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634 State Road 19 PO Box 37, Marshall, WI 53559
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MEETING MINUTES FOR TOWN OF MEDINA BOARD of Supervisors
Meeting
Wednesday May 14th, 2025
Monthly Meeting Minutes

The monthly meeting for the Town of Medina Board of Supervisors was called to order by Chairman Todd Weinberger at 6:00 pm.

The Pledge of Allegiance was recited.

Present were Chairman Todd Weinberger, Supervisor Phillip Braithwaite, Supervisor Steven Nampel, Supervisor Sue Zingshiem and Supervisor John Hellenbrand. Also present: Clerk/Treasurer Stephanie Lulling, Rochelle Chadwick, Lukasz Lywza-Road Grants portion (left at 6:55pm)-, Highway Patrolman Randy Krause, Chief Butzine

Meeting Posted: Monday May 12th, 2025; Town Hall, Whisper's Roadhouse, Barrel Inn, and Townofmedina.wi.gov

Public Appearances: none currently.

Correspondence for the Board: Email from Willie and Sarah Osborne regarding Van Holten's construction concerns-Van Holten's has been notified of the concerns and has replied to the concerns, thank you note from Trek regarding their recent event

Approve the meeting minutes from April 9th, 2025, meeting: Motion made by Supervisor John Hellenbrand to approve April 9th, 2025, meeting minutes, motion was seconded by Supervisor Sue Zingshiem. Motion passed 5/0.

Road Grants and Updates- Lukasz Lywza: Lukasz gave updates for road grants. LRIP is due this September. Possibility of doing some portions of Canal Road. If the Village of Marshall teams with the Town of Medina they could do a combined LRIP. DNR funding for a bike line would be for motorized or non-motorized traffic and will only pay up to 50%, DOT is 75% and will need to have green space between the roadway and the bike lane, Possibility of doing Missouri, Tower Line, or the next portion of Sherman Road, County Bridge Aid application for both Canal Road culverts, Canal Road by County Road TT, Box Elder Road project updates- 3 bids were opened- Kopplin and Kinas of Green Lake was the lowest bidder at \$615,181.99- Box Elder Road Reconstruction is \$471,119.25, Box Elder Road culvert-\$131,771.69 and the Box Elder Road 36" culvert-\$12,291.05- the Town of Medina has more money in funding than the cost of the project due to LRIP and Bridge



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Aid- there is a \$50,000 allowance in the bids for unanticipated work-this would make the total cost \$50,000.00 less. Box Elder will be closed during construction from STH 19 to Missouri Road except for the local traffic, possibility of shutting down the dam by Little Amerika for the duration of construction, Anticipated start date would be after labor day and take approximately 3 weeks, still in the process of permitting the project-permit submitted for retaining wall replacement and was flagged because of the cemetery location and would take a large archeological payment in order to work on the retaining wall-it would not hold up the construction project-Motion made by Supervisor Phillip Braithwaite to approve the bid by Kopplin & Kinas of \$615,181.99 for Box Elder Road, Supervisor John Hellenbrand seconded the motion. Roll call vote: Supervisor Phillip Braithwaite-yes, Supervisor John Hellenbrand-yes, Supervisor Sue Zingshiem-yes, Supervisor Steven Nampel-yes, Chairman Todd Weinberger-yes. Motion passed 5/0.

Marshall Fire-EMS Proposal: tabled until more information is available.

Approve monthly checks: Motion made by Supervisor John Hellenbrand to approve the monthly checks; Motion was seconded by Supervisor Sue Zingshiem. Motion passed 5/0.

WTA/TAC membership: Motion made by Supervisor John Hellenbrand to approve the WTA membership-but not the TAC membership, Motion was seconded by Supervisor Sue Zingshiem. Motion passed 5/0.

Planning Commission Updates: none currently.

Goller-Cherry Lane Property: tabled until information was received.

Boom Mower Loan out contract: tabled until information received from the attorney.

Pellett driveway refund: Motion made by Supervisor Phillip Braitwaite to approve the Pellett driveway refund, Motion was seconded by Supervisor John Hellenbrand. Motion passed 5/0.

Whisper's License Application: Motion made by Supervisor John Hellenbrand to approve the Whisper's license application; Motion was seconded by Supervisor Sue Zingshiem. Motion passed 5/0.

Barrel Inn License Application: Motion made by Supervisor John Hellenbrand to approve the Barrel Inn license application; Motion was seconded by Supervisor Sue Zingshiem. Motion passed 4/0 with Supervisor Steven Nampel abstaining from the vote.



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Highway Report: Updates given by Patrolman Randy Krause. Fence around the dumpsters at the farm bids- 6-foot-tall fence to keep the garbage contained-Struck and Erwin-\$5248.00, Motion made by Supervisor Phillip Braithwaite to approve the bid for Struck and Erwin and rental of core driller not to exceed \$5500.00, Motion was seconded by Supervisor John Hellenbrand. Motion passed 5/0. Burke holding a loader plow for \$21,000.00-placed on June agenda, building at the farm for storage/shop 50x100-concrete, heated, etc. for consideration-construction most likely would not happen in 2025, does our insurance cover the equipment being stored at Randy Krause's (email sent to Rural Insurance), salt covered and up to code, pothole patching, mow the dump, Koch Drive residents want to know what they have to do to take over their road-part of their road butts up to the village

EMS information: Chairman Todd Weinberger gave an update on the status of EMS services in Medina. It is the opinion of the Town of Medina attorney that ambulances are the property of the municipalities.

EMS and Fire Commission Reports: Updates given by Supervisor John Hellenbrand.

Clerk/Treasurer Report: Updates given by Clerk/Treasurer Stephanie Lulling. Maintenance of Effort report filed with the DOR for the MFD-still waiting on the paperwork from SPEMS, Noxious Weed announcement sent to the papers, Open Book and Board of Review notices posted, Updated driveway application and utility permits replaced on the website, Liquor licensing posted to the newspaper, RFP completed and sent out.

Future Meeting Information: Board of Review on May 21st, building, plow, the retaining wall, budget in August, plow truck purchase, invoice from Upper Midwest

Adjournment: Motion made by Supervisor John Hellenbrand to adjourn at 7:52 p.m.; Motion was seconded by Chairman Todd Weinberger. Motion passed 5/0. Meeting adjourned.

Respectfully Submitted May 14th, 2025, by Stephanie B. Lulling Town of Medina Clerk/Treasurer



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