

Summary of Town Board July 2025 Meeting

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In Attendance:

Wayne Vetting

Jean Vetting

Joe Stanzel

Bernie Wazny

Barb Hockammer

Rich Brey

Carol Brey

Kathy Szymczyk

Al Szymczyk

Randy Wagner

Overview

- Roll call: **Geri Gilbert (clerk/treasurer) and Matt DiMarco (supervisor) absent**; all others present.
- **Agenda and previous minutes approved** with minor corrections, especially regarding IT/QuickBooks and posting requirements. Motion made by Supervisor Thiel 2nd by Chairman Blahnik
- Discussion on **public comment procedures** and use of Robert's Rules of Order to keep meetings on track.
- **Road maintenance updates**: striping, ditch cutting, potholes, and tree overgrowth addressed.
- **Website and documentation**: all meeting minutes and agendas updated online; new computer for clerk/treasurer.
- Upcoming events: **Water main meeting July 22**, .gov email webinar July 23, and various association meetings.
- **Fire/EMS report**: Silver Creek responded to **24 fire calls and 45 EMS calls** (Jan–June 2025).
- Constable report: handled noise complaints, garbage, and fireworks issues.
- Ongoing training for clerk/treasurer; discussion on succession planning and job requirements.

Roll Call and Attendance

- Geri Gilbert (clerk treasurer) and Matt DiMarco (supervisor) absent.
- All other members present.
- Agenda distributed to all attendees.

- Motion made by Supervisor Thiel and seconded by Chairman Blahnik to approve agenda and May minutes.

Agenda and Minutes Approval

- State statute 19.84(1)(b) requires board agendas to be posted in three physical locations or online with one physical posting.
- Physical posting location can be chosen; current location has maintenance issues (leakage, fading).
- No state law requires posting of meeting minutes, only agendas.
- Minutes serve as internal reference for follow-up and clarification.
- Motion made by Supervisor Thiel and seconded by Chairman Blahnik to approve minutes with corrections.

Public Comment Procedures and Meeting Order

- Discussed adherence to Robert's Rules of Order for meeting structure.
- Emphasized staying on agenda; off-topic items require 'point of order' to refocus discussion.
- Agendas to be posted monthly; technical issues with website access noted.
- Considered moving public comment to end or addressing off-agenda topics after meeting.
- Repeated discussions on certain topics (e.g., water main) identified as inefficient; preference to handle business first.

Website, Documentation, and IT Updates

- Agenda must be posted on website at least 24 hours before meeting and one other location. Decision was made to hang on the outside of the firehouse.
- Printed agendas often unused; 90% of attendees do not take copies.
- Rules for agenda and public comment procedures should be written and followed.
- Public comment can be scheduled at beginning or end; after public comment, no further comments allowed during meeting.
- Detailed meeting minutes available on website; public referred to minutes for past discussions.

Roads, Maintenance, and Infrastructure

- Counties consolidated striping duties, sold unused equipment, and designated specific counties for certain tasks to improve equipment utilization and maintenance.
- Ditch cutting completed; pothole on Jenny Road and Cimmeron Road addressed, but status of Koeppel Lane scheduling pending.
- Crushed lime on 3028 S 15th hill washed out; considering larger gravel or ground asphalt as a fix; awaiting follow-up from Greg Grotegut.
- All meeting minutes and agendas now posted on new website; documentation for public reference added.
- New computers purchased for staff; upcoming July 23 webinar on .gov email setup; plan to transition to dedicated town laptops and emails for continuity.

Water Main Project and Intergovernmental Issues

- Water main meeting scheduled for **July 22, 4 p.m.**, City Hall, Common Council Chambers, 900 Quay Street.
- Agenda includes: project status, future plans, Public Service Commission's role, grant/funding support, safety issues, and Jenny Road water main details.
- Safety concerns raised: road blockages, lack of authority notification, and unsafe conditions for children.
- Discussion on coordinating road work with water main installation to avoid redundant construction.
- Meeting is public, limited to **1 hour**, minimal time for public questions; focus on resolving issues and moving forward.

Fire, EMS, and Constable Reports

- Silver Creek responded to **24 fire calls** and **45 EMS calls** from January to June 2025.
- Rockwood's call data not yet received
- Fire departments to be contacted every **six months** for reports; annual reporting required.

Permits, Training, and Succession Planning

- No new permit submissions from county.
- Received road work bill (~\$300-\$400); ditch cutting bill expected soon.
- Ditch cutting completed; no public complaints reported.
- Safety concerns raised over overgrown trees/bushes and dead ash trees on 15th Street, especially northbound; potential need for trimming or removal.
- Clerk/treasurer positions require increased qualifications; state and universities now offer training programs (3-year completion).
- Current clerks (Kristy, Geri) in training through UWGB, 8 a.m.–5 p.m. this week; weekly meetings ongoing.

Reports, Ongoing Issues, and Miscellaneous

- Maintenance of effort reports submitted by June 16.
- Constable reported a quiet month; ongoing work on oil incident at Goodwin.
- Noise complaint on June 14 at fire station graduation party; music volume reduced.
- June 20: garbage bags removed from middle of Pheasant Lane; noise complaint about fireworks investigated, no source found.
- Supervisor following up with ball club on parking issues; awaiting response from DNR/county zoning.

Upcoming Events and Adjournment

- Wisconsin Town Association meeting scheduled for August 8-9 in Stevens Point to discuss annual agenda and legislative priorities.

- Key topics expected: roads, fire, and EMS funding.
- Town Association annual convention and training set for October 12-14.
- Meeting adjourned at 7:41 p.m. by Supervisor Cody.