

MINUTES
Regular Town Board Meeting
Monday, August 10, 2026, at 7:00 pm
Linn Town Hall
W3728 Franklin Walsh St. Zenda, WI 53195
Held in-person and remotely

Chairman Weiss called the meeting to order at 7:04 PM.

Present at roll call were Supervisors Zimmerman, Livingston (virtual), Leith, Palmer, Chairman Weiss. Also present were Attorney James Duquette, Clerk Morris and Administrator/Treasurer David Zimmerman.

Pledge of Allegiance:

Appointment of Town of Linn Police Lieutenant:

Weiss/Leith motioned to promote Jonathan Strohm to Lieutenant for the Town of Linn Police Department. Motion Carried.

Linn Police Chief Graham Gunion announced the promotion of Jonathan Strohm as the Lieutenant and second in command. This is an important position and is entrusted with significant responsibility. He has been a Wisconsin Law Enforcement Officer since 2013. He has held many specialty positions and has excelled in them.

Swearing in of Town of Linn Police Lieutenant:

Lieutenant Strohm was then presented with the Oath of Office by Clerk Alyson Morris and he read it aloud. He was then pinned by his parents and wife.

Visit Lake Geneva Presentation:

Stephanie Klett president and CEO of Visit Lake Geneva came forward to speak. They are our destination marketing organization. They have partnered with Administrator David Zimmerman since he began about a year ago. They have a team of 14 employees. The visitor's center is open 362 days a year. Having Donald Driver as their spokesperson has been a big success. Stephanie brought four others who spoke on their area of expertise. Hers is marketing, she explained how Linn's room tax dollars are utilized. Caroline Carbonara creates all social media and explained all that she does. She keeps all the different platforms current. Lou Ann Anderson is the Visitor Center Manager. Jill Gaulke is the Destination Sales Leader. She is a liaison between event planners and local businesses. She attends trade shows throughout the United States. Stephanie stated that visitors in our area spend approximately \$1.6 million dollars a day. This helps keep room taxes lower. It is also keeping local property taxes lower.

Consent Agenda:

Leith/Palmer motioned to accept the Consent Agenda as presented. Motion carried.

Financial Reports & Payment of the bills:

Payroll Report – July 2026:

Palmer/M. Zimmerman motioned to approve the payroll report. Motion Carried.

Profit & Loss Statement – June 2026:

Palmer/M. Zimmerman motioned to approve the Profit and Loss from June. Motion Carried.

David Zimmerman wanted to follow up on the property tax levy. \$15.7 million was collected and the tax settlement is \$17.2 million. This time last year the property taxes were \$15 million. This shows that we are where we should be. We will receive the rest of the taxes later this month.

Chairman Weiss asked why our budget shows we have a net income of \$4.1 million. David Zimmerman said that it does not include some of the capital items, overlay and state aid that we have not received yet this year. David spoke with the auditors and the \$6 million in property taxes we received last December are not included in the P&L statements. It causes it to look misleading. Chairman Weiss stated we created a balanced budget, we are not supposed to be making a profit of \$4.1 million. Chairman Weiss and David will have an ongoing conversation about correcting the P&L.

Credit Card Report – July 2026, discussion only: - No questions or comments.

Payment of the bills:

Leith / M. Zimmerman motioned to pay the payment of the bills in the amount of \$254,956.04. Motion Carried.

Chairman Weiss stated that the bills totaled \$254,956.04.

Plan Commission: – No Meeting

Comments from the public:

Allan Polyock N146 Bissel Rd – Allan called the Clerk and the Administrator and said that our flag is torn, and we need a new one. They ordered one and put it up. Now he says that it is not

quite raised all the way to the top and is asking if that can be done. He also asked if one more branch can be taken out of the tree in front of Zenda Tap. If two trucks are on the road, side by side, their mirrors are hitting the tree. Also, the oak tree by the old post office has to come down pretty soon. The man who lives on the corner by the stop sign has branches from his trees coming out pretty far. One has to really stick their head out to see if it is clear to go. Maybe someone can talk to him. Last month the Town Board meeting started half an hour late. He said it is disrespectful.

Ordinances, Resolutions & Proclamations:

Proposed Land Division and Subdivision Regulations:

Leith/Palmer motioned to approve the Land Division and Subdivision Regulations of the Town of Linn, the draft of 5.27.26 with the only correction being 18.13(2)(c)(1) of 90 days. Motion Carried

Attorney Duquette said that he reviewed the recommendations for this document, that were sent to him from the Plan Commission. There were a couple smaller concerns such as using the word "Town" instead of "Municipality," and he is fine with that. Another concern was about the impact fees and Mr. Duquette said that there isn't much wiggle room there. This comes from state statute and not much can be done with this. Mr. Duquette does not agree with the Plan Commission's concerns about the administrator having the position as the first step in the appeal process. He said this is not meant to give more authority or power. It is proper that the administrator reviews and clarifies. The Town Chairman would be the level after that. Attorney Duquette recommends that the ordinance remain as drafted.

Supervisor Leith said that only Section 18.13(2)(c)(1) should refer to 90 days in parenthesis instead of 60. The second one to change is 18.20

New Business:

Alley Vacation Process:

Palmer/M. Zimmerman motioned to approve the alley vacation process with a \$200 fee along with cost recovery. Motion Carried.

David Zimmerman said in follow-up to this request, Mr. Duquette reviewed the draft and ultimately dropped the flat fee and recommended a cost recovery agreement. The Town could however use a flat fee as well as cost recovery if they wish.

Code Enforcement Policy update:

David Zimmerman, Mr. Duquette and the Code Enforcer have had discussions about how Code Enforcement decides on their deadlines. Their office is open Monday through Friday 8-5. They reviewed the current draft to get their feedback. The next step is for our attorney and Board members to review and give feedback and bring back to the Board next month. An answer needs to be given as to when the clock starts. Chairman Weiss thought it should be the date the resident

signs the return receipt. Supervisor Leith said in her case she did not get a receipt to sign. Mr. Zimmerman said that it will be made clear in the new draft. Supervisor Leith said that the cost of the mailing can be added onto the citation.

2027 Budget Meeting discussion schedule:

David Zimmerman said that all department heads know that their budget drafts are due to their next Committee meetings in September. We would then like to have a final budget draft by October 8th. Our Budget Hearing will be November 23rd, and December 1st is the day the information is due to the County.

Highway Committee:

South Lakeshore Drainage Project Bids – The Committee recommends to authorize putting the South Lakeshore drainage project out for bid:

Palmer/Leith motioned to rebid the project. Motion carried.

Supervisor Palmer said that this was put out to bid a year ago and no one responded. There are some concerns about the concrete work. Lynch reworked the design to go with box culverts and prefab structures. Now they hope to get more interest in the project.

Parts Purchase for Cat Skid Steer – The Committee recommends to the Town Board to authorize spending up to \$15,000 to replace the tracks and undercarriage apparatus on the department's CAT skid steer:

Palmer/M. Zimmerman motioned to authorize Matt Wittum to spend up to \$15,000 and an additional \$5000 after discussion with the Committee Chairman to repair and replace his treads and components on the skid steer. Motion Carried.

Supervisor Palmer said that the Town's skid steer has some issues and mechanical problems. Superintendent Wittum got some prices for parts. It is an expensive part to replace, but the Committee would like to give Matt \$15,000 to repair this. Chairman Weiss said that it is \$13,800 in parts, which leaves them with \$1200 to put all of this on there.

Building & Grounds Committee: – No Meeting

Harbor Commission: No Meeting, they did not have a quorum. The next meeting is 9.10.26. Supervisor Zimmerman said that the VenTek equipment at the pier was malfunctioning. She said all things will work out; people are coming back to the lake.

Protective Services Committee:

Fontana Triathlon on Geneva Lake coverage – Committee recommends to Town Board to participate with the Fontana Triathlon and to work with Fontana regarding appropriate staffing:

Weiss / Leith motioned to approve the special events permit with the Fontana Triathlon. Motion Carried.

Chairman Weiss said that most everything looks the same as it was last year. They are asking for one officer being at some intersections instead of two this year. Or maybe one officer and one lay person.

Parks Committee: – Next Meeting August 26th.

Non-Standing Committees, and Professional Services Reports:

Geneva Lake Environmental Agency Report

They had a meeting, they talked about permitted piers, and they will be discussing the budget shortly.

Geneva Lake Use Committee Report: – No Meeting

City of Lake Geneva Police & Fire Commission Report:

Supervisor Livingston had the report put in the Board members packet this month.

Building Inspection Reports Monthly Report; App by Permit Summary; Permit Details; Issued Permits: – No questions or comments.

Code Enforcement Report & Case Update: – No questions or comments.

Pier As-Built Survey Progress Reports: – No questions or comments.

Engineering Report: – No questions or comments.

Leith /M. Zimmerman motioned to adjourn at 8:14 PM. Motion Carried.

Respectfully Submitted,



Alyson Morris

Town of Linn Clerk