

**Regular Town Board Meeting  
April 13, 2026, 7:00 P.M.  
Held In Person and Remotely  
Linn Town Hall  
W3728 Franklin Walsh St. Zenda, WI. 53195**

**MINUTES**

Chairman Weiss called the meeting to order at 7:01 PM

Present at roll call were Supervisors Zimmerman, Livingston, Leith, Palmer, Chairman Weiss. Also present were Attorney James Duquette, Clerk Morris and Administrator/Treasurer David Zimmerman.

**Pledge of Allegiance**

**Special Presentation: Walworth County America 250 Flag:**

Sheila Reiff the Vice Chair from Walworth County Board presented the Town of Linn with an American 250 Flag in celebration of our County turning 250 years old this year. Before presenting the flag to the Town of Linn Board members Shiela read out loud the Proclamation Celebrating America's 250<sup>th</sup> Anniversary. To help celebrate this milestone Walworth County will have a reenactment from the revolutionary war. They know that there are five cemeteries with revolutionary soldiers buried, one of the granddaughters will be present as well as one Purple Heart recipient. There will be a drone show and coupons for school children to receive free red, white and blue ice cream. She took a picture of the Board for the Walworth County website.

**Consent Agenda:**

**Zimmerman/ Leith motioned to approve the consent agenda as presented. Motion Carried.**

No questions or discussion

**Financial Reports & Payment of the Bills:**

**Payroll Report – March 2026:**

**Livingston/Zimmerman motioned to approve the payroll report as presented. Motion Carried.**

No questions or discussion.

**Profit & Loss Statement – February 2026:**

**Livingston/Palmer motioned to approve the profit and loss statement with the four (4) mentioned adjustments. Motion Carried.**

Administrator/Treasurer David Zimmerman mentioned that there were corrections to the following GL's: 491000 Proceeds from Borrowing; the budget reflects 2.1 million from the short-term loan. Mr. Zimmerman is working with the auditor and our QuickBooks expert on how to accurately capture that in this year's fiscal budget, when we actually received the funds last fiscal year. That is why that accounts for zero. Also, item 536000 Health and Sanitation Other; that should be zero instead of \$574,640. Item 523022 City of Lake Geneva Staffing; the \$101,470 was for Q3 and Q4 last year. It

should also be zero for this fiscal year. Chairman Weiss asked how this would be rectified to show the proper numbers. Mr. Zimmerman is working with the auditors on moving Lake Geneva Staffing items from this fiscal year to the last. Health and Sanitation Other has already been corrected.

**Credit Card Report – March 2026, discussion only:** No question or discussion

**Payment of the Bills – March 2026:**

**Leith/Livingston motioned to pay the bills in the amount of \$196,375.59. Motion Carried.**

No questions or discussion

**Plan Commission:**

**Weiss/Leith motioned to approve the CSM as presented. Motion Carried.**

CSM: Applicant Megan Theune-Bailargeon representing Ross Allen Owner of parcels I L 1800019, IMH 00175, IMH 00182 and IMH 00183, is requesting a two-lot Certified Survey Map for approximately 10.41 acres located part of Lots 1,4, 5, and 6, Block 7 of Maple Hills “A” Subdivision and adjacent unplatted lands in the Town of Linn. The proposed land division will create two conforming lots of approximately 5.26 acres and 5.15 acres. *The Plan Commission unanimously recommends approval of the CSM.*

Chairman Weiss explained that this is a group of smaller parcels in Maple Hills that together compose 10 acres. The owner would now like two conforming five plus acre lots and in looking at our long-range Comp plan we like larger lots.

**Comments from the public:**

Allan Polyock N146 Bissell Rd said that there is a drainage problem on Bissell Rd. He passed out a couple pictures as well. He would like to see a gate on the culvert and some of the riprap taken out of the way.

**Ordinances, Resolutions & Proclamations:** None

**New Business:**

**Village of Williams Bay Beach Pass MOU:**

**Weiss/Palmer motioned that we buy 200 beach tags. Motion carried.**

Mr. Zimmerman said that each year the Town has been purchasing beach tags for residents who would like them. This year \$16,000 was budgeted for this. The Village of Williams Bay has increased the price of their tags from \$70 to \$95 for a nonresident pass. In the past we purchased 200 tags. But to stay within the budget this year we could buy 168 tags. Last year we gave out 172 and the year before we gave out 160.

Chairman Weiss recommended that we purchase the 200 and if they do not sell, we can sell them back to Williams Bay.

**2026 Town of Linn Fee Schedule:**

Mr. Zimmerman reached out to SafeBuilt's Dave Hendricks to inquire about our building inspector fees compared to other municipalities' fees. His suggestions are included in the fee schedule that he passed out to the Board. In some areas it barely covers the cost of the service.

Mr. Zimmerman also added a returned check fee as well as a small increase to the dog registration fee.

In regard to the special events and personnel rentals for the fire/EMS equipment. He talked with the fire chief, and they decided to follow Lake Geneva's fee schedule and after they have reimbursed themselves for their costs, they will give Linn the remainder of the fees. Chairman Weiss asked about the special events with the fire department. This will use personnel's time, but it is Linn's equipment. How are they charging for this? David said that they didn't get down to a formula, but it was just staffing costs that were outlined. David will go back to them to get a more defined breakdown.

Mr. Livingston asked if the Highway's recommendation to add road repairs was in the fee schedule. Mr. Zimmerman said no that it would be in addition to these. He thinks they should wait 4-5 months and see how much revenue comes in from the other increases to see if they need to go that route.

Mr. Zimmerman said that he would like approval on the items presented this evening and after David speaks further with Mr. Hendricks then he would return with additional information. Supervisor Livingston said that if this is being tabled, then he would like the fee for road repairs to be added sooner rather than later. Mr. Zimmerman said that the 10% admin fee added to building permits was to help repair the roads and that has not proven to be sufficient. Highway Superintendent Matt Wittum asked for another 10% fee on top of the current 10%. Currently SafeBuilt gets 80% of the building permit fees not counting the 10% added for admin.

**Award Lackey Lane Drainage Project Bid:**

**Palmer/ Livingston motioned to award that to Platinum Terrain for that work. Motion Carried.** Supervisor Palmer said that this is the last piece that we need to take care of on Lackey Lane. It was bid out, we received four bids, and the lowest bidder was Platinum Terrain for \$90,766.22.

**Award Lackey Lane Resurfacing Bid:**

**Palmer/Livingston motioned to award this to Payne and Dolan in the amount of \$56,845.40**

This work will not occur until fall.

**Building & Grounds Committee:** No Meeting

**State Line Road Patchwork:**

Superintendent Wittum got a firm estimate to patch Stateline Rd. it is just under six figures from the measurements he had earlier in the year, so it could potentially be more. He said that he knows State Line Road will be on the road program next year and they will need to rebuild/pulverize the road so do they want to spend that money and then tear it up next year? It is in terrible shape, but it does not serve many

houses. Mr. Wittum's challenge in waiting is how to deal with the snow in the winter. He can plow intersections and leave a hard path. If there is ice, he can utilize sand. It will be open and passable but just have some snow on it. Mr. Zimmerman talked with the Highway Superintendent in Hebron, IL and he said they are going to repave one mile this year and one mile next year of their portion.

**Highway Committee:**

**Review & Recommend Armsby Road Structure Replacement Bid to Town Board -  
The Committee recommends awarding Armsby Road project to Ultimate Backroads. –  
Tabled from January 12, 2026 meeting.:**

**Palmer/Leith motioned to award this to Ultimate Backroads in the amount of \$65,248.00**

Supervisor Plamer said that this was tabled back in January because we were waiting for the Lackey Lane bridge bid to come in and we didn't want to go over budget. Lackey Lane then came in pretty reasonably, so we can go ahead and do this and still stay under budget.

**Harbor Commission:**

**Boat Launch Landscaping Maintenance – The Commission recommends to award  
2026 contract to Jake's Grass Plus.:**

**Zimmerman/Leith motioned to award the Boat Launch Landscaping Maintenance to Jake's Grass Plus. Motion Carried.**

Supervisor Zimmerman stated the Harbor Commission agreed to hire them again. There was no change to the agreement from last year, same price, people and service.

**Protective Services Committee:**

**Wisconsin Command College – The Committee recommends allowing Lieutenant  
Gunyon to attend Wisconsin Command College at \$2,000 for the program.:**

**Weiss/Leith motioned to approve this. Motion carried.**

This would be the next training in Lieutenant Gunyon's progression. The program consists of six-five day sessions. These are spread across the year which helps make it manageable. At the end, he will be a Certified Public Manager through UW Madison. The cost is \$2000. It would come out of budgeted funds. Chairman Weiss said that the Protective Services Committee unanimously recommended this program.

**Parks Committee:** No Meeting

**Non-Standing Committees, and Professional Services Reports:**

**Geneva Lake Environmental Agency Report:**

Chairman Weiss said that they continue working through septic system issues and updating the data system with the Associations around the lake. They were at a meeting in the past to talk about signage down by the lake and they will be back to talk about E.coli also. They are working on wake boat management and the challenges out there. Lake Management Sewer Pac being discussed by the Water Alliance and has been released. It is on the GLEA website.

**Geneva Lake Use Committee Report:** No Meeting

**City of Lake Geneva Police & Fire Commission Report:**

Supervisor Livingston stated that the Fire Department is still having issues with Prophotoenix and cannot access reports. Supervisor Zimmerman stated that this is the same story they keep presenting and wanted to know if they have a timeline for fixing this or if they have a plan to do something else. Supervisor Livingston stated that they are looking into alternative programs.

**Building Inspection Reports Monthly Report:** No questions or discussion

**Code Enforcement Report & Case Update:** No questions or discussion

**Pier As-Built Survey Progress Reports:** No questions or discussion

**Engineering Report:** No questions or discussion

**Leith/Livingston motioned to adjourn at 7:47 pm. Motion Carried.**

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Alyson Morris".

Alyson Morris

Linn Town Clerk