

Town of Manitowoc Board Meeting Minutes

Date: June 8, 2026

Time: 7:00 PM

Location: Town Hall / Silver Creek Fire Station

Call to Order

The regular meeting of the Town of Manitowoc Board was called to order on June 8, 2026.

In attendance:

1. Chairman Jeff Blahnik
2. Supervisor Cody Thiel
3. Supervisor Matt DiMarco
4. Constable Andy Shavlik
5. Clerk/Treasurer Jeri Gilbert
6. Deputy Clerk Kristy Schmidt
7. Amanda Accardi
8. Tony Knoeck
9. Randy Levendusky
10. Aiden Buck
11. Joe Stanzel
12. Steve Klinkner

The agenda and minutes from the May Board Meeting were approved. Motion made by Supervisor Cody Thiel and seconded by Supervisor Matt DiMarco. Motion carried.

Upcoming Dates

- Town Association Meeting – June 18, 2026
- Next Town Board Meeting – July 13, 2026, at 7:00 PM
- Wisconsin Towns Association Annual Convention – October 14, 2026, Stevens Point

Waste Management Update

Representatives from Waste Management provided an update regarding potential route modifications within the Town. Waste Management is evaluating a transition to a single collection day for all Town residents to improve routing efficiency and service consistency. Final routing decisions remain under review by Waste Management routing analysts.

Residents will be notified by mail at least one month prior to any service day changes, with a second reminder mailing anticipated approximately two weeks before implementation. Updated collection schedules will also be posted on the Town website.

Waste Management announced the deployment of its new Smart Truck fleet. These vehicles feature advanced camera systems, GPS tracking, and collection documentation capabilities. Due to the use of separate trucks for garbage and recycling collection, residents will observe weekly garbage collection and recycling collection every other week by separate vehicles.

Residents are reminded to place carts curbside by 7:00 a.m. on collection days.

The current Waste Management contract is scheduled for renewal at the end of 2026.

Public Works, Roads, and Signage

Primrose Lane Road Project

The Board discussed plans for the Primrose Lane Road improvement project. The project will include milling, grading, and paving to a depth of four inches, a roadway width of twenty-two feet, and two-foot gravel shoulders.

Bid specifications will be published through the state bidding system and other required outlets. Bids are due by 7:00 p.m. on July 10, 2026, and shall be submitted to the secured mailbox located at 1805 Lissa Lane. Bids will be opened and reviewed at the July 13, 2026 Board Meeting.

Ditch Maintenance

Spring ditch cutting is scheduled for late June or early July.

Road Sign Replacement

Several aging and faded road signs were identified throughout the Town. The Board discussed replacing up to four signs along Goodwin Road. New signs will be constructed of aluminum with UV-protective coating to improve durability and longevity.

The Board also discussed purchasing additional address markers and roadway length markers for future use.

Motion made by Supervisor Matt DiMarco and seconded by Supervisor Cody Thiel to approve replacement of road signage. Motion carried.

Permits and Development

The Board reviewed a conditional use request related to a duplex development on South 15th Street. County Planning and Zoning officials confirmed that conditional use approvals and driveway permits will be administered through Manitowoc County.

Town officials offered assistance regarding required signage, addressing, and traffic safety considerations associated with the development.

The Board also reviewed several building, electrical, and plumbing permits, including a utility pole replacement project on Simon Road and electrical work associated with a residential garage. Required inspections will be completed as necessary.

Administration and Office Operations

Deputy Clerk/Treasurer Appointment

Crystal Klosinski has agreed to serve as Deputy Clerk/Treasurer and will begin onboarding and training activities.

Compensation Discussion

The Board reviewed compensation comparisons from neighboring municipalities and discussed potential adjustments related to Clerk and Treasurer responsibilities. Further review will occur regarding hourly versus salaried compensation structures, expected work hours, and budget impacts before final decisions are made.

Office Equipment

The Board discussed replacing the Town office printer due to age and reliability concerns. Authorization was granted for the purchase of a replacement printer within the approved budget range.

Motion made by Supervisor Cody Thiel and seconded by Supervisor Matt DiMarco to purchase a new office printer. Motion carried.

Nuisance and Zoning Enforcement

The Board discussed resident concerns regarding a local landscaping and nursery operation. Complaints included the hauling and storage of large quantities of material, early morning and Sunday work activities, and concerns regarding compliance with previously established operational limits.

The matter was advised to be referred to Manitowoc County Planning and Zoning for review of conditional use requirements and site activity.

Department Reports

Constable Report

The Constable reported limited activity during the previous month. Several dead trees were identified in the South 26th Street and Newton area and will be monitored for potential action.

Adjournment

With no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Kristen Schmidt

Deputy Town Clerk/Treasurer

Town of Manitowoc