

MINUTES
Special Town Board Meeting
Wednesday, April 01, 2026, at 5:00 pm
Linn Town Conference Room
W3728 Franklin Walsh St. Zenda, WI 53195
Held in-person Only

Chairman Weiss called the meeting to order at 5:01 p.m.

Present at roll call were Supervisors Zimmerman, Livingston (remote), Leith, Palmer, Chairman Weiss also present were Clerk Morris and Administrator/Treasurer Zimmerman.

Discussion and possible action on the following:

Hillside Bridge Settlement Monitoring:

Palmer/Leith motioned to approve this modification at an 80/20 split in a cost not to exceed \$6000 for the Town of Linn. Motion Carried.

Mr. Zimmerman reported that as the project has progressed, the railroad has now mandated that settlement monitoring be put in place during construction to protect the tracks from any ground settling or voids caused by vibrations from driving sheeting for temporary shoring. The project cannot proceed without this monitoring. Pheifer Brothers is contracting with Jewell Associates Engineers to provide this service. Stone chips will also need to be placed onsite in case they're needed for settling. The full cost of these services could be a total of \$26,012.02. The Special Town Board meeting was needed as the bridge project is already underway. Ryan from Pheifer Brothers was present to answer any questions. Supervisor Leith stated that the paperwork said that these items are customarily required and should have been in the original contract. Ryan said that Engineers do things differently. Just about any railroad job that the DOT lets will have some requirement that the Railroad wants. Sometimes coordination with the railroad will fully take place prior to project. This is rare as the project engineer usually changes within the three years that a project is designed. Chairman Weiss said that Linn has an 80/20 split with the state. If they knew about this ahead of time, the Town would be paying 20%. Now the Town will be paying 100% and that is not right. Mr. Zimmerman said that Westbrook Engineers put this all together. Supervisor Palmer said that he spoke with Westbrook. He doesn't think it is their fault either. However, Linn has talked with the Railroad several different times. They should have said something. They dropped the ball. He is worried if the Board holds this up it will get even more costly. Ryan said that there is a baseline and each week an engineer has to ensure that nothing has moved. Many options were discussed as well as probable expenses and consequences. Ryan said if he doesn't get approval by the Board by Friday, then he will have to shut down the project for Monday.

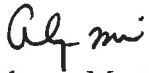
Town Hall Rental Request:

Livingston/Palmer motioned that they approve the Town Hall rental application by Pheifer Brothers for up to six months for \$500 a month and that the certificate of insurance names the Town as additional insured. Motion Carried.

Mr. Zimmerman said that Pheifer Brothers needs office space near the work site. Typically, they rent space from the municipality. They would like to rent space here at the Town Hall. One suggestion was to use the Town Hall's lower level. They are offering \$500 a month through mid-September. They need one chair, one table, the internet and a bathroom. They know that they can only use the space during regular office hours. It was asked if the Town could be held liable while the Town Hall is being rented. Brian offered that he could add us to "additional insured" on their policy. He said they do this all of the time.

Livingston/M. Zimmerman motioned to adjourn at 4:46 p.m. Motion Carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Alyson Morris".

Alyson Morris

Town of Linn Clerk