

**Regular Town Board Meeting  
December 8, 2025, 7:00 P.M.  
Meeting held In Person and Remotely  
Linn Town Hall  
W3728 Franklin Walsh St. Zenda, WI. 53195**

**Minutes**

Chairman Weiss called the meeting to order at 7:00 PM

Present at roll call were Supervisors Zimmerman, Livingston, Leith, Palmer, Chairman Weiss. Also present were Attorney James Duquette, Clerk Morris and Administrator/Treasurer David Zimmerman.

**Pledge of Allegiance**

**Consent Agenda**

Leith/Livingston motioned to approve the Consent Agenda as submitted. Motion Carried.

**Financial Reports & Payment of the Bills**

**Payroll Report – November 2025**

Leith/Livingston motioned to approve the payroll report as submitted. Motion Carried.

**Profit & Loss Statement – October 2025**

Livingston/Palmer motioned to approve the profit and loss statement from October 2025. Motion Carried.

No comments or questions from the Board.

**Credit Card Report – November 2025, discussion only**

No questions or comments from the Board.

**Payment of the Bills**

Livingston/Leith motioned that they pay the bills in the amount of \$437,201.71. Motion Carried.

The bills total \$437,201.71. Clerk Morris pointed out that John's Disposal bill is \$3000 higher than usual due to the fall leaf pick-up. Chairman Weiss asked what all of the \$275 ACH payments were for. Clerk Morris said the HSA payments to staff.

**Plan Commission** – No Agenda Item

**Comments from the public.**

Allan Polyock of N146 Bissell Rd said that at the last Highway Committee Meeting they discussed the bridges that will need to be replaced in the coming years. He is encouraging the Board to think

outside the box. Railroad flat cars could be used. They hold up to 80 tons and sometimes more than that. Iowa has used them for about 150 bridges. The cost is approximately \$18,000 and you can have them cut up anyway that you want. He stated abutment options and mentioned using railroad tank cars for culverts and discussed rolled edges and paved shoulders. Regarding Hillside Bridge, Mr. Polyock stated that the Bureau of Structures looked at the bridge, and they didn't think it needed anything. Allan doesn't think the bridge needs to be closed.

### **Ordinances, Resolutions & Proclamations**

#### **Resolution R-2025-005 Wage Resolutions**

**Palmer/Zimmerman motioned to approve R-2025-005 Wage Resolution. Motion Carried**

Chairman Weiss stated that this is the employee wage resolution for 2026. There were no comments or questions from the Board.

#### **Resolution R-2025-006 Election Inspectors**

**Leith/Livingston motioned to approve the resolution R-2025-006 as submitted. Motion Carried**

Clerk Morris informed the board that there was an updated resolution in front of them then what was in the packet. The one in the packet had the incorrect date for when the current year ends and the new term starts. The board had no comments or questions from the Board

### **New Business:**

#### **Building & Grounds Committee**

#### **Landscaping Services Agreement**

**Livingston/Leith motioned that we accept this agreement with Finns Landscape Maintenance for the two-year mowing on Town properties. Motion Carried.**

Supervisor Livingston said that the proposed contract is with Finn's Landscape Maintenance. They are the same company the Town uses now, they just have a new name. This is for two seasons 2026 and 2027. Their bid was less than \$200 more than what we paid them this year and considerably less than their competitors.

#### **Cleaning Services Agreement**

**Livingston/Leith motioned that we enter into this agreement starting the first of January 2026 with We Are Sunshine Cleaning LLC. Motion carried.**

Supervisor Livingston said that this is a contract for cleaning the Town Hall, Town offices and Police complex for one year. The person who currently does it has decided she no longer wants to and this will replace her contract.

#### **Highway Committee**

#### **Engineer Agreement**

**Palmer/Livingston motioned to approve the engineering agreement for 2026. Motion Carried.**

Supervisor Palmer said that the Highway Committee recommended approval of another year with the existing engineering company. Overall, they are happy with their services. There is always room for improvement, but the committee felt that at this time they would recommend another year.

**Armsby Road Drainage Improvement Bid –The Committee recommended to put out to bid**

**Palmer/Livingston motioned to bid this project. Motion Carried.**

Supervisor Palmer explained that this is a new culvert on this road. We are requesting to put it out for bid. The engineering work and permits are all in place.

**6-20 Culvert inventory update**

Highway Superintendent Matt Wittum said that at the municipal meeting in November they received information from Walworth County and the state regarding where these culvert projects are. In Linn, 25 structures were identified. Five of these turned out to be on private roads so the Town has no responsibility for this. Of the remaining, four have already been done with new structures. One has already had maintenance work done to it. Of the remaining 15, one was just voted to be put out to bid. Next, they will get the inspection reports and will review them. None were at the emergency level. Next, they will make a list of what they would like to do. As Allan Polyock stated, there can be some creative ways to get through some of these. We also need to make a complete inventory of what culverts we have in this town. We know what is 6 feet to 11 feet wide, but we need to know what is out there that is 5 feet 11 inches and under. Then we need to put together a Capital Drainage Plan just like we do for vehicles, paving and road maintenance. We need to assign some dollars to it and decide if our current budget is adequate. Mr. Wittum hopes that the inspection reports will come in the first part of 2026.

**After-the-Fact Permit Fee:**

**N311/315 Armsby Rd. – Committee Recommended 3-2 a \$50.00 fee**

**Palmer/Livingston motioned to recommend a \$50 fee for this homeowner. Motion Carried.**

Supervisor Palmer said that they simply forgot to get the permit, so Highway Committee recommended to charge them the basic \$50 fee. He also said that we should advertise, maybe in the annual newsletter and on the Town's website, the need to get the permit for this, even when resealing a driveway. The permit is free, but the residents don't know it. This way Superintendent Wittum knows to check on the connection to the Town road.

**Harbor Commission**

Supervisor Zimmerman said that the Harbor Commission is meeting on the 16<sup>th</sup> at 4:00 pm.

**Protective Services Committee – No Meeting**

**Parks Committee – No Meeting**

**Non-Standing Committees, and Professional Services Reports**

**Geneva Lake Environmental Agency Report**

Chairman Weiss said that a large part of last month's meeting was the Lake Management roll out and public in-put session. There were 50-60 people there. It was held at Chapel on the Hill. The health of the lake is good. They heard about ongoing issues like the zebra mussels and starry stone warts. Water quality is good based on the amount of boat traffic on the lake. There was conflicting information on calculating the amount of boat traffic, we were trying to hone in on why the different numbers. There were comments and concerns around wake boats. There is no legislation at this time, so how do we manage those? This was the first listening session, so they will take those comments back and there will be more updates before the final plan is finished. Right now, the plan is 250 pages, but the summary is pretty good.

**Geneva Lake Use Committee Report** – No Meeting

**City of Lake Geneva Police & Fire Commission Report**

Supervisor Livingston said that the Linn station is still holding it under seven minutes for the average response time and just over one minute for the average turn out time for the month. We have assisted the City of Lake Geneva five times in November, and they assisted Linn seven times in the month. The most serious calls were for car crashes in Linn. This would also be reported at Protective Services, but there hasn't been a Protective Services meeting in a while. Chairman Weiss spoke of the improvement in our response times.

**Building Inspection Reports Monthly Report** – No comments or questions

**Code Enforcement Report & Case Update** – No comments or questions

**Pier As-Built Survey Progress Reports**

We only have outstanding ones from 2025. Clerk Morris pointed out that there are only three highlighted ones in their report. She is waiting on two from Reeds Construction, one of which won't go in until next summer. There is one from Summerset just added last month, and another one for this month.

**Engineering Report** – No comments or questions

**Leith/Livingston motioned to adjourn at 7:27 pm. Motion Carried.**

Respectfully Submitted,



Alyson Morris

Town of Linn Clerk