

TOWN OF LEON

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Date: May 14, 2025

Subject: **MONTHLY MEETING MINUTES**

The Monthly Meeting was called to order at 6:00 pm by Chairman Ryan Selbrede. The following board members and staff were in attendance:

Chairman-Ryan Selbrede, Supervisor II-Nate Abbott, Supervisor I-Jim Olson, Treasurer-Bonnie Hehn, Clerk-Carrie Nilssen, Patrolman-Bruce Peterson.

The following people were in attendance and provided input:

Susan Lutz

Public Comment

Susan Lutz, 6961 Kate Ave., Sparta, WI asked the Town to fix the Right of Way by applying rip rap to prevent wash out. Patrolman Peterson indicated it wouldn't take much to fix the area and said he would fix it.

Susan Lutz, 6961 Kate Ave., Sparta, WI inquired about a lot line fence to pasture cattle. About 20 years ago, there was a fence there, but it has since been removed. The corner post markers are still there. The Board recommended Susan Lutz contacts the property owner involved to see if an agreement could be made privately between them.

Treasurer's Report

- a. Treasurer - Hehn presented the Financial Report for April 2025. Checking account ending balance \$27,697.03. Money Market ending balance \$173,706.45. Supervisor II - Abbott made a motion to approve the Financial Report as presented, seconded by Supervisor I – Olson. All Ayes, motion to approve passed.

Patrolman's Report

- b. On 05/08/2025 Miller's Tree Service removed the three large pine trees within the ROW. Everything went really well.
- c. Manske took care of the wash out near Collin Cox, so no rip rap will be needed. The area will be seeded.
- d. Rock has been hauled in to repair the road on Ladybug.
- e. 05/21/2025 seal coating will begin.

Clerk's Report

- f. Clerk – Nilssen presented the AR and AP Transaction List for April 2025. An invoice from Sleepy Hollow was accidentally paid twice during the Clerk transition. Sleepy Hollow has since refunded the double payment. Supervisor II – Abbott made a motion to approve the Transaction List for April 2025 as presented, seconded by Supervisor I – Olson. All Ayes, motion to approve passed.
- g. Clerk – Nilssen presented the 2025 Budget vs Actual Report ending April 30, 2025. Discussion was held on the Budgeted Annual Revenue number and the Budgeted Annual Expense number as this report compiled by the old Clerk shows a \$18,000 discrepancy.

Leon Livewires 4H Club

- h. The 2025 road clean-up has been completed. Supervisor II – Abbott made a motion to approve payment to Leon Livewires 4H Club in the amount of \$495, seconded by Supervisor I – Olson. All Ayes, motion passed.

After the Fact Variance – Jack Manzella

- i. Supervisor I – Olson made a motion that the Town Board of Leon approves the decision made by Monroe County Sanitation & Zoning Department, seconded by Supervisor II – Abbott. All Ayes, motion passed.
- j. Monroe County Sanitation & Zoning Department is updating their County Zoning Code. Once the County Code is updated, Jack Manzella will need to apply for a Conditional Use Permit to change their current property from a single-family property to multi-family.

Open Book and Board of Review

- k. The Assessor has set the following dates and times. Open Book will be May 22, 2025, from 4:00pm to 6:00pm. The Board of Review will be May 29, 2025, from 4:00pm to 6:00pm. Both meetings will be held at the Town Hall. Six different notification areas have been posted.

Tractor Mower Bid Opening & Finance Options

- l. There were three vendors who provided bids on the Tractor Mower.
 - Lindstrom Equipment, Massey Ferguson, \$187,000
 - Johnson Tractor, New Holland, \$197,000
 - Tractor Central, John Deere, \$193,250Discussion was held on vendor location, warranty, parts and service, etc. Supervisor II – Abbott made a motion to approve the low bid from Lindstrom Equipment in the amount of \$187,000 to purchase the Massey Ferguson Tractor and the 23-foot Diamond Mower, seconded by Supervisor I – Olson. All Ayes, motion passed.
- m. Clerk – Nilssen obtained 4 different Financing Options. Supervisor II – Abbott made a motion to approve the low quote from River Bank at 4.92% on a ten-year loan, seconded by Supervisor I – Olson. All Ayes, motion passed.

Other Business

- n. Driveway permits and Rural Address Applications were discussed.
- o. Clerk – Nilssen will follow up on the Community Center Road dedication.

Adjourn

- p. Supervisor II – Abbott made a motion to Adjourn the meeting at 7:27pm, seconded by Supervisor I – Olson. All Ayes, motion to adjourn passed.

Minutes provided by:
Carrie Nilssen
Clerk