



TOWN OF LINN

Meeting Minutes

HIGHWAY COMMITTEE

TUESDAY, January 6th, 2026, 6:00 PM

TOWN CONFERENCE ROOM

W3728 Franklin Walsh St. Zenda, WI. 53195

- 1) Call to Order: 6:00 pm
- 2) Roll Call: Palmer, Livingston, Polyock, Handel & Hayden.
- 3) Approval of meeting minutes:
 - Correction: Page 1, item I, sentence should read: “Walworth County identified the Town of Linn with 25 culverts...” rather than “awarded.”
 - **Motion by Polyock, second by Livingston motioned to approve the minutes from November 4, 2025, meeting. Motion Carried**
- 4) Comments from the public: None
- 5) a. Profit & Loss Statement

David Zimmerman reviewed December and year-end figures.

 - FY25 finished under budget by \$45,720.
 - Major equipment purchase was largest overrun, offset by savings in fuel and health insurance.
 - Overruns occurred in shoulder work, equipment repair, and crack filling.
 - Health insurance budget appears stable for now.
 - No action taken.
- b. Monthly Highway Report –

Matt Wittum reported:

 - 48 driveway/culvert permits, 14 after-the-fact, 39 utility, 6 construction permits in 2025.
 - Zenda Road project update: Alliant plans to bury power lines in 2027, coordination needed.
 - Hillside bridge bid expected February 10, estimated town cost \$388,667.71.
 - Drainage and tree work spreadsheets provided.
 - No action taken.
- c. Monthly Vehicle Maintenance Report
 - Report reviewed. Discussion on improving parts inventory to reduce trips for filters/oil.
 - No action taken.
- d. Review & Recommend Proposed Pavement Maintenance Bid for 2026 Work
 - Wittum proposed micro-surfacing Linton Road (approx. \$150,000) and infrared patching of heaving areas (approx. \$24,000), plus other spot repairs.

- **Motion by Livingston, second by Handel to recommend going out to bid for pavement maintenance as outlined. Motion carried.**

e. Review & Recommend Proposed Pavement Resurfacing Bid for 2026 Work

Wittum recommended bidding resurfacing for:

- Mohawk Road (primary)
- Woodstone Subdivision
- Lackey Lane
- Fire Department apron (alternate)
- **Motion by Livingston, second by Handel to recommend going out to bid for resurfacing. Motion carried.**

f. Review & Recommend Armsby Road Structure Replacement Bid

Two bids received:

- Ultimate Back Roads: \$65,248.65
- Phantom Terrain: \$90,602.00
- **Motion by Polyock, second by Handel to recommend awarding Armsby Road project to Ultimate Backroads. Motion carried.**

g. Review 2026 Drainage Projects

Lackey Lane:

- Design complete, estimated construction cost \$209,250 (engineering additional). DNR denied direct pipe to lake; water will be daylighted to creek via riprap/green space.

South Lake Shore (near Luis's):

- Wall deterioration estimated repair \$175,318.80. Requires easements.
- Committee consensus to prioritize Lackey Lane and delay South Lake Shore. No action taken.

h. Amend S.3-13, Permitting Construction In the Right-of-Way

- Clarifies bond determination process.
- **Motion by Livingston, second by Handel to recommend changes to Town Board. Motion carried.**

i. Amend S. 3-9, Installation of Driveways and Culverts

- Clarifies permit issuance through Highway Dept., sets minimum repair width, adds temporary construction driveway permits.
- **Motion by Livingston, second by Handel to recommend changes to Town Board. Motion carried.**

j. Amend S. 4-7, Planting, Trimming and Removal of Trees and Shrubs

- Clarifies town's right to maintain ROW, addresses boundary tree responsibility, defines cleanup limits after storms.
- **Motion by Livingston, second by Handel to recommend changes to Town Board. Motion carried.**

k. John Deere 6320 Tractor Repair

- Hydraulic pump failure, system contaminated. Estimate ~\$14,700.

- Motion by Livingston, second by Handel to recommend repair not to exceed \$18,000. Motion carried.

6) Date for next meeting: February 3rd, 2026 at 6:00 p.m.

7) Adjournment: Motion by Livingston, second by Hayden to adjourn. Motion carried. Meeting adjourned at 7:00 PM.

Minutes by Administrator/Treasurer - David Zimmerman