

Town of Little Falls
Regular Monthly Board Meeting
October 9, 2024

Board members in attendance: Ginnie Follendorf-Treasurer; Tom Stuessel-Supervisor; Alan McCoy-Supervisor, Cassie Schober-Clerk

Supervisor Tom Stuessel called the meeting to order at 7:00 p.m. Then read the agenda. It was asked if everyone had a chance to review the minutes from the September meeting. Alan McCoy made a motion to approve the minutes from the September meeting. Second by Tom Stuessel. All in favor. Motion carried.

Ginnie Follendorf gave the treasurer's report.

Beginning Balance	\$	484,161.92
Monthly Income	\$	4,070.52
Monthly Expenses	\$	110,429.46
Ending Balance	\$	377,802.98

ARPA Funds \$53,468.78

Alan McCoy made a motion to accept the treasurer's report. Second by Tom Stuessel. All in favor. Motion carried.

First agenda item: Appointment to fill vacancy of town chair position

Tom Stuessel asked if there was any nomination from the floor to fill the vacancy of town chairman. Alan McCoy stated he appoints Tom Stuessel. Tom Stuessel asked if there were any other nomination.

Hearing none he asked for a motion. Alan McCoy made the motion to appoint Tom Stuessel as chair to fill the vacancy until the April election with pay retro to September meeting. Second by Cassie Schober. All in favor. Motion carried.

Next Agenda Item: Representative from Sparta School District to discuss upcoming referendum

Sam Russ, Sparta Area School Board Superintendent was present to give a referendum overview and answer any questions. Flyer with referendum information was handed out to those in attendance. Mr. Russ went over flyer and provided information of what to expect. There will be another informational meeting at the Sparta American Legion on 10/15 and one at Sparta High School on 10/21.

Next agenda item: Appoint Fire Representative for Erv's Rural Fire Department

Chairman Stuessel asked if there was any interest for the fire rep. Matt Swenson stated he was interested in being the representative for the Town of Little Falls. Alan McCoy made a motion to appoint Matt Swenson as fire rep. Second by Tom Stuessel. All in favor. Motion carried. Clerk gave oath of office and issued annual pay.

Next agenda item: Recycle Center-special charge information

Chairman Stuessel stated he went to the county and collected information for parcels for each of the townships of the Recycle Center. He spoke with Gordy Isensee, Lafayette chairman and Steve Mathews, New Lyme Chair and they both agreed that the suggestion of using parcels to figure the amounts of a special charge for the Recycle Center would be the best way. Tom went over the figures as

Little Falls parcels=1998

Lafayette parcels=487

New Lyme parcels=400

For a total of 2885 parcels. \$15,000 is the amount needed to collect. $\$15000/2885=\$5.20$ per parcel

Amount collected per township would be

Little Falls=\$10,389.60

Lafayette= \$2,532.40

New Lyme=2,080.00

For a total collected of \$15,002

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Discussion incurred on proposal and other options discussed such as lottery credit.

Alan McCoy made a motion to proceed with the calculations as presented. Second by Tom Stuessel. All in favor. Motion carried. Resolution to be presented next month.

Next Agenda Item: Set date for Preliminary Budget Workshop

Preliminary Budget Workshop will be on October 29th, 2024 at 3:30 p.m.

Next Agenda Item: Bartender License Application-Shelby Fassel *NEW*

Operator License Application received

from:

NEW Shelby Fassel

Clerk found no issues or concerns that would prevent server's license for Shelby Fassel. Alan McCoy made a motion to approve operator license. Second by Tom Stuessel. All in favor. Motion carried. Clerk will issue license as stated. License will have expiration date of 6/30/25.

Before the board goes into closed session. Date of meeting to appoint new supervisor is discussed.

Special board meeting to appoint position of supervisor will be October 24th, 2024 at 4:30 p.m. at the Little Falls Town Hall. Applications to be returned to the town hall by October 23. Clerk asked to make postings regarding vacancy.

Alan McCoy made a motion to go into closed session for Employee Performance Evaluations. Second by Tom Stuessel. All in favor. Motion carried.

CLOSED SESSION

Alan McCoy made a motion to adjourn closed session and to go back into open session. Second by Tom Stuessel. All in favor. Motion carried. Resume open session.

Alan McCoy made a motion to approve 4% raise increase for Kevin Schober and Josh Konze and a \$.50 increase for seasonal employees. All other to remain the same. Second by Tom Stuessel. All in favor. Motion carried.

Review of Bills. Alan McCoy made a motion to approve bills. Second by Tom Stuessel Motion carried.

Alan McCoy asked if any amount had been donated to Erv's Rural Fire or the 1st responders in the memory of Bryan Olsen. Clerk stated there was not. Alan and Tom agreed to have the clerk send \$100 to Erv's Rural Fire Department from the Town of Little Falls in memory of Bryan Olsen.

Next meeting: Special Meeting for interviews of supervisor October 24, 2024 at 4:30 p.m.

Preliminary Budget Work-October 29, 2024 at 3:30 p.m.

Election-November 5

Next board meeting will be October 9 November 13, 2024 at 6 p.m.

Alan McCoy made a motion to adjourn the meeting. Second by Tom Stuessel. All in favor. Motion carried.

Respectfully Submitted,

Cassie Schober

Town of Little Falls Clerk

Attendance: Kevin Schober, William Wadehul, Matt Swenson, Jenny Swenson, Sam Russ

NOTE minutes not considered finalized until approval at the next meeting