

Town of Little Falls
Regular Monthly Board Meeting
May 14, 2025

Board members in attendance: Ginnie Follendorf-Treasurer; Tom Stuessel-Chairman; Alan McCoy-Supervisor, Matt Swenson-Supervisor, Cassie Schober-Clerk

Chairman Stuessel called the meeting to order at 6:00 p.m. Then read the agenda. It was asked if everyone had a chance to review the minutes from the April meeting. Alan McCoy made a motion to approve the minutes from the April meeting. Second by Matt Swenson. All in favor. Motion carried. 3/0

Ginnie Follendorf gave the treasurer's report.

Beginning Balance	\$	615,480.26
Monthly Income	\$	74,458.88
Monthly Expenses	\$	28,061.47
Ending Balance	\$	661,877.67

Matt Swenson made a motion to accept the treasurer's report. Second by Alan McCoy. All in favor. Motion carried. 3/0

First agenda item: Opening of Seal Coat bids

Scott Construction	Liquid Asphalt-\$5.36 per gallon	
	Cover Aggregate-\$30.25 per ton	
	Aaron Ave- Double Seal Gravel 9,000 gal 315 tons	\$57,768.75
	Final Grade	<u>\$4,250.00</u>
	Total	\$62,018.75
	Admiral-Single Seal Hard 1,600 gal 55 tons	\$10,239.75
	Aaron Ave-Single Seal Hard 1.100 gal 40 tons	<u>\$7106.00</u>
	GRAND TOTAL	\$79,364.50

Discussion incurred. Kevin from Scott Construction stated he would be ready by end of month. If logs weren't out yet they would wait.

Alan McCoy made a motion to accept the bid from Scott Construction as shown on the bid in the amount of \$79,364.50. Second by Matt Swenson. All in favor. Motion carried. Bid accepted and signed by Chairman. 3/0

Next Agenda Item: Snowmobile Grant for Mill Pond bridge

A request for signed letter was received from Chad Ziegler, Monroe County Parks for a funding grant at Mill Pond Bridge in Cataract. Letter states the bridge is located on public land and owned by the Town of Little Falls. Letter reviewed to Wisconsin Snowmobile Recreational Council. Chairman Stuessel stated he spoke with the state and asked if the town was liable for anything that happens on the bridge. State states that land owner assumes no liability as long as they don't do anything to affect the integrity of the bridge. Ken Arendt is present to represent the Snowmobile Club. Ken is asking if the board would be willing to agree to not have paved gravel on each side of the bridge. The board was in agreement that they would not put gravel on each side of the bridge. Alan McCoy made a motion to approve the letter for signature to the Wisconsin Snowmobile Recreational Council as presented. Second by Matt Swenson. All in favor. Motion carried. 3/0 Chairman Stuessel signed and letter given to Ken Arendt to present. Copy to clerk for file.

Next Agenda Item: Bartender license-Colleen Lee *NEW*

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Application for Server's License presented to the clerk on 5/9/25. Background check done and came back clean on 5/11/25. Driver's license and Proof of completion of Wisconsin Alcohol Seller/Server Course received. Alan McCoy made a motion to approve servers license for Colleen Lee. Second by Matt Swenson. License approved and will be issued upon receipt of funds. License number is 01-25 and set to expire June 30, 2025.

Next Agenda Item: New Bank Signature Cards-River Bank account member

Ginnie Follendorf stated that since there is a new board member new signature cards would need to be done at River Bank. Alan McCoy made a motion to remove William Wadehul from the River Bank account and to add Matthew Swenson to the account. Chairman Stuessel seconded this motion. All in favor. Matthew Swenson abstained. Motion carried. 2/0/1. Clerk will have the minutes available to be signed at the next meeting and Ginnie will give to River Bank. Everyone will need to go down and sign new signature cards.

Next Agenda Item: Recycle Center

Clerk and Treasurer discussed issues occurring at Recycle Center such as checks from people who do not reside in any of the 3 townships and verifying they are in said townships. Issues with daily reconciliation forms with employees. Discussion incurred. Will keep an eye on it.

Next Agenda Item: Stamp Price Increase

Treasurer noted that stamps would be increasing by 5 cents in July, 2025. Many stamps are used by treasurer and clerk. Board stated for the clerk and treasurer to get what they need for stamps.

Next Agenda Item: Open Book/BOR

Bruce Gardiner Appraisal was in touch with clerk and scheduled Open Book for Wednesday June 4, 2025 from 2:30-4:30 pm and Board of Review on Wednesday June 11, 2025 2:30-4:30 pm. Clerk will post and publish information.

Next Agenda Item: Appoint Alternate for BOR

Chairman Stuessel stated he spoke with Jim Wegner and Jim agreed to be alternate for BOR on 6/11/25. Alan McCoy made a motion to approve Jim Wegner as alternate. Second by Matt Swenson. All in favor. Motion Carried 3/0

Chairman Stuessel gave an update on alleyway near Cataract Mart that was recently blocked off for use. He spoke with Jason Boris and it was noted the alleyway was abandoned in 1998. It can be requested to run highway 27 to the store road but that is not the towns place to proceed with.

Chairman Stuessel then stated he thinks the 1st aid kit at the Recycle Center needs to be replaced and looked to Jenny Swenson and Randy Heimke to get a list of what should be in the 1st aid kit so we can get a new one. Matt Swenson stated the 1st responders are looking into getting an AED at that location and other various places.

Reminder for WTA Meeting that is being hosted by us at the Cataract Sportsmen's Club on May 15. Cost is \$22 per plate. Tom Stuessel made a motion for the town to pay the fee for attendance of Cassie, Ginnie, Tom and Alan. Matt will not be in attendance. Second by Alan McCoy. All in favor. Motion carried. 3/0

Review of Bills. Matt Swenson made a motion to approve bills. Second by Alan McCoy. All in favor. Motion carried. 3/0

Next board meeting will be June 11, 2025 at 6 p.m.

Hosting WTA meeting May 15, 2025 at Cataract Sportsmen's Club.

Alan McCoy made a motion to adjourn the meeting. Second by Matt Swenson All in favor. Motion carried. 3/0

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Meeting Adjourned

Respectfully Submitted,

Cassie Schober

Town of Little Falls Clerk

Attendance: Kevin Schober, Kevin Schmitz, Ken Arendt, Jennifer Swenson, Randy Heimke

NOTE minutes not considered finalized until approval at the next meeting
