

**Regular Town Board Meeting
January 12, 2026, 7:00 P.M.
Meeting held In Person and Remotely
Linn Town Hall
W3728 Franklin Walsh St. Zenda, WI. 53195**

Minutes

Supervisor Palmer called the meeting to order at 7:19 PM

Present at roll call were Supervisors Zimmerman, Livingston, Leith, Palmer, Chairman Weiss (excused). Also present were Attorney James Duquette, Clerk Morris and Administrator/Treasurer David Zimmerman.

Pledge of Allegiance

Promotion of Graham Gunyon from Sergeant to Lieutenant: *Consideration and possible action on the promotion.*

Livingston/Leith motioned that Graham Gunyon be promoted from Sergeant to Lieutenant for the Linn Police force. Motion Carried.

Police Chief Jon Albrecht stated that Graham Gunyon has been his right hand. He does a fantastic job for the Linn Police Department. He appreciates everything that he does and he would appreciate the vote of confidence from the Board as well.

Consent Agenda:

Zimmerman/Livingston motioned to approve Consent Agenda as written. Motion Carried.

Financial Reports & Payment of the Bills

Payroll Report – December 2025:

Livingston/Lieth motioned to approve the payroll report as presented. Motion Carried

Profit & Loss Statement – November 2025:

Livingston/Zimmerman motioned to approve the Profit and Loss statement through November 2025. Motion Carried.

No questions or comments.

Credit Card Report – December 2025, discussion only: No questions or comments

Payment of the Bills:

Leith/Zimmerman motioned to pay the bills in the amount of \$5,564,769.13. Motion Carried.

Clerk Morris explained about the updated information that the Board was given regarding the bills and explained that the total of the bills includes the first payments to the school districts from the property tax settlement.

Plan Commission:

Appointment of Patrick Maloney to committee: - Consideration and possible action on the nomination.\

Zimmerman/Livingston motioned to table this until next month. Motion Carried 3-1 Leith opposed.

Supervisor Leith mentioned that Mr. Maloney is not yet a full-time resident of Linn. Apparently, he will be though in May. She would like to see this held until May when the Town appoints committee members.

Comments from the public:

Michelle Brand 46W665 Big Timber Rd, Hampshire, IL. She showed a plat of survey of their property here in Linn, the alleyway behind the properties to the east and to the west of their home have been vacated. This makes the alleyway to their property inaccessible and they are asking the Board to vacate the alleyway that is Town property for IGV 00020.

Kelly Boss W3833 Lakeview Park Dr would like the Board to consider adopting an ordinance to regulate short-term rentals like Airbnb and VRBO. Linn has had quite an increase in the use of these platforms, and this causes serious challenges. There have been discussions about this, but it hasn't shown up on any agendas. Neighbors experience noise, increased parking disturbances, trash and late-night disturbances all affecting the quality of life. She mentioned strains on police who have to deal with it.

Ordinances, Resolutions & Proclamations: Supervisor Palmer asked if there would be any objection to moving items 4-6 under the "Highway" portion of the agenda to this Ordinance section. No objections.

Amend S.3-13, Permitting of Construction In the Right-of-Way - The Committee recommend changes to Town Board:

Leith/Livingston motioned to approve the first reading of S. 3-13 Culverts and Driveways. Motion Carried.

Leith/Livingston motioned to waive second reading of this ordinance S. 3-13 of the Highway for Driveways and Culverts. Motion Carried.

Leith/Livingston motioned to approve this and adopt as written. Motion Carried.

Supervisor Palmer said this was recommended for approval by the Highway Committee as well.

Amend S. 3-9, Installation of Driveways and Culverts – The Committee recommends changes to Town Board:

Leith/Livingston motioned to waive second reading of S.3-9 Installation of Driveways and Culverts. Motion Carried.

Leith/Livingston motioned to adopt S. 3-9 Driveways and Culverts ordinance changes as submitted. Motion Carried.

Mr. Zimmerman stated that this was last reviewed on October 13th. A motion was made to accept the first reading, and no further action was taken. Supervisor Palmer explained that they are trying to provide more detail to the Highway Superintendent regarding how he can enforce new culverts. An issue that they run into is that maybe six inches of the roadway may have been chipped away and that is impossible to work with so they would like to cut back two feet into the road way to have a more substantial repair. The Highway Committee recommended approval on this one as well.

Amend S. 4-7, Planting, Trimming and Removal of Trees and Shrubs - The Committee recommends changes to Town Board:

Livingston/Leith motioned to approve the first reading of paragraph 4-7 Planting, Trimming and Removal of Trees and Scrubs with the word “bad” removed. Motion Carried.

Livingston/Leith motioned to waive second reading of paragraph 4-7 Planting, Trimming and Removal of Trees and Scrubs no “bad”. Motion Carried.

Livingston/Leith motioned to adopt the revised paragraph 4-7 Planting, Trimming and Removal of Trees and Scrubs without the “bad”. Motion Carried.

Mr. Zimmerman said that this was also reviewed on October 13th. The Board sent it back to Committee. Attorney Duquette mentioned that a one-word typo should be deleted. No further discussion.

New Business:

Building & Grounds Committee: No meeting this month, will meet in February

Highway Committee:

Review & Recommend Proposed Pavement Maintenance Bid for 2026 Work to Town Board – The Committee recommends going out to bid for pavement maintenance as outlined:

Leith/Livingston motioned to submit this proposed pavement maintenance bid work out for bid. Motion Carried.

Review & Recommend Proposed Pavement Resurfacing Bid for 2026 Work to Town Board – The Committee recommends going out to bid for resurfacing:

Livingston/Leith motioned to approve the proposed Pavement Resurfacing bid outlined by Matt in his January 6 memorandum. Motion Carried.

Matt Wittum summarized his memo. For paving this year, they have the following streets on the list; Mohawk Road, Woodstone Subdivision, Lackey Lane, Fire Department apron along Hillside. Mohawk will be the base bid and everything else will be alternates. Then the Board can pick and choose what fits within our budget.

Review & Recommend Armsby Road Structure Replacement Bid to Town Board Armsby Bid Platinum Terrian; Armsby Bid Ultimate Backroads– The Committee recommends awarding Armsby Road project to Ultimate Backroads:

Livingston/Leith motioned to table the awarding of the bid for the Armsby Road. Motion Carried.

Supervisor Palmer said that Ultimate Backroads had the lowest bid. There was a certain amount of budgeted money in this account, and they were hoping to delay the award of this bid depending how much some other work will cost. Superintendent Wittum said the Lackey Lane project may cost about \$200,000 and the S. Lakeshore Dr project by Luis's would be over six figures as well. Therefore, the Committee thought about asking the Board to delay the award of the bid. Last year, Administrator Hurley reminded Matt that Highway has a \$70,000 carryover from 2024. He is asking the Board to remember that the carryover should still be available. Supervisor Palmer wondered if it was permissible to hold off on awarding the bid. Mr. Wittum will check. The Board and Committee would like to first know how much the more critical projects will cost. Maybe they can award it next month or find an easier fix. Attorney Duquette said that nothing is being accepted and nothing is being rejected.

John Deere 6320 Tractor repair – The Committee recommends repair not to exceed \$18,000:

Livingston /Leith motioned that the Board go ahead with the recommendation to repair the John Deere 6320 at a price not to exceed \$18,000. Motion Carried.

Superintendent Wittum said that the hydraulic system needs to be replaced. Supervisor Plamer said that there are little metal fragments in it which cause great problems. It is a very expensive repair, but it has to be done.

Harbor Commission: Will be meeting this Wednesday, January 14th.

Protective Services Committee: Committee met but had no actions to bring to the Town Board.

Parks Committee: – No Meeting

Non-Standing Committees, and Professional Services Reports:

Geneva Lake Environmental Agency Report - Chairman Weiss was not present to provide a report.

Geneva Lake Use Committee Report – No meeting

City of Lake Geneva Police & Fire Commission Report – Supervisor Livingston reported that the response time continues to be under seven minutes. The turnout time is one minute and three seconds.

Building Inspection Reports Monthly Report; Application by Permit Type; Permit Detail; Issued Permits – No questions or comments

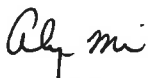
Code Enforcement Report & Case Update – Supervisor Leith discussed the property at W3789 Linton. The owner has been working hard on getting it cleaned up and has been given extensions but still needs more time. Supervisor Leith said there have been worse cases than this that have received code extensions for many months. He also has tenants in there and is dealing with tenants' rights. Supervisor Leith would like to see more leniency when people are working with the Town. With the winter weather he can't do much now. Attorney Duquette said there were comments in the past for less leniency. There seems to be a tendency to issue citations in a max of two months. Once the citation has been issued it becomes the municipal prosecutor's discretion to grant leniency. Supervisor Leith said that there has been no citation given in this one. Police Chief Albrecht said that since the Police Department issues the citation, they can take a look at working with her as well.

Pier As-Built Survey Progress Reports – No new update

Engineering Report: No Report was provided.

Livingston/Leith motioned to adjourn at 8:00 pm. Motion Carried.

Respectfully Submitted,



Alyson Morris, Linn Town Clerk