

JOHNSON RAIL TRAIL COMMITTEE
MEETING MINUTES
JOHNSON MUNICIPAL BUILDING
THURSDAY, JUNE 18, 2026

Present:

Committee Members: Jan Gearhart, Daniel Langevin (remote), Doug Molde, Mary Lou Kopas (remote), Adrian Schmidt, Kim Dunkley, Lynda Hill

Others: Charles Flaum

Absent: BJ Putvain

Note: All votes taken are unanimous unless otherwise noted.

1. Call Meeting to Order

Doug called the meeting to order at 6:02.

2. Changes or Additions to Agenda

Adrian asked to add consideration of reimbursing them for supplies they bought to anchor the kiosk. (Jan arrived at 6:03.)

3. Consider Approving Minutes of May 21, 2026

Adrian moved to approve the minutes of May 21, 2026, seconded by Jan. (Lynda arrived at 6:04.)
The motion was passed.

4. Report on Committee's Available Funds, Commitments and Proposed Expenditures

Jan said she still hasn't been able to get information from Rosemary, Susan or Lydia about how much money they show we have. Doug suggested putting this item off until next month.

5. Request to Selectboard to Preserve Unexpended Funds at Year End for the Committee's Future Use

Doug said he thinks we should go to the selectboard and say we will have money left over at the end of the fiscal year and we would like it to roll over into the next fiscal year. **Kim moved to ask the selectboard to allow committee funds unexpended at the end of this fiscal year to be rolled over for use by the committee in the next fiscal year, Lynda seconded and the motion was passed.**

6. Schedule Completion of Kiosk Installation and Installation of LVRT Regional Map

Adrian said all that is left to install now is the roof of the kiosk. (Charles Flaum arrived at 6:08.) Jan said a plexiglass cover with a keyed lock on one side of the kiosk is included in the price we paid for the kiosk. The regional map is metal and is ready to be bolted on the other side. She suggested it could be bolted onto a piece of plywood attached to the uprights. She can check to see if Brian Currier has the plywood for that already and if not, ask him what we should get.

Adrian said they are going to spend time constructing the roof Saturday morning if anyone wants to help.

Doug said the college's Upward Bound program is looking for projects students can help with. Adrian said that would be great for the second kiosk or even the roof. Doug said the students would probably need supervision.

Adrian said they have 2 receipts for reimbursement. They include tax, but we are probably tax exempt. Lynda and Kim said they think Adrian should be reimbursed for the whole amount even if it includes tax. One receipt is for 4 bags of concrete at a total cost of \$31.76. The other is for 2 bags of pea pebbles and 2 Sonotubes at a total cost of \$52.11.

Mary Lou moved to ask the town to reimburse Adrian for the kiosk supply expenditures, Jan seconded and the motion was passed.

7. *Delivery and Installation of Bike Racks and Bench*

Mary Lou said Dwayne thought he would be finished this week or next. He wants to deliver everything together. About 4 people will be needed to help move the items when he delivers them. It was agreed to plan on having the delivery on June 25 if that works for Dwayne.

The village was supposed to put in a cement pad for the bike rack at the Cold Spring. Jan said we need to talk to Erik Bailey about that. Lynda asked if the village will supply the concrete. Mary Lou said they said they would. The bike rack will be heavy and she doesn't think it needs to be attached. The village plans to remove and store it in the winter. Mary Lou said she will talk to Erik.

Mary Lou said we need to remind property owners who gave us permission to install bike racks. Jan said she spoke to Mike Mignone at the General Store. He is ready any time. Paving is happening there toward the end of summer. The bike rack may eventually have to move, but he said he will take care of that. Jan will call Steve Engel about the bike rack at the Masonic temple. Jim MacDowell would like to be there when the bike rack is installed next to Jenna's Coffee House because it is going on Studio Center property. Doug said he can call Jim. Jan said we will probably need to mow the spot where the bike rack will be at the Masonic temple. Lynda said she will just bring her weed whacker.

Jan said at one point we talked about having a memorandum of understanding between the town and the owners of the properties where we are putting the racks. Doug said John Sutherland has drafted a basic agreement. Doug will send it out to everyone on the committee.

8. *Replacing Outdated LVRT Map on Welcome Center with Enlarged Discover Johnson Pamphlet and List of Dates of Tuesday Night Live Concerts and Blueberry Festival*

Charles handed out copies of a draft map and info sheet based on the Discover Johnson pamphlet. Great Big Graphics could not print it because it is so large. The cheapest place he could find would charge about \$97 for one 60x48 inch paper map. Since the map we need is larger than that, the cost will be higher. He doesn't know if shipping will be free. Kim suggested seeing if LCPC can print it. The space for it on the Welcome Center wall is 6x4 ft. Doug said it is little less than 4 ft.

Doug said this map was intended to be temporary, but if we like how it looks we may decide we don't need to replace it.

Committee members suggested some changes to the display. They suggested removing the list of trail friendly businesses. They suggested improved color coding. They asked to have the village map enlarged. In place of the information on trail friendly businesses, it was agreed to put the non-emergency number for the sheriff's department, as well as information on Lamoille Health Partners urgent care clinic and Copley Hospital.

Charles said Great Big Graphics only prints vinyl. Committee members said the map won't be under glass, so vinyl would be good.

Charles said he will make some changes and send out another draft. Discover Johnson is covering the cost of the designer for now, but that will be rolled into the final cost. Doug said Charles had estimated a cost of \$750. Charles said we have already gone past that.

Doug suggested that Jan review the next design and decide whether it is acceptable, since she has a background in graphic design. Committee members can send their feedback to Jan or Charles.

Kim said she can check to see if LCPC can print something this big.

Doug moved to have Charles send the next draft of the map to committee members and to have Jan gather feedback from committee members and approve the map if she feels it is acceptable. Lynda seconded and the motion was passed.

9. Preparations for Discussion of Map Points and Design of Map for Welcome Center

Doug said we like the idea of keeping our graphic look similar to Discover Johnson's look. When we have the final version of the map based on the Discover Johnson pamphlet, we can discuss whether we still want to do a different map for the Welcome Center. We will talk about that at the July meeting. (Charles left at 7:23.)

10. Where to Place Johnson Specific User Survey

Daniel said he sent out the Google form and a couple of people tested it. His next step is to print a flyer with a scannable QR code that takes people to the survey, to put on kiosks, community bulletin boards, etc. Jan brought up the holders for LVRT maps that we have around town. Lynda suggested maybe we could put a QR code for the survey on the front of the map holders or on kiosks. Daniel said flyer design feedback from Jan or anyone else would be great.

11. Set Next Meeting Date and Adjourn

The next meeting will be July 16.

The meeting was adjourned at 7:30.

Minutes submitted by Donna Griffiths