



May 30, 2025

Village of Marshall
130 Pardee Street
Marshall, WI 53559

Town of Medina
634 State Road 19
Marshall, WI 53559

Town of York
796 York Center Road
Marshall, WI 53559

RE: EMS Agreement – Notice of Non-Renewal of Contract

To whom it may concern:

The City of Sun Prairie entered into an agreement to provide EMS service to Marshall, Medina, and York for a three-year term, beginning in 2023. This agreement is set to automatically renew at the end of this year for a three-year term unless any party provides notice that they do not intend to review at least six months prior to the expiration date. Pursuant to Section 11 of the contract, this letter is formal notice from the City of Sun Prairie that the City does not intend to renew the contract under the current terms.

The City of Sun Prairie currently provides paramedic-level EMS service within the City of Sun Prairie, and contracts to provide services to the Town of Bristol, Town of Sun Prairie, Village of Marshall, Town of Medina, and Town of York using the McGrath formula to allocate costs. The McGrath formula allocates funding based on population, equalized value, and ambulance runs in each municipality.

When the City agreed to provide ambulance services to Marshall, Medina, and York in 2022, the hope was that the ambulance based in Marshall would be available to respond to calls from residents on the east side of the City of Sun Prairie. Due to the distance of the Marshall station from the City, this has not been practically feasible. All communities in our service area were also affected by the closure of the SSM Emergency Room facility in Sun Prairie, which necessitated the City adding an ambulance due to the increased time a call takes now that residents must be transported to downtown Madison for calls. There are now four ambulances in service – three based out of Sun Prairie and one based out of Marshall.



After reviewing the City's five-year financial management plan, projections for future EMS budgets, and the Wisconsin Policy Forum report on EMS service in our region, it is clear the City cannot continue to provide service to Marshall, Medina, and York under this model. The chart below shows the cost of staffing the Marshall ambulance, the call revenue from the Marshall ambulance, and the amount the City has been expending to provide ambulance service in Marshall.

	2023	2024	2025
Marshall Ambulance Expenses	\$1,003,729	\$1,003,613	\$1,137,390
Call Revenue from Marshall ambulance	\$214,173	\$219,000	\$278,300
McGrath Funding from Marshall, Medina, and York	\$172,197	\$234,419	\$228,932
City of Sun Prairie expense to operate Marshall ambulance	\$617,359	\$550,194	\$630,158

The City is willing to continue providing service to Marshall, Medina, and York under a contract with new terms. The two feasible options for service to continue are:

1. Paramedic service to Marshall, Medina, and York from an ambulance based out of the City of Sun Prairie Station 1 (east side), billed under the McGrath formula.
2. Marshall, Medina, and York funding the full cost of paramedic-level ambulance services based out of Marshall's Public Safety Building.

Projected costs for those options are provided on the attached page. Fire Chief Garrison and I are available to come meet with your Boards to answer any questions you have about service models going forward.

Please let Sun Prairie know if you will be selecting Option 1, Option 2, or transitioning to a different provider by July 15, 2025, so that we can adequately plan for next year's budget.

Best regards,

Kathleen McDaniel
City Attorney

CC: Sun Prairie City Administrator (email only)
Sun Prairie City Clerk (email only)
Sun Prairie Fire Chief (email only)

Medina Town Attorney
Marshall Village Attorney
York Town Attorney



Option 1: Service to Marshall, Medina, and York from City of Sun Prairie

These numbers are projections based on the McGrath formula with annual adjustments for inflation. The City will continue to invest in our paramedic service.

	2026	2027	2028	2029	2030
City of Sun Prairie	\$1,978,083.96	\$1,965,366.84	\$1,949,203.14	\$1,913,429.16	\$1,865,038.64
Town of Bristol	\$196,463.72	\$194,527.51	\$191,107.03	\$185,998.20	\$179,739.31
Town of Sun Prairie	\$114,910.09	\$109,996.52	\$107,084.03	\$103,179.01	\$98,605.04
Village of Marshall	\$173,203.58	\$168,188.44	\$165,926.49	\$161,362.92	\$155,822.57
Town of Medina	\$64,936.65	\$77,391.70	\$65,628.65	\$63,781.06	\$61,569.61
Town of York	\$41,765.85	\$28,203.95	\$26,677.23	\$25,808.45	\$24,850.68
Total	\$2,569,363.84	\$2,543,674.95	\$2,505,626.57	\$2,453,558.79	\$2,385,625.85

Option 2: Marshall, Medina, and York Paying Full Cost of Marshall Station

These numbers are projections based on the cost to operate an ambulance in Marshall with annual adjustments for inflation, proportioned out to each community based on call volume. The City will continue to invest in our paramedic service.

	2026	2027	2028	2029	2030
Est. Cost of Operation	\$1,083,424.58	\$1,132,178.69	\$1,183,126.73	\$1,236,367.43	\$1,292,003.97
Est. Revenue Projected	\$(279,906.07)	\$(273,784.09)	\$(258,232.37)	\$(250,952.43)	\$(242,242.86)
<i>Net Cost to Operate</i>	<i>\$803,518.51</i>	<i>\$858,394.60</i>	<i>\$924,894.36</i>	<i>\$985,415.01</i>	<i>\$1,049,761.10</i>
Village of Marshall	\$588,476.94	\$628,666.82	\$677,369.59	\$721,693.40	\$768,818.88
Town of Medina	\$175,443.12	\$187,424.97	\$201,944.76	\$215,159.06	\$229,208.62
Town of York	\$39,598.45	\$42,302.81	\$45,580.01	\$48,562.55	\$51,733.61