

Town of Little Falls
Regular Monthly Board Meeting
May 8, 2024

Board members in attendance: Ginnie Follendorf-Treasurer; Tom Stuessel-Supervisor; Alan McCoy-Supervisor, Bryan Olsen-Chair; Cassie Schober-Clerk

Chairman Olsen called the meeting to order at 7:00 p.m. Then read the agenda. It was asked if everyone had a chance to review the minutes from the April meeting. Tom Stuessel made a motion to accept the minutes from the April meeting. Second by Alan McCoy. Motion carried.

Ginnie Follendorf gave the treasurer's report.

Beginning Balance	\$	540,104.03
Monthly Income	\$	91,438.87
Monthly Expenses	\$	36,586.48
Ending Balance	\$	594,956.42

ARPA Funds \$53,468.78

Tom Stuessel made a motion to accept the treasurer's report. Second by Alan McCoy Motion carried.

First Agenda Item: Hot Mix/Cold Mix Bid Opening.

Scott Construction	Acorn Ave	Hot Mix	\$116.59 per Ton x 1056 Tons	Total	\$123,119.04
		Cold Mix	\$103.45 per Ton x 1056 Tons	Total	\$109,243.20

Mathy Construction	Acorn Ave	Hot Mix	\$110.95 per Ton x 1056 Tons	Total	\$117,163.20
		Cold Mix	N/A		

Discussion incurred. Kevin Schober states Mathy told him they could be in within 1-2 weeks. Scott Construction says it would not be that soon. Discussion incurred on cold mix vs hot mix.

Alan McCoy made a motion to accept the bid by Mathy Construction for Hot Mix at \$110.95 per Ton for a Total of \$117,163.20. Second by Tom Stuessel. Motion carried. Bid accepted and document signed by chair for Mathy Construction.

Next agenda item: Seal Coat Bid Opening

Scott Construction	Liquid Asphalt	\$5.48 per Gallon	Cover Aggregate	\$30.25 per Ton	
Canyon Ave	Double Seal	3,350 Gallons	144 Tons	Total	\$25,388.00
Catbird Rd	Single Seal	3,300 Gallons	118 Tons	Total	\$21,653.50
Benton Rd-South	Single Seal	2,100 Gallons	75 Tons	Total	\$13,776.75
Benton Rd-North	Single Seal	3,000 Gallons	110 Tons	Total	\$19,767.50

GRAND TOTAL \$80,858.75

Discussion incurred. Estimated to begin midsummer. Tom Stuessel made a motion to accept the bid from Scott Construction for the Grand total of \$80,858.75. Second by Alan McCoy. Motion carried and bid accepted and document signed by chair for Scott Construction

Next Agenda Item: Change of Zoning for Jeff and Macaylee Meil.

Change of zoning application and letter from zoning received for change from General Agriculture to Residential for a 16x24 shed. Jeff and Macaylee Meil both in attendance and give a brief explanation.

Tom Stuessel noted he had heard from the planning commission and was approved. Tom Stuessel made a motion to give a favorable recommendation to approve the change of zoning for Jeff and Macaylee Meil. Second by Alan McCoy. Motion carried. Clerk will issue a letter with approval to Monroe County Zoning.

Next Agenda Item: Conditional Use Permit for Anthony Fisher and Tiffany Kinser

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Conditional use permit application and letter from zoning received for dog kennel located at 4287 Badger Ave. Anthony Fisher was present to represent the owners and gave a brief overview of request. Tom Stuessel noted he had heard from the planning commission and was approved. Tom Stuessel made a motion to give a favorable recommendation to approve the conditional use permit for dog kennel at 4287 Badger Ave for Anthony Fisher and Tiffany Kinser. Second by Alan McCoy. Motion carried. Clerk will issue a letter with approval to Monroe County Zoning.

Change in agenda item. Insurance presentation by Terry from Tricor Insurance.

Terry from TriCor insurance was in attendance with a proposal for insurance he was asked to put together by Bryan Olsen. Packets were handed out to board. Terry gave a review of the policy noting the deductibles and premium. Premium noted is \$16,034. Discussion incurred and clerk noted the current premium with Rural Mutual for this year was quoted at \$16,617. Board will review and give a response by Saturday May 11 to ensure no lapse in coverage. Discussion incurred by board after presentation. Alan McCoy made a motion to keep the current insurance policy with Rural Mutual. Second by Tom Stuessel. Motion carried. Clerk requested to review and compare both policies for future reference.

Next Agenda Item: Open book and Board of Review Dates.

Open Book is scheduled for May 17, 2024 from 2pm – 4 pm at the Little Falls Town Hall
Board of Review is scheduled for May 24, 2024 from 2pm- 4pm at the Little Falls Town Hall.

Next Agenda Item: Appointment of Board of Review Alternate.

Chairman Olsen said he spoke with Jim Wagner and he agreed to be the BOR alternate if appointed. Tom Stuessel made a motion to appoint Jim Wagner as BOR alternate for 2024. Second by Alan McCoy. Motion carried. Jim Wagner approved for 2024 BOR Alternate.

Next Agenda Item: Monroe County Unit Meeting-Hosted by Town of Jefferson

No board member expressed interest in attending.

Chairman Olsen asked if there was anyone else in attendance that has anything.

Glen Miller who resides on Castle Ave asked to speak. Chairman Olsen gave the approval for Glen Miller to proceed. Mr. Miller states that there is a sign down on the intersection of Hwy 27/Castle Ave. Board and Patrolman are aware of sign being down. Stated it is counties responsibility to replace Highway signs. Mr. Miller also states he was wondering if they could get a load of gravel on Castle Ave as the potholes are very bad. Board instructed the patrolman to put some gravel down on Castle Ave.

Review of Bills. Tom Stuessel made a motion to approve bills. Second by Alan McCoy Motion carried.

Next board meeting will be June 12, 2024 at 7 p.m.

Tom Stuessel made a motion to adjourn the meeting. Second by Alan McCoy. Motion carried.

Respectfully Submitted,

Cassie Schober
Town of Little Falls Clerk

Attendance: Kevin Schober, Macaylee Meil, Jeff Meil, Tony Fisher, Glen Miller, Mike Ketelsen, William Wadephul, Kevin Schmitz, Terry Christensen, Steven Pederson

NOTE minutes not considered finalized until approval at the next meeting