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634 State Road 19 PO Box 37, Marshall, WI 53559
www.townofmedina.org

MEETING MINUTES FOR TOWN OF MEDINA BOARD of Supervisors
Meeting
Wednesday August 14th, 2024
Monthly Meeting Minutes

The monthly meeting for the Town of Medina Board of Supervisors was called to order by Chairman Todd Weinberger at 6:00 pm.

The Pledge of Allegiance was recited.

Present were Chairman Todd Weinberger, Supervisor Phillip Braithwaite, Supervisor John Ward, Supervisor Sue Zingshiem and Supervisor John Hellenbrand. Also present: Clerk/Treasurer Stephanie Lulling, Highway Patrolman Randy Krause, Rochelle Chadwick, Brian Casper, Samantha Boman-for her presentation, Jessica Meyers and Lonn Walter -for their GFL presentation, Makayla Bakken and Jay Bennett-for their audit presentation, Willie and Sarah Osborne, Kim Kohler, Gregg Geier, and Jim Stuntebeck

Town Board Meeting Posted: Monday August 12th, 2024; Town Hall, Whisper's Roadhouse, Barrel Inn, and Townofmedina.wi.gov

Road Grants and Updates- Samantha Boman: Updates given by Samantha on the Box Elder road project plans are done- construction would possibly be next summer, Sherman Road project, ARIP is due by September 30th-submit 2 roads (Missouri and Canal Roads), 90/10 split

GFL trash/recycling Presentation: GFL presentation regarding the dumpsters at the dump site \$950.00 per month, rates are locked for 12 months, 2–5-year increments increase 3% during those years. Porta potty can be supplied also-that they work with, roll off dumpster would be \$250.00 a haul and \$52 a ton-they can provide quotes for the other items-would be serviced out of Horicon-add to Budget agenda

Audit Presentation by Johnson Block: Jay Bennett gave the audit presentation, recommend Fraud policy, Fund Balance policy and a written account of accounting policies and procedures, computer and software security policy and training, Cybersecurity insurance,

Public Appearances: None currently.



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Correspondence for the Board: Correspondence from the Osborne's regarding Van Holten's, agreement from LinqThinQz regarding signed contract, Carrie from Emergency Management to return the bladders from the water behind the Town Hall,

Approve the meeting minutes from the July 10th, 2024, meeting: Motion made by Supervisor Phillip Braithwaite to approve the July 10th, 2024, meeting minutes with a small amendment to be made to include that no developments be made to the sending parcel, motion was seconded by Supervisor John Ward. Motion passed 5/0.

Approve monthly checks: Motion made by Supervisor John Ward to approve the monthly checks; Motion was seconded by Supervisor John Hellenbrand. Motion passed 5/0.

Planning Commission Updates: Next Planning Commission meeting will be August 27th, 2024, with Van Holten's on the agenda.

Update status of Missouri Road property and funding information: Updates on cleanup given by Supervisor John Ward- damage and debris is cleared, the trees have been cut up and the brush has been added to the pile at the farm, the barn floor is still there and a bit rough

Discussion/status/approval of insurance claims for tractor repairs: Chairman Todd Weinberger gave updates on the insurance regarding the truck and tractors. Tractor damage estimates have been sent to CWG and will need to be a separate claim. No adjuster has been assigned yet for the tractors.

Discuss and Approve RCR electric bid for dump shack electricity: Motion made by Supervisor Sue Zingshiem to approve the RCR electric bid for electric hook up at the dump shack for \$2830.00. Motion was seconded by Supervisor John Hellenbrand. Motion passed 5/0.

Discuss on road maintenance agreement regarding Van Holten's rezone application: Supervisor Phillip Braithwaite recommended that a road maintenance agreement should be in place before a Planning Commission vote on the rezone and should be intact until the Dane County Zoning vote. Recommendation to have the Town Attorney draft an agreement and have a meeting.

Discuss the Village of Marshall/MFD shared staffing proposal: Chairman Todd Weinberger gave the update that the proposal was voted down until a municipal agreement was drafted with the municipalities and the fireman department. Discussions will be ongoing.

Discuss and Approve Village of Marshall equipment use agreement: Tabled until next month.



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Discuss and Approve 2025 Canal Road paving project: Proposal to meet with Village of Marshall to discuss.

Highway Report: Updates given by Randy Krause. Storm clean up continues, rented tractor repair estimates, boom mower repair estimates, Traut Road culvert installed sealed and straw matted it and gravel added for soil erosion control, Berlin Road had mesh showing-gravel added and Berlin Road is open, patching of the roads, brakes are not working appropriately on one of the trucks, culvert at the last curve on Sherman is damaged, Cherry Lane below Maple Heights- new driveway has been put in and will need the ditch cleaned out due to sediment

EMS and Fire Commission Reports: Updates given by Supervisor John Hellenbrand.

Clerk/Treasurer Report: Updates given by Clerk/Treasurer Stephanie Lulling. LinqThingz trial proposal for trial period received, Absentee ballots mailed out, Dog license report sent to Dane County, unused dog tags returned to Dane County, receipt books ordered and received for the dump, Partisan Primary completed, 2025 budget preparation started, WE energies information updated.

Future Meeting Information: Next meeting September 11th, 2024, at 6:00 p.m., Vam Holten's on the September agenda, budget on September agenda, tractor rental agreement, modified equipment use agreement with the Village of Marshall, salt shed estimate on September agenda, equipment assessment,

Adjournment: Motion made by John Hellenbrand to adjourn the meeting at 8:13 pm, Chairman Weinberger adjourned the meeting at 8:13 p.m.

Respectfully Submitted on August 14th, 2024, by Stephanie B. Lulling Town of Medina
Clerk/Treasurer