

Town of Little Falls
Regular Monthly Board Meeting
March 12, 2025

Board members in attendance: Ginnie Follendorf-Treasurer; Tom Stuessel-Chairman; Alan McCoy-Supervisor, Bill Wadephul-Supervisor, Cassie Schober-Clerk

Chairman Stuessel called the meeting to order at 6:00 p.m. Then read the agenda. It was asked if everyone had a chance to review the minutes from the February meeting. Bill noted on the last paragraph there was an error in the chairman's name. Clerk will make correction. Alan McCoy made a motion to approve the minutes from the February meeting with changes. Second by Bill Wadephul. All in favor. Motion carried. 3/0

Ginnie Follendorf gave the treasurer's report.

Beginning Balance	\$ 1,282,345.09
Monthly Income	\$ 239,739.32
Monthly Expenses	\$ 893,566.96
Ending Balance	\$ 628,517.45

Alan McCoy made a motion to accept the treasurer's report. Second by Bill Wadephul. All in favor. Motion carried. 3/0

First agenda item: Resolution 2025-1 Establishing Refund Policy for Overpayment of Taxes

Resolution was reviewed. Overview of policy states process of collection and refund of real estate taxes and when and how to send overpayments to residents. Bill Wadephul made a motion to approve Resolution 2025-1. Second by Alan McCoy. All in Favor. Motion carried. 3/0 Clerk will post in 3 places.

Next Agenda Item: 2025-2 Establishing a Purchasing Policy

Resolution and policy were reviewed. Discussion incurred on authorized amount. Clerk was unsure what amount board would decide on. Board decided on \$1000.00 Alan McCoy made a motion to approve and accept Resolution 2025-2 Establish Purchasing Policy and to approve attached Purchasing Policy with \$1000 as amount as max purchase. Second by Bill Wadephul. Motion Carried. 3/0 Clerk will post in 3 places.

Chairman Stuessel asked Cedric Schnitzler from Monroe County if he had an update from the county. Chairman Stuessel specifically asked about the fiber optic/Brightspeed internet. Cedric stated the fiber optic was approved by the board and went to the next level. This installation could possibly be happening in 2026. Will have more information this summer. Cedric then gave information on ribbon cutting for Hansen Park on 5/22/25. Updates on the new landfill and electronics disposal and county cleanup.

Chairman Stuessel then asked if anyone had anything else. Kevin Schober, town patrolman states he would like to get gravel bids out to be opened in April and Roadwork bids for May. Kevin then gave a brief overview of road sign inventory and that 170 road signs (stop, curve etc) are needed. Discussion incurred. Bill Wadephul made a motion to hold off on the ordering of road signs and have Kevin present to board with more specific information in April. Second by Alan McCoy. Motion carried. 3/0

Chairman Stuessel then noted there was a phone call from a resident who left no name regarding "junk" at a residence on Admiral Rd. Chairman Stuessel looked into this and found that this specific location was approved for a conditional use permit in 2016 for a "junk yard". Chairman Stuessel was in touch with Monroe County Zoning, Alison from Zoning will check into it and see if the location is meeting the conditional use permit standards.

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Review of Bills. Alan McCoy made a motion to approve bills. Second by Bill Wadehul Motion carried.
3/0

Next board meeting will be April 9, 2025 at 6 p.m.
Annual Meeting will be April 15, 2025 at 7 p.m.

Bill Wadehul made a motion to adjourn the meeting. Second by Alan McCoy. All in favor. Motion
carried. 3/0
Meeting Adjourned

Respectfully Submitted,

Cassie Schober
Town of Little Falls Clerk
Attendance: Kevin Schober, Cedric Schnitzler

NOTE minutes not considered finalized until approval at the next meeting
