

**Regular Town Board Meeting  
June 8, 2026, 7:00 P.M.  
Held In Person and Remotely  
Linn Town Hall  
W3728 Franklin Walsh St. Zenda, WI. 53195**

**MINUTES**

Chairman Weiss called the meeting to order at 7:08 PM

Present at roll call were Supervisors Zimmerman, Livingston, Leith, Palmer, Chairman Weiss. Also present were Attorney James Duquette, Clerk Morris and Administrator/Treasurer David Zimmerman.

**Pledge of Allegiance**

**Appointment of Town of Linn Police Chief:**

**Weiss/Leith motion to appoint Graham Gunyon as our next Chief of Police. Motion Carried.**

**Roll Vote: Zimmerman-yes, Livingston-yes, Leith-yes, Palmer-yes, Weiss-yes**

Chairman Weiss said that Lieutenant Gunyon has gone through the hiring process and during the interim has done a wonderful job with communicating with the Board and building relationships with the Board. He has created a team atmosphere that we like to have in the Town of Linn, and we appreciate that as well as the years of service he has had with us thus far.

**Swearing in of Town of Linn Police Chief:** Clerk Morris provided Lieutenant Gunyon his Official Oath of Office. Lieutenant Gunyon read his Oath out loud to be sworn and then signed to make it official. Chief Gunyon was pinned by his family.

**America 250 Police Badge:**

Police Chief Graham Gunyon presented his officers with a commemorative badge that was designed for the Town of Linn Police Department on this anniversary of our Country. They have the American Flag as a backdrop and the America 250 in the foreground.

**Consent Agenda:**

**Palmer/Zimmerman motioned to approve the consent agenda as presented. Motion Carried.**

No questions or discussion

**Financial Reports & Payment of the Bills:**

**Payroll Report – May 2026:**

**Palmer/Leith motioned to pay the payroll as presented. Motion Carried.**

No questions or discussion.

**Profit & Loss Statement – April 2026:**

**Palmer/Leith motioned to approve the P&L. Motion Carried.**

Mr. Zimmerman said that he met with the Town's QuickBooks Consultant to move items from 2025 to 2026 and visa versa. There are still more to move. What he gave the Board is still a good picture of what the 2026 finances look like. Chairman Weiss asked why the budget for net income showed that it is negative \$3+ million. It is not accurate because it is our tax income minus expenses. Chairman Weiss said we approved a balanced budget, so he encouraged Mr. Zimmerman to make needed corrections.

**Credit Card Report – May 2026, discussion only:** No question or discussion.

**Payment of the Bills – May 2026:**

**Leith/Zimmerman motioned approve the payment of the bills in the amount of \$1,061,981.12. Motion Carried.**

The bills total \$1,061,981.12 of which had payments to Payne & Dolan for \$690,479.16 for repaving of Mohawk Road and John's Disposal of \$144,402.00.

**Plan Commission:** No meeting for May

**Comments from the public:** No members in the Town Hall or online wished to speak

**Ordinances, Resolutions & Proclamations:**

**Amend Ordinance S. 10-1(J) Regulation of Licensed Premises and Licenses**

**Leith/Palmer motioned to approve the first reading of amended ordinance text section 10-1(J). Motion Carried.**

Attorney Duquette stated that it proposes revising Town Ordinance that deals with gambling prohibitions. He drafted this to be more similar to other municipalities around the lake but also to allow for the forms that the state statute allows as long as the requirements are followed. Therefore, all forms of gambling would be outlawed except for what is provided by state statute.

**Leith/Palmer motioned to waive the second reading. Motion Carried.**

**Leith/Palmer motioned to adopt amended section 10-1(J) Regulation of Licensed Premises and Licenses. Motion Carried.**

**Amend Ordinance S 9-5 Parking regulations** – Protective Services Committee recommends to the Town Board to approve parking ordinance recommendations.

**Palmer/Zimmerman motioned to approve the first reading of this amended ordinance S 9-5. Motion Carried.**

**Palmer/Zimmerman motioned to waive then second reading. Motion Carried.**

**Palmer/Zimmerman motioned to adopt the amended ordinance 9-5. Motion Carried.**

Attorney Duquette reviewed this item but did not draft it into ordinance form. The only question from Chairman Weiss is if it could be approved in the format it was presented to the board and then changed into ordinance format and signed after. Attorney Duquette stated that it would be okay to do.

**New Business:****Liquor License Applications**

**Leith/Zimmerman** motioned that our liquor license applications be approved in their entirety based upon the police department looking into all of the applicants as well as the establishments themselves and finding clean records. **Motion Carried**

**Garbage Refund for N1624 Elm St Parcel IRB3 00089**

**Palmer/Zimmerman** motioned to refund the garbage tax assessment in the amount of \$246.84. **Motion Carried.**

Mr. Zimmerman explained that the owner of this empty lot was inadvertently charged for garbage on their property tax bill as it used to be one of three properties and was incorrectly given an address. Clerk Morris said that we informed County of their error on the website and they will correct it.

**Police Cash Box**

**Leith/Palmer** motioned to let the administrator dispose of the money by putting it into the Town of Linn Police account ending in 9098. **Motion Carried.**

Mr. Zimmerman said the Police Station has a cash box with \$40.36, almost half of which is change. There is also a check book. He would like to deposit the cash in the respective account.

**Proposed Addition to Direct Seller Application**

**Leith/Palmer** motioned that we accept paperwork for registration with the addition of times and days that the seller will be working in township. **Motion Carried 4-1, Zimmerman opposed.**

Mr. Zimmerman said that the direct seller can work in the Town for 14 days, but the application did not ask which 14 days you wanted to solicit in the Town. There is a \$50 application fee, but it is not listed on our fee schedule. Attorney Duquette said he could look at the paperwork he has gathered from other municipalities to see if they charge an application fee and a permit fee or just one. He will give a recommendation. Chairman Weiss asked him to also share his fee suggestion at next month's meeting.

**Building & Grounds Committee**

**Fire Department Vehicle Exhaust Extraction System** – Committee recommends to the Town Board to go ahead with the Hastings proposal for \$124,950. Included in the 2026 budget at an amount of \$125,000.

**Palmer/Zimmerman** motioned to table this for a month or two until we know a little bit more information. **Motion Carried.**

Chairman Weiss began with saying that this has been a need. In 2025 the Board decided that the Town did not have the money for this but kept it on the expenditure list to talk about in 2026. In putting the Town Board Agenda together this statement was added from the Committee meeting to go ahead with this purchase since it was included in the 2026 budget, only it was not included in the 2026 budget for whatever reason. Chairman Weiss talked with Chief John Peters, and this is not an emergency item, not needed immediately. Now both Chairman Weiss and Chief Peters are looking at alternative ways of funding this. For now, they will table this for a month or two.

**Highway Committee:**

**After-the-Fact Permit Fee:**

**N1101 Maple Ridge:**

**Palmer/Zimmerman motioned for a \$50 fee for the homeowner who didn't know the process and made the mistake at N1101 Maple Ridge. Motion Carried.**

Supervisor Plamer explained that this was simply another case in which the homeowner did not know the process.

**W3826 Lackey:**

**Palmer/Zimmerman motioned to assess a fee of \$200 for W3826 Lackey Lane. Motion Carried.**

This one deals with Matustik Builders, and they do know the process. We have been charging \$500 in the past for builders that know the process which is a higher fee than the information in the packet suggests. Chairman Weiss wondered if this was the situation that Matustik wanted to speak with them about. Matustik said that the building inspector didn't tell them that they needed a driveway permit. Chairman Weiss said we need to sit down with the Building Inspector and make sure he is aware of this requirement once again. Clerk Morris stated what documentation is in place for home builders, a list of all requirements. Mr. Weiss would like the applicant to have to sign that they have read and understand the requirements. Due to this, they changed the fee to \$200. Mr. Zimmerman will speak with Dave Hendricks of SafeBuilt.

**Harbor Commission:**

**GLEA Wake Signage** - Commission recommends the Town Board approve the GLEA Wake Guidance signage.

**Zimmerman/Leith motioned to accept GLEA's signs at Linn Pier and Hillside's launches. Motion Carried.**

Supervisor Zimmerman said that Holly, the Director of the GLEA came and spoke with the Harbor Commission on two occasions. She was very persuasive and the Harbor Commission unanimously recommended placing a sign at each of the Town launches recommending that people stay 500 feet from shore and in at least 30 feet of water. People are already complaining that the sign should say 750 feet from shore. However, wake boaters seem to be further out now than they had been. Chairman Weiss said that other lakes have outlawed these and Geneva Lake has not. Hopefully, the wake boat owners will be pleased with that.

**Lake Geneva Fire Department Lifejacket Loaner Program** – Commission recommends to the Town Board the approval of the Lifejacket Loaner Program at Linn Launch.

**Zimmerman/Palmer motioned to approve the life jacket loaner station and program at the Linn boat launch. Motion Carried 4-1, Leith opposed.**

Supervisor Zimmerman said that Fire Chief Peters came to the Harbor Commission to offer a life jacket loaner station at the Linn boat launch. Harbor Commission approve this unanimously. Chief Peters was present and spoke about this. He said that they need to make a box for this loaner program. The box can look how the Town wants it to look. It is an honor program. It will be offered through donated funds.

**Protective Services Committee:**

**Fat Tire Charity Bike Ride** – Committee recommends to the Town Board the approval of the Fat Tire Charity Bike Ride.

**Weiss/Leith motioned to approve the Fat Tire Charity Ride. Motion Carried.**

Chairman Weiss said that the Board is very familiar with this from previous years. There are no changes. The Police said that there were no problems with this last year. Protective Services unanimously recommended approval of this again this year.

**Wisconsin Surplus Action** – Committee recommends to Town Board the approval of submitting all items on the surplus list be sent to Wisconsin Surplus Auction.

**Weiss/Leith motioned to send the list of items on the pages in our packet to Wisconsin Surplus Auction for sale. Motion Carried.**

The Fire Department has gone through what we have and pulled out what they do not need. Highway Superintendent Wittum has looked over the items to see if there is anything that would be helpful for his department. Protective Services unanimously recommended that the items be sold.

**Parks Committee:** No meeting

**Non-Standing Committees, and Professional Services Reports -**

**Geneva Lake Environmental Agency Report** – They had a meeting last month. Permanent Steel Piers gave a presentation. Mr. Weiss didn't think it was well received. One issue is that since it is in place all year it restricts sunlight to that area. He said it was a lively conversation. Wake boarding was discussed. Holly is partnering with others and getting the name of the GLEA out.

**Geneva Lake Use Committee Report** - No meeting

**City of Lake Geneva Police & Fire Commission Report** - Supervisor Livingston lost connection with the Board meeting. Therefore, he will share his report next month.

**Building Inspection Reports** - No questions or comments

**Code Enforcement Report & Case Updates** – Mr. Zimmerman met with Allison the Code Enforcer last week regarding what policy she has in place for the steps that are taken in Code Enforcement. Right now, she does not have any defined written steps. Mr. Zimmerman asked her to compile a list of steps that she takes when a resident files a complaint. As well as what the timeline and citations look like. She will produce this in the next week and a half. He will share with the Board and together they will refine the process.

**Pier As-Built Reports** – Chairman Weiss said that it looks like they do not have a couple of the reports because the pier is not constructed yet. Two of them look like they could possibly be constructed but we are not sure: McCune and Simms. They are both permanent piers. Alyson will reach out to Summerset set again.

**Engineering Report** - No questions or comments

**Leith/Palmer motioned to adjourn at 8:03 pm. Motion Carried.**

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Alyson Morris'.

Alyson Morris

Linn Town Clerk