

Summary of Town Board Dec 2025 Meeting

Created on December 02, 2025 by [Summary AI](#)

In Attendance:

Steve Powalisz

Steve Klinkner

Meeting Called to Order, Roll Call, Agenda Approval

- December Town Board meeting called to order and Pledge of Alligence.
- All members present; agenda distributed and approved. Agenda approved by Supervisor DiMarco and seconded by Supervisor Thiel.
- November meeting minutes reviewed and approved. Meeting minutes approved by Supervisor Thiel seconded by Supervisor DiMarco.

Public Comments: ATV Signage Responsibility

- ATV route signs now present on both sides of town.
- Initial sign costs paid by group; town responsible for maintenance and replacement.
- Replacement cost estimated at \$30–\$40 per sign.
- Feedback needed to identify damaged signs; communication emphasized.
- No current reports of damaged ATV signs.

Financial Reports, Permits, and Operational Updates

- Reviewed all financial reports; no approval action needed.
- Identified and resolved issue with Northeast Asphalt \$0 track entry.
- LRIP application must be saved as PDF and filed with clerk for records.
- WISLR ratings system is up to date; only Viebahn required update, now completed.
- Road ratings for 2025 already entered; no further updates needed for two years.

IT/Email System Upgrade and Grant Discussion

- Google Workspace with archiving from Town Web: \$18/month/user (\$216/year/user) for 5 users.
- Google Workspace without archiving: \$9/month/user (\$108/year/user).
- .gov email archiving handled externally; internal archiving eases search and open records requests.
- State grants available to offset email costs; application deadline: January 30.
- Webinars on .gov email and grants: December 9 (1–2:30 p.m.), January 8 (10–11:30 a.m.).

Water, Infrastructure, and Community Safety

- Social media strategy under discussion; approach with caution.
- Culvert damage on Nelson Lane addressed between city and property owners; no further action required.
- Residents reminded to keep fire hydrants clear for emergency access.
- Driveway markers review and agenda moved to February.
- Address marker replacements delayed until spring due to weather.

Permits, Correspondence, and Community Complaints

- No new permit submissions; Mecca's conditional use permit approved, construction delayed until next year.
- Received county bill for ditch cutting: **\$3,900+**; payment completed.
- Noise complaints from trucking company (Jake breaking) on County Highway Q and Goodwin Road; sheriff's department notified company.
- Multiple ash trees fell due to age and wind; six trees cleared from road.
- Constable addressed drainage complaint on south 26th Street; advised not to alter neighbor's property; recommended letting ditches settle for a year.
- Dog found loose on Nov 12, taken to shelter with city assistance; no collar or license.
- Tenant complaints on South 10th Street resolved; property owner instructed to clean up junk.
- Large tree branches downed on South 26th Street (Nov 24); debris cleared with community assistance.

Treasurer, Clerk, and Tax Collection Updates

- State law requires in-person absentee voting with minimum **20 hours** per election; cannot be done from home.
- Property tax payment process described as outdated and labor-intensive; call for legislative reform.
- Mail delivery for tax payments may take **3+ days**; drop box recommended for timely payments.
- All bills and hours/miles reports due by **December 15th**; late submissions go to next year.
- Annual resident letters to include info on dog licenses, building permits, fire hydrant maintenance, meeting calendar, and budget summary.

Upcoming Events, Announcements, and Adjournment

- Christmas party scheduled for **December 4th** at Seven Lakes, happy hour at **6 PM**, meal at **7 PM**.
- Event hosted by Town of Two Rivers.
- January Wisconsin Town Association meeting to be hosted by Maple Grove, date and location TBD.
- Spring Town Association Unit 5 meeting in March includes election and board review training.
- Next Town Board Meeting scheduled for **January 12th**.