

MANITOWOC TOWN BOARD MEETING-April 08, 2024

The regular monthly meeting of the Town Board of the Town of Manitowoc was held Monday April 08th, 2024 at the Silver Creek Fire Station and Town Hall. The meeting was called to order at 7:00pm by Chairman Blahnik.

Pledge of Allegiance was said.

Chairman Blahnik, asked if there were any additions or corrections to the minutes of the March meeting. Motion was made by Supervisor Thiel to approve the minutes and Supervisor Adelman second it. Chairman Blahnik declared the minutes to stand approved as read.

Discussion of month expenses. Bills were presented for payment; checks were signed and a motion was made by Supervisor Adelman and seconded by Supervisor Thiel to allow bills to be paid. Motion carried.

Roll call of the Board members was documented. Jeff Blahnik - Chairman, Cody Thiel-Supervisor, Drew Adelman - Supervisor, Andy Shavlik - Constable, and Geraldine Gilbert - Clerk-Treasurer.

Residents from the town present were:

- Wayne Vetting 3819 S 15th ST
- Al Szymczyk 1710 Lissa LN
- Kathy Szymczyk 1710 Lissa LN
- Mike Hansen 4015 S 18th ST
- Travis Ouradnik 3202 S 19th ST
- Steve Klinkner 4008 S 18th ST
- Dennis Karbon 3319 Jenny RD
- Cindi Karbon 3319 Jenny RD

Public input & Questions

Set back ordinance-line of site at intersection to the centerline of the road being able to see in both directions for 110 feet. Trees and obstacles must be out of the line of site. The site triangle ordinance is what the county uses. Chairman Blahnik will be contacting Planning and Zoning for more clarification. Supervisors Adelman and Thiel will do the measuring to map out the distance. Chairman Blahnik will speak with Planning and Zoning to clarify the line of site and will bring the information back to the next meeting.

S 19th St after the watermain was installed, the road patches are not up to our standards as it was before the construction. The city is responsible for correcting the road patches

Two bids were received for estimates on road construction for S 15th from the City Limits to Lissa Ln, Jenny (east) Road and Lissa Lane.

Northeast Asphalt bid to complete the project came at **\$181,120.00**.

Murphy Concrete and Construction bid came in at **\$272,630.90**. Proposals were both reviewed and a motion was made by Chairman Blahnik and seconded by Supervisor Thiel to award the bid to Northeast Asphalt for the road project.

Old Business

Wage increases for 2025-2027 is proposed for 2% for the Chairman, 3% for the Supervisors, 3% for the Constable. Clerk/Treasurer 2.25% for 2024.

Position	2024	2025	2026
Chairman	\$6072.56	\$6194.01	\$6317.89
Supervisor	\$3545.76	\$3652.13	\$3761.69
Constable	\$ 65.91	\$ 67.89	\$ 69.93
Clerk/Treasurer	\$22,500.00	\$XXXXX	\$XXXXX

Discussion of the board wages will be brought before the Annual Meeting in April. Supervisor Thiel brought the motion to approve the raise of \$500 for the Clerk/Treasurer for 2024, Supervisor Adelman second it. Motion carried.

Board of Review alternates are Drew Adelman and Andy Shavlik. May meeting we will open and close Board of Review meeting to postpone the meeting to October 9, 2024.

Road Construction School for Chairman Blahnik at the end of April.

Paser rating for the roads and a plan for the road construction.

The Board of Adjustment withdrew the conditional use permit for the Airbnb property on S 10th due to length of time on the agenda. If they want to pursue it, they must start the process over.

Josh Stradel, Town of Manitowoc Rapids Town Chair called a meeting in Branch to discuss the fire departments merging towards a County Fire Department. This was an information and discussion. No decision was made.

Building/ROW permits/real estate inquiry in March

- 2823 S 15th ST-Marcus Mecca-Shed w/electricity
- ROW permit 3203 Simon RD

New Business

The town is now responsible for picking up and disposing dead carcasses on all town roads. We are looking into how to handle this process.

Re evaluation will be done this year.

Board of Review alternates for 2024 will be Supervisor Drew Adelman and Constable Andy Shavlik.

S 26th ST ordinance agreement with the Town of Newton will be put on hold until later this year.

Need a schedule from our PSAR Ratings to set up a plan for road construction for the town. Supervisor Thiel and Supervisor Adelman will bring it to the May meeting.

Culvert on S 19th to S 15th, Chairman Blahnik wants to talk with land owners before he contacts DNR to see if they have any documentation (history).

Discussion to add a Deputy Clerk/Treasurer was brought before the board. Position will be an individual that will train a few hours a week and work into possibly replacing the current Clerk/Treasurer when she retires. Excel and Quick-books are necessary. Board voted to add Deputy Clerk/Treasurer, Supervisor Thiel made a motion to add the position and Chairman Blahnik second it.

Insurance numbers for insurance ratings are requested from Silver Creek Fire Department and Rockwood Fire Department.

Constable presented his report for the month of March:

- March 13th 2 TVs in ditch on S 19th. Disposed of properly.
- March 22nd call to remove carcass on Johnston Drive. FBI received the calls (possible Elijah Vue)
- March 28th check damaged mailbox on S 10th ST-possible damage from Plow
- April 4th home on 2026 Nagle Ave. infested with rats. Health Department called and they will issue a letter to the landowners.

Annual Meeting scheduled for April 16th, 2024 at Silver Creek Fire Station at 7:00pm.

Next Monthly Town meeting will be Monday May 13th, 2024 at 7:00pm.

There being no other business to come before the board, a motion was made by Supervisor Adelman to adjourn April 8th meeting, seconded by Supervisor Thiel. Motion carried.

April 8th, 2024, meeting was adjourned at 8:47pm.

Respectfully submitted

Geraldine Gilbert

Town of Manitowoc Clerk/Treasurer