

**TOWN OF JEFFERSON
REGULAR MEETING OF THE TOWN BOARD
Monday, August 3, 2026 at 6:00 p.m.
Town of Jefferson Meeting Hall, St. Coletta Cabin
434 County Road Y, Jefferson, WI 53549**

Meeting Minutes

BOARD SUPERVISORS PRESENT: Chair Michael Hollinger Supervisors, Steve Habeck, Deb Kind
Deb McCool-Cloute; Clerk Tina Barnes, Treasurer Alice Fischer. Absent was Curtis Backlund.

OTHERS PRESENT: Ray Madison, Roger Vogel, Sue Marx, Steve Sleaver-Town Residents, Ryan & Katherine
Quamme, Eugene Heinzelman-Zoning Request

1. CALL TO ORDER

Chair Hollinger called the meeting to order at 6:00 pm.

2. ROLL CALL/ ESTABLISH QUORUM

Chair Hollinger confirmed the Chair and 3 Supervisors were present; quorum established.

3. PLEDGE OF ALLEGIANCE

4. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Chair Hollinger confirmed that we are in compliance. The agenda was posted 6-30-2026.

5. APPROVE THE AUGUST 3, 2026 REGULAR TOWN BOARD MEETING AGENDA

Supervisor Kind moved to approve the August 3, 2026 Regular Town Board Meeting agenda. Supervisor
Habeck seconded the motion; carried on voice vote.

6. APPROVE THE JULY 6, 2026 REGULAR BOARD MEETING MINUTES

Supervisor Habeck moved to approve the Regular Board Meeting minutes from July 6, 2026.
Supervisor McCool-Cloute seconded the motion; carried on voice vote.

7. PUBLIC COMMENT

None

8. COMMUNICATIONS

Chair Hollinger- None

Supervisor Kind Updates County Parks-None

Clerk Report

- Filed Quarterly Reports 7-7-26
- Helped Deputy County Clerk with Election trainings 7-13, 7-15 & 7-23
- Public Hearing Data Cener Moratorium 7-16-26
- Meeting with FEMA Aug. 13th April storms
- Election Misc.
- WTA Unit Mtg. 7-28
- Teams Mtg. WisDOT Hwy 89 road project 7-29
- Check Town's Website
- Email BECI Transmission Project
- Roundabouts-State Rd 106 & County Rd N-2027, USH 18 & County Rd A-2031, USH 18 & County Rd G-2030, USH 18 & State Rd. 89-2030, USH 18 & County Road Y-2031
- Thank you John Roth-Supervisor 1 position consideration
- Reminder-Sept. Board Mtg. Thursday Sept. 10th

9. DISCUSS/ACTION TREASURER'S REPORT

Treasurer Fischer reported on the following items:

- Money Available for Road Work Report
- Fire Calls

10. REVIEW AND APPROVE VOUCHERS

Treasurer Fischer read the vouchers totaling \$32,000.01. Supervisor Habeck moved to approve the payment of the vouchers in the amount of \$32,000.01. Motion was seconded by Supervisor Kind. Motion carried by roll call vote; 4 yes.

11. DISCUSS/ACTION *RESOLUTION 08-26 BORROWING RESOLUTION- MONEY FOR ROAD REPAIRS AND MAINTENANCE; BADGER BANK LOAN*

Treasurer Fischer said the loan rate at Badger Bank for a \$250,000.00 loan is 4.95%. Supervisor Habeck moved to approve *Resolution 08-26 Borrowing Resolution- Money For Road Repairs And Maintenance* loan from Badger Bank. Motion was seconded by Supervisor Kind. Motion carried by roll call vote; 4 yes.

12. UPDATE ON TOWN ROAD MAINTENANCE, AND IMPROVEMENT PROJECT- DISCUSS/APPROVE ROAD WORK

- Updates and Possible Action on Road Work & Maintenance- NW Services

No one is in attendance from NW Services. Chair Hollinger said he is waiting for quotes on shouldering and brushing the Town roads.

- Will Road-ARIP

Chair Hollinger said all Towns have approved the new draft agreement. The next step is to gather signatures from all the Towns.

13. PLAN COMMISSION REPORT:

- Discuss/Action Zoning Requests and other Plan Commission items:
 - Request by Quamme Trust to rezone from A-1 to A-3 to create a 1.0-acre residential lot across from N3085 Radloff Lane from parcel 014-0614-3042-005.

Ryan & Katherine Quamme were present to answer questions. Supervisor Habeck moved to approve the request by Quamme Trust to rezone from A-1 to A-3 to create a 1.0-acre residential lot across from N3085 Radloff Lane from parcel 014-0614-3042-005. Supervisor Kind seconded the motion; carried on voice vote.

- Request by Eugene Heinzelman to rezone from A-1 and R-2 to A-3 to create a total 1.3-acre residential lot at W3476 US Highway 18 Helenville, from parcels 014-0615-0312-001 & 014-0615-0312-002.

Eugene Heinzelman was present to answer questions. Supervisor Habeck moved to approve the request by Eugene Heinzelman to rezone from A-1 and R-2 to A-3 to create a total 1.3-acre residential lot at W3476 US Highway 18 Helenville, from parcels 014-0615-0312-001 & 014-0615-0312-002. Supervisor McCool-Cloute seconded the motion; carried on voice vote.

14. DISCUSS/ACTION JEFFERSON COUNTY PROPOSED DATA CENTER MORATORIUM

Clerk Barnes and Supervisor Habeck attended a Public Hearing on 7-16-26 regarding the Jefferson County Proposed Data Center Moratorium. Several people spoke in favor of the Moratorium. The Jefferson County Zoning Department reached out to the Towns asking for their recommendation on the Moratorium. Supervisor Habeck moved to approve supporting the Jefferson County Proposed Data Center Moratorium. Supervisor McCool-Cloute seconded the motion; carried on voice vote.

15. DISCUSS STATE ROAD 89 ROAD PROJECT-FORT ATKINSON TO US HWY 18

Clerk Barnes attended a Teams meeting on 7-29-26 with WisDOT for the State Road 89 project. The project will start Aug. 10th. The road will be closed from Blackhawk Dr. Fort Atkinson running North to US Hwy 18.

16. DISCUSS/ACTION RIVERSIDE LANE DRIVEWAY RIGHT-OF-WAY

Chair Hollinger said the trailer that was in the ROW has been moved. The resident should be able to move forward with his driveway construction.

17. DISCUSS/ACTION CLEARING RIVER PUBLIC EASEMENT RIVERSIDE LANE

Chair Hollinger said he prepared an RFP(request for proposal) to be sent to various tree/landscaping businesses in the area. Clerk Barnes emailed the RFP to the list of providers Chair Hollinger sent to her.

18. DISCUSS/ APPROVE BOARD MEMBER ATTENDANCE WTA CONVENTION STEVENS POINT, OCT. 4-6, 2026

Supervisor Habeck moved to approve Town Board members attending the WTA Convention in Steves Point Oct. 4-6, 2026. Motion was seconded by Supervisor Kind. Motion carried by roll call vote; 4 yes.

19. DISCUSS/ACTION CHANGING OCTOBER BOARD MEETING DATE-WTA ANNUAL CONVENTION OCT. 4-6

Supervisor Kind moved to approve changing the October Board meeting date to Oct. 8th due to the WTA Annual Convention Oct. 4-6. Supervisor McCool-Cloute seconded the motion; carried on voice vote.

20. DISCUSS POTENTIAL AGENDA ITEMS FOR AUGUST BOARD MEETING

1. Will Road-ARIP
2. Driveway/ROW
3. NW Services Quotes on Shoulder Work
4. Easement ROW-RFP

21. ADJOURN

Supervisor Habeck moved to adjourn at 6:55 p.m. Supervisor Kind seconded the motion; carried on voice vote.

Respectfully submitted,

Tina Barnes Clerk,
Town of Jefferson

NEXT BOARD MEETING

September 10, 2026 at 6 pm

October 8, 2026 at 6 pm