Town of Lake Mills -Town Board
Tuesday, December 9, 2025
7 pm

1) Call Meeting to order- Called to order by Chair Kulow at 7:00pm
    a. Notice posted at the Town Hall and on the town's website: www.townoflakemills.org.
2) Pledge of Allegiance
3) Adoption of Agenda: Motion made by Sup. Brandel to approve the agenda with the amendment to switch item 10a and 10b in order, seconded by Sup. Thode. Motion carried.
4) Approval of Minutes: Motion made by Sup. Thode, seconded by Sup. Brandel to approve the minutes of the November 11, 2025 Public Hearing. Motion carried. Motion made by Sup. Thode, seconded by Sup. Brandel to approve the minutes of the November 11, 2025 Special Meeting of the Town Electors. Motion carried. Motion made by Sup. Brandel, seconded by Sup. Thode to a approve the November 11, 2025 monthly meeting of the Town Board. Motion carried.
5) Accept Treasurer's Report. The December Treasurer's report was accepted and placed on file. Treasurer noted that the tax bills have not been printed yet by the County but will be sent out as soon as possible.
6) Approval of Town Board Expense Sheets-no action
7) Approval of the General Fund Vouching: Motion made by Sup. Brandel, seconded by Sup. Thode to approve the General Fund Vouching of $107,054.86. Motion carried.
8) Reports
    a. Police Report – Chief Kaminski reported road patrol hours, citations and warnings. Chief will be participating in Shop with a Cop for Christmas.
    b. Plan Commission Report- Sup. Thode noted that the Plan Commission recommended approval for the rezone and conditional use permit requests made by Schroeder/Levake.
    c. Fire and EMS Reports (Cambridge and Lake Mills)- Chief Russ noted that they had two structure fires in the past month and that they are doing Ice rescue training on the lake near Bartels Beach
    d. Joint Rock Lake Committee review of Minutes
    e. Town Chairman Report- Report on City, County and State Communications: Working on LRIP grant, attended the County Legislative Breakfast,
    f. Parks Committee Report-none
9) Period of Public Comment (to be made at podium)-please keep comments to 3 minutes- no comments
10) Applications

    0b. Discussion and/or decision of Rezone made by Jeffrey Levake to utilize split availability from PINS 018-0713-3312-000 and 018-0713-3313-000 to add onto existing A-3 lots 1 & 2 of CSM 5561 to create a total A-3 lots size of 2.675 acres (Lot 1) PIN 018-0713-3343-002 and 1/6 acres (Lot 2) PIN 018-0713-3343-001. These lots are located off Hope Lake Road and this request is in conjunction with the CUP request. Motion made by Sup. Thode, seconded by Sup. Brandel to approve the request for rezone made by Jeffery Levake as written with the condition that the property owner David Schroeder sign the Town's affidavit which recognizes no further splits on the parcels are allowed. Motion carried.

    10a Discussion and/or decision of Conditional Use permit request made by Jeffrey Levake/ for home occupation business on Lot 1 located east of W8684 Hope Lake Road, parcel 018-0713-3343-002. Motion made by Sup. Thode, seconded by Sup. Brandel to approve the Conditional use permit for Jeffery Levake for home occupation as written with eh condition that the conditional use permit stays with Jeffery Levake the property owner and not with the property. Motion carried.

    a. 10c: Discussion and/or decision of special event permit request made by Legendary Lake Mills for the Knickerbocker Ice Festival. Motion made by Sup. Thode, seconded by Sup. Brandel to approve the special event permit for the Knickerbocker Ice Festival for the fee of $500 with the

condition that if the event is canceled that the Town will refund $400 of the fee, retaining $100 for administration costs. Motion carried.

11) Old Business
    a. Discussion and/or decision of Jefferson County Proposed Zoning Ordinance Amendment to allow Accessory Dwelling Units (ADU) Motion made by Sup. Brandel, seconded by Sup. Thode to approve the recommendation of approval to amend the County Zoning Ordinance for Accessory Dwelling Units with the condition that ADU's follow zoning requirements, building/dwelling codes and that an enforcement plan be in place prior to ADU's being allowed. Motion approved by majority 2-1. Sup Thode was the nay vote.
    b. Discussion and/or decision of repairs to emergency siren. Motion made by Sup Thode, seconded by Sup. Brandel to approve option #2 which is a 4 rotor, partially refurbished siren at the cost of $3,975.00 with a 90-day warranty. Motion carried.
12) New Business
    a. Discussion and/or decision of submission of Letter of withdrawal from the Cambridge Fire and EMS Commission. Motion made by Sup. Brandel, seconded by Sup. Thode to submit a letter of withdrawal to the Cambridge Fire and EMS Commission. Motion carried. Motion made by Sup. Brandel, seconded by Sup. Thode to approve a letter of withdrawal be drafted by the Town's attorney for this matter to be reviewed and approved by the Town Chairperson before submission to the Commission. Motion carried. The letter will be mailed by certified mail to members of the Commission.
    b. Discussion and/or decision of appointment of Election Officials for the 2026-2027 Election cycle. Motion made by Sup. Thode, seconded by Sup. Brandel to approve the list of officials. Motion carried.
    c. Discussion and/or decision of future of Towns Parks Committee. No action
13) Correspondence: Clerk noted zoning notifications received from the City and a Notice of Assessment from the Drainage District #15.
14) Discussion of future agenda items were discussed
15) Meetings Scheduled-read by Chair Kulow
16) Adjourn- Motion made by Sup. Thode, seconded by Sup. Brandel. Motion carried.

Any corrections made thereto will be noted in the proceedings of the next meeting in which they are approved.

Robin Untz, Town Clerk