is expected in August. Mr. Pelletier described the contract as task-order based, meaning that services are provided as needed, with fixed prices agreed upon per task. Mr. Boynton clarified that funding for these services typically comes from the Town's stormwater budget, which is around \$250,000, and that this contract allows the Town to use Woodard & Curran on an as-needed basis with pre-established rates. Mr. Crowley requested that a rate schedule be provided as a supplement to the contract.

Mr. Trindade moved that the Board approve the Woodard & Curran contract for Engineer Consulting Services as presented and authorize the Chair to execute it, seconded by Ms. White. VOTE: 5-0-0.

Contract Approval: Rinaldi, Inc. for Ide House Repair and Renovation Construction - \$997,399

The Board reviewed the Rinaldi Contract.

Mr. Boynton discussed the Rinaldi, Inc. contract for the Jacob Ide House repair, renovation, and construction project, which involved safety and structural enhancements designed by GRLA with sensitivity to the historical nature of the property. The project budget approved at Town Meeting was \$1.2 million, and the contract price with Rinaldi Inc. came to \$997,399, with an additional \$60,000 contract for GRLA's construction administration. Over recent weeks, the scope of work was carefully reviewed and confirmed between GRLA, Rinaldi, and the project team to ensure it matched the original design

specifications. Building Commissioner Jon Ackley will serve as the Owner's Project Manager, allowing the Town to save significant funds by managing the project in-house.

Mr. Trindade moved that the Board approve the Rinaldi, Inc. contract for Ide House Repair and Renovation Construction as presented and authorize the Chair to execute it, seconded by Ms. White. VOTE: 5-0-0.

Contract Approval: Gorman Richardson Lewis Architects for Ide House Repair and Renovation Construction Administration Services - \$60,646

The Board reviewed the Gorman Richardson Lewis Architects Contract

The GRLA contract for architectural support during on-site construction of the Jacob IDE House was discussed. Mr. Crowley raised concerns about approving estimated expenses upfront, preferring to approve the base fee of \$57,000 plus any reasonable expenses as they arise, subject to approval by the Town Manager. It was clarified that any expenses exceeding the estimate would require additional Board approval, while unused funds would remain in the budget for future contracts. The Board acknowledged that the estimated expenses likely represent the upper limit of anticipated costs and that all expenses would be closely monitored.

Mr. Trindade moved that the Board approve the Gorman Richardson Lewis Architects contract amendment for Ide House Repair and Renovation Construction Administration Services not to exceed \$57,000 plus reasonable expenses subject to approval by the Town Manager and authorize the Chair to execute it, seconded by Ms. White. VOTE: 5-0-0.

Mr. Trindade briefly exited the meeting.

Discussion: Milford Street (Route 109) Corridor Improvements and Transportation Improvement (TIP) Program

The Board reviewed the Memo and Conceptual Plans

The Select Board received an update on the Milford Street improvement project from Town Manager Michael Boynton, DPW Director Pete Pelletier, and Deputy Director Nolan Lynch. The Town was awarded a \$1.4 million state grant Mass Works to fund the design phase of a reconstruction project along Milford Street, originally envisioned from Summer Street to the Milford town line. After preliminary discussions with MassDOT, it became clear that the full stretch may not be feasible due to challenges with the culvert area near Gray Squirrel, which would significantly increase costs and complicate design due to grade changes, wetlands, and flooding concerns. As a result, the current focus is on designing the project in segments: from the Milford line through the Rainbow intersection, the Fisher/Milford intersection, and the low-lying area by the fire station. Proposed improvements include a 10-foot shared-use path, upgraded crosswalks with rapid flashing beacons, dedicated turn lanes, and traffic calming enhancements at intersections. Although the entire corridor will be designed, only parts may receive state funding through Transportation Improvement Program(TIP) due to MassDOT's concerns over project scope and cost. The total estimated construction cost could approach \$20 million. The design process also considers resiliency improvements and allows the Town to advocate for future funding. It was emphasized that having the full design in hand strengthens their position with MassDOT for phased implementation. While there is no current intent for the Town to fund construction beyond the grant

scope, completing the design opens future opportunities. The Select Board raised concerns about traffic signals, sidewalk placements, and long-term connectivity, all of which will be addressed as the design progresses.

Discussion: Proposed Realignment of the Holliston Street and Village Street Intersection

The Board reviewed the Memos, Road Concept Plan, Arborist Letter and Photographs

The Select Board received an update on the Holliston Street and Village Street intersection realignment project. Town Manager Michael Boynton and DPW staff explained that although the Board previously approved the conceptual layout, the final design is now underway. Bidding is expected in late 2025, with construction targeted for calendar year 2026. A significant and unexpected concern arose with one of the two large trees in the square—originally intended to be preserved—after the Town’s arborist determined it was structurally unsound and posed a safety hazard, requiring urgent removal. The Board emphasized that removing the tree is a reluctant but necessary decision based on expert assessment. Design changes include narrowing shoulders to define on-street parking, installing vertical granite curbing, and enhancing pedestrian and traffic safety, all of which align with Complete Streets principles. The new layout will also create a more visible and accessible green space for the war memorials, improving the site’s function and aesthetics. The Town has a \$500,000 Complete Streets grant for construction, while the engineering was funded through the Town’s road and sidewalk budget. However, with cost estimates nearing \$740,000, the Town may need to cover the shortfall, prompting concerns about impacts on future road and sidewalk work. Board members acknowledged the importance of the project for safety, aesthetics, and community pride. Mr. Lynch and Mr. Pelletier will continue to finalize design details and engage with stakeholders and the public as planning advances.

Request: Medway Village Food Pantry Site Access

The Board reviewed the Memo, Proposed Site Layout, and Building Design

Susan Dietrich, Executive Director of the Medway Village Food Pantry, returned to the Select Board to request access to the Town-owned parcel at 72A Main Street to evaluate its viability for a permanent food pantry location. Accompanied by Jim DiGiorno, President of Rubicon Builders, Ms. Dietrich provided an update since her March visit, noting that approximately \$38,800 of a \$50,000 state earmark has been expended on design work. The remaining funds must be used by June 30th, and site access is needed to determine if the parcel can accommodate a proposed 6,000 square foot facility. Ms. Dietrich explained that the need for a permanent location is urgent, with rising demand and current limitations in their residential location. The 72A Main Street site offers commercial zoning, central access for clients (including those from Medway House Shelter), and better long-term sustainability. She emphasized that the pantry served over 2,500 unique clients in 2024, 40% of whom were children, and highlighted the community’s strong volunteer support. Town Manager Michael Boynton clarified that the request before the Board was solely to grant site access for engineering evaluation, not a commitment to the property. He also noted that any further steps, including a lease or sale, would require Town Meeting approval. A question was raised about whether granting site access would create any liability for the Town, and it was clarified that there would be no liability, as the Town would require insurance certificates naming it as an additional insured. During the discussion, Ms. White asked for clarification on why a location in the Industrial Park was not pursued, mentioning she'd heard that a favorable deal had been offered on one of the buildings there. Ms. Dietrich explained that while she was happy to speak more offline, the key issue was that the property owners required them to rent the building and land, which presented a funding problem. She noted that neither private nor public funders provide grants to cover ongoing rent payments;

funding is only available if the organization owns the asset. Ms. White asked if owning the building was necessary for all types of funding, and Ms. Dietrich clarified that fundraising becomes extremely difficult without ownership, as no grants would cover recurring rent costs. Instead, capital projects—like constructing a building—are fundable because they are one-time expenses with defined scopes, similar to how towns approach municipal projects. Ms. White then shifted the topic to concerns about traffic, questioning whether moving the facility to Route 109 would simply relocate traffic issues from the current neighborhood. Ms. Dietrich responded that the current traffic problem arises because they are only open Saturdays from 8:00 to 10:00 a.m., leading to a rush of people and long lines. A permanent location would allow them to adopt a more manageable model, such as being open multiple days a week for several hours, with scheduled appointments—similar to the Franklin Food Pantry. This approach would reduce congestion by spreading visits throughout the week and improve the client experience, which currently involves long waits. The goal is to provide a dignified, organized shopping experience where clients receive personal attention in a calm environment. Ms. White then asked if the Board approves access for the organization to evaluate the land and they determine it is suitable, whether the Town would still have the ability to decline moving forward with constructing the building. Mr. Crowley clarified that at this stage, the approval is solely to allow them to walk and assess the site, there are no commitments being made, and the Town retains full discretion to say no to any future development. Mr. Trindade asked for clarification on whether a deposit had already been placed on a building, expressing concern that such an action might have been presumptuous given that the location had not yet been finalized. Ms. Dietrich confirmed that a contract had been signed, but explained that it includes a provision allowing for cancellation if the project does not move forward. In that case, the only cost they would be responsible for would be the engineering and design fees associated with the initial planning.

Mr. Rossi moved that the Board grant Medway Village Food Pantry access to the parcel at 72A Main Street for the purposes of hiring a civil engineer to evaluate the viability of locating a food pantry on that property, seconded by Ms. White. VOTE 5-0-0.

Request: SAFE Coalition Memorial Flag Display on Town Hall lawn as part of International Overdose Awareness Day

The Board reviewed the memo from the SAFE Coalition.

The Select Board approved a request from the Medway Safe Coalition to place small memorial flags on the Town Hall lawn in recognition of International Overdose Awareness Day. This display has been done in previous years and serves to honor and raise awareness of those lost to overdose.

Mr. Rossi moved that the Board allow Medway SAFE Coalition to place memorial flags on Town Hall lawn as requested, seconded by Mr. Trindade . VOTE 5-0-0.

Discussion/Vote: Designation of No Parking-Tow Zone area along Medway High School Perimeter Road

The Board reviewed the memo from the Chief of Police.

The Select Board approved the designation of a no parking tow zone along the perimeter road at Medway High School to address safety and congestion issues, particularly during events and upcoming construction. Chief Kingsbury proposed the measure following concerns raised at a prior meeting, citing frequent problems with vehicles obstructing access for emergency services and school operations. The new designation will extend the full length of the perimeter road, with exceptions for special events as

granted by the Chief of Police. Signs and ground markings will be installed, and violators may be subject to towing. Mr. Rossi emphasized the importance of clear communication with youth sports organizations and event organizers to ensure compliance.

Mr. Trindade moved that the Board Designate a No Parking-Tow Zone area along the Medway High School Perimeter Road as presented by the Chief of Police, seconded by Ms. White. VOTE 5-0-0.

Approval: Intermunicipal Agreement with Millis for Animal Control Services

The Board reviewed the ACO Contract.

Mr. Boynton discussed the inter-municipal agreement with Millis for animal control services, which remains largely unchanged from previous years. The only notable update is related to the replacement of the animal control vehicle. Millis will fund the cost of the new truck over three years, with \$9,500 allocated annually by Medway. Although the first payment was budgeted for the current fiscal year, the truck was not purchased in time, so that payment will be encumbered in the upcoming year, followed by two additional payments of the same amount. Board members commended the Animal Control Officer's performance and briefly discussed tracking call volumes between the two towns.

Mr. Trindade moved that the Board approve the Intermunicipal Agreement with Millis for Animal Control Services as presented and authorize the Town Manager to execute it, seconded by Ms. White. VOTE 5-0-0.

Council on Aging Request to remove Inactive Members

The Board reviewed the email from COA and Certified Letter mailed to inactive members

The Select Board voted to remove Judy Lane and Ron Lane from the Council on Aging due to extended and continued inactivity. The Council on Aging submitted the request, noting that the members had not indicated any intent to step down, and the Board, as the appointing authority, approved the recommendation.

Mr. Trindade moved that the Board vote to remove Council on Aging members, Judy Lane and Ron Lane, as a result of extended and continuing inactivity as recommended by the Council on Aging, seconded by Mr. Rossi. VOTE 5-0-0.

Action Items from Previous Meeting

The Board reviewed the *Action Items dated June 2, 2025*

As requested, discuss water rate proposal process will be added to the action item list with a date of August 2026.

Town Manager's Report

There were no associated back up materials to review.

Town Manager Michael Boynton reported that a special Select Board meeting may be needed to approve a change order related to the field lighting project. The issue arose because Island Lighting, which was originally intended to install the lights, does not have a state contract, meaning the Town cannot pay them directly without going out to bid—a process that could delay the project. Instead, Argus, the general contractor, will subcontract Island Lighting and include the \$121,000 installation cost (including a 15% markup) as part of the existing contract. This change order will not increase the project cost, as the lighting installation was included in the original allowance. MUSCO is providing the lights for \$225,000, and Island Lighting will handle installation. The total contract for the field and lighting remains unchanged at approximately \$1.9 million. The Board discussed scheduling a special meeting to vote on the change order and proposed an early morning meeting the following Monday 6/23 at 8am. Updates on the project included that the field has been fully cleared and groundwork is underway. School officials are aware of the revised timeline, and scheduling adjustments are being made to accommodate the fall sports season.

This time is being reserved for topics that the Chair did not reasonably anticipate would be discussed.

There were no associated back up materials to review.

This item was not discussed.

Select Board Reports

There were no associated back up materials to review.

Select Board members extended belated Father's Day wishes to all fathers in the community.

At 9:32pm Mr. Trindade motioned to adjourn, seconded by Ms. White. VOTE 5-0-0

Respectfully submitted,
Natalie Lennon
Executive Assistant
Town Manager's Office