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634 State Road 19 PO Box 37, Marshall, WI 53559  
[www.townofmedina.org](http://www.townofmedina.org)

***MEETING MINUTES FOR TOWN OF MEDINA BOARD of Supervisors***  
**Meeting**  
**Wednesday August 13th, 2025**  
**Monthly Meeting Minutes**

The monthly meeting for the Town of Medina Board of Supervisors was called to order by Chairman Todd Weinberger at 6:00 pm.

The Pledge of Allegiance was recited.

Present were Chairman Todd Weinberger, Supervisor Phillip Braithwaite, Supervisor Steven Nampel, Supervisor Sue Zingshiem and Supervisor John Hellenbrand. Also present: Clerk/Treasurer Stephanie Lulling, Highway Patrolman Randy Krause, Kim Kohler, Rochelle Chadwick, Willie Osborne, Sarah Osborne, and Jim Stuntebeck.

**Meeting Posted:** Monday August 11<sup>th</sup>, 2025; Town Hall, Whisper's Roadhouse, Barrel Inn, and [Townofmedina.wi.gov](http://Townofmedina.wi.gov)

**Public Appearances:** None currently.

**Correspondence for the Board:** Emails regarding Lifestar being awarded EMS and a letter from WE Energies regarding pole replacement, email from SPEMS regarding a meeting to settle equipment ownership

**Approve the meeting minutes from July 9<sup>th</sup>, 2025, meeting:** Motion made by Supervisor John Hellenbrand to approve the July 9th, 2025, meeting minutes, motion was seconded by Supervisor Sue Zingshiem. Motion passed 5/0.

**Road Grants and Updates- Lukasz Lywza:** Lukasz was unable to attend the meeting put passed along via email that we should be receiving the preconstruction schedule next week and there will be a preconstruction meeting with the affected property owners. The first payment will be needed to be made in October 2025.

**Decision regarding Box Elder retaining wall:** Supervisor John Hellenbrand advised that the Village of Marshall would contribute \$58,000.00 towards the reconstruction of the retaining wall on Box Elder Road. Motion made Supervisor John Hellenbrand approve the reconstruction of the retaining wall as proposed, Motion was seconded by Supervisor Phillip Braithwaite. Roll call vote:



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Supervisor Phillip Braithwaite-yes, Supervisor John Hellenbrand-yes, Supervisor Sue Zingshiem-yes, Supervisor Steve Nampel-yes, Chairman Todd Weinberger-yes. Motion passed 5/0.

**Line of Credit for Box Elder project/Missouri Road refinance:** Bank of Deerfield would like the last 3 months of bank statements, looking into a line of credit from the Bank of Deerfield

**Trek Beer Vendor Decision:** Temporary License to serve beer Saturday August 23<sup>rd</sup> and August 24<sup>th</sup> for their WORS event. Motion made by Supervisor John Hellenbrand to approve the Sunshine Brewery permit for Trek, Motion was seconded by Supervisor Phillip Braithwaite. Motion was passed 4/1.

**Box Elder Road liquidation consideration:** There would need to be a Special Meeting of the Electors, the property would need to be appraised-tabled until the September meeting.

**Railroad Report:** I will reach out via email to Kurt saying thank you and if we need anything in the future LinqThingz will be the first call.

**Osborne Issues:** Van Holten's has not been tying down their loads, there are no lights on some of the trailers, (photos were passed to the board) Dane County Sheriff's Department advised that early in the morning and late at night they do not give leeway to the farmers, 3 dump trucks on 1 side and 2 dump trucks parked on the opposite blocking the hill, jake breaking needs to stop, speeding over the top of the hill, road user agreement may need to be looked at, there is some damage starting on Canal Road, Van Holten's has fixed their too deep ditch, mowing needs to be done when the silt fence gets removed, safety concerns about the vats-chemicals all over the place-kids riding bicycles and there is no fence around the vats, designated work hours-countless hours after 9 pm, work hours in the agreement are from 6a-4p, Saturday from 6a-4p during the farming season, Willie be getting a dash camera as a few hours before the meeting he was almost hit by their one of their semis. Chairman Todd Weinberger will be reaching out to Van Holten's regarding the list of concerns with photo evidence.

**Olson Driveway Permit:** The planning commission unanimously approved the driveway permit. Motion made by Supervisor Phillip Braithwaite to approve the Mary Olson driveway permit, Motion was seconded by Supervisor Sue Zingshiem. Motion passed 5/0.

**Approve monthly checks:** Motion made by Supervisor John Hellenbrand to approve the monthly checks; Motion was seconded by Supervisor Sue Zingshiem. Motion passed 5/0.



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**4 Operator License Renewals for the Barrel Inn:** Motion made by Supervisor John Hellenbrand to approve the 4 Operator License Renewals as presented, Motion was seconded by Supervisor Sue Zingshiem. Motion passed 4/0 with Supervisor Steve Nampel abstaining.

**Fire Services Agreement:** Chairman Todd Weinberger went through the Fire Services Department that was presented by the Marshall Fire Department and each member encouraged to go through it on their own.

**Highway Report:** Updates given by Patrolman Randy Krause. Second round of mowing complete, trees down in Maple Heights, flags on signs on Box Elder and Vieth, looking into speed bumps, Van Holten's paid for the ditch grading, grass seed bought for the area, new batteries in the '06 International, Cherry Lane posted, WISLR/PASER training 08/14/2025 in Deforest, mower is going to be 10 years old-time to start looking for a new/trade in

**EMS and Fire Commission Reports:** Updates given by Supervisor John Hellenbrand. Lifestar is trending in the right direction-Dane County will be able to do a tone.

**Clerk/Treasurer Report:** Updates given by Clerk/Treasurer Stephanie Lulling. Dog license information sent to Dane County and completed, Preconstruction meeting on CTH TT/Maunsha attended online with anticipated start date 09/02/2025, election training completed in Waunakee with new equipment possibly needed, EMS draft contract completed with the exception of the payment areas, overlapping debt request form sent to Dane County

**Future Meeting Information:** Budget, financing for Box Elder Road project, Wendt rezone

**Adjournment:** Motion made by Supervisor John Hellenbrand to adjourn at 8:22p.m. Motion passed 5/0. Meeting adjourned.

Respectfully Submitted August, 13<sup>th</sup>, 2025, by Stephanie B. Lulling Town of Medina  
Clerk/Treasurer



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