

## **Town of Manitowoc Board Meeting Minutes**

**Date:** May 11, 2026

**Time:** 7:00 PM

## **Call to Order**

The meeting was called to order at 7:00 PM.

## **Roll Call**

### **Present**

- Shane Powalisz
- Steve Klinker
- Andrew Shavlik
- Jeff Blahnik
- Kristen Schmidt
- Cody Thiel

### **Excuse**

- Jeri Gilbert
- Matt DiMarco

The meeting opened with the Pledge of Allegiance.

## **Approval of Agenda**

Motion by Cody Thiel, seconded by Jeff Blahnik, to approve the agenda. Motion carried.

## **Approval of Previous Minutes**

Motion by Cody Thiel, seconded by Jeff Blahnik, to approve the April meeting minutes. Motion carried.

## **Financial Report**

Financial reports were reviewed and approved.

## **LRIP / Road Grants**

The Town received the State Municipal LRIP agreement. The Board discussed the next required steps, including preparation and publication of the project advertisement, submission through the

LRIP website to the Department of Revenue at least seven days prior to publication, publication of the advertisement for two weeks, and collection of bids.

The Board noted that all bids must be unit-priced and itemized by quantities, including tons and feet, as required by the state's cost database initiative.

Discussion was held regarding project timing, with acknowledgment that completion during the current calendar year will depend on contractor availability and bid responses.

## **Public Works / Roads**

Waste Management plans to attend the June 8 meeting to discuss a proposed change to the garbage pickup day.

Board members discussed information presented during the Road School / LRIP training session, including encouragement for municipalities to pursue permanent road funding solutions rather than relying solely on grant opportunities.

The Board reviewed pavement damage on Jenny Road caused by an imprinted cable or hook, resulting in potholes and freeze damage. Patching repairs were discussed to prevent further deterioration.

The Board discussed vegetation overgrowth and dead ash trees on 15th Street right-of-way. Safety concerns were noted and trimming or removal options were discussed.

## **IT / Office**

Town email addresses are now active.

The Board discussed the purchase of a new computer, which was deferred until the June meeting. Consideration may be given to used equipment if pricing continues to increase.

Discussion was held regarding upcoming Whistler system changes. By December, Whistler will require use of a My Wisconsin ID login.

## **Utilities / Maintenance**

Driveway and address marker lists have been submitted, and Jeri Gilbert is working on placing the order.

No new developments were reported regarding the backup generator project. Joe continues to work on the matter.

The Town Constable responded to two calls during the month of April.

## **Clerk / Treasurer / Permits**

Motion by Cody Thiel, seconded by Jeff Blahnik, to approve the liquor license renewal for Two Extremes. Motion carried.

The Board discussed building permit fees and dog license changes. Town staff will review the website and schedule a meeting in September to discuss updates and fee adjustments.

## **Next Meeting**

The next regular Town Board meeting is scheduled for June 8, 2026, at 7:00 PM.

## **Adjournment**

The meeting adjourned at 7:37 PM.