TOWN OF JEFFERSON
REGULAR MEETING OF THE TOWN BOARD
Monday, January 5, 2026 at 6:00 p.m.
Town of Jefferson Meeting Hall, St. Coletta Cabin
434 County Road Y, Jefferson, WI 53549

Meeting Minutes

BOARD SUPERVISORS PRESENT: Chair Michael Hollinger Supervisors Curtis Backlund, Steve Habeck, Tracie Stammer; Clerk Tina Barnes, Treasurer Alice Fischer. Absent was Supervisor Deb Kind.

OTHERS PRESENT: Bob Fritz -Northwest Services, Roger Vogel, Ray Madison-Residents, Bryan Poredos-Zoning Request

1. **CALL TO ORDER**
   Chair Hollinger called the meeting to order at 6:00 pm.

2. **ROLL CALL/ ESTABLISH QUORUM**
   Chair Hollinger confirmed the Chair and 3 Supervisors were present; quorum established.

3. **PLEDGE OF ALLEGIANCE**

4. **CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**
   Chair Hollinger confirmed that we are in compliance. The agenda was posted 12-30-2025.

5. **APPROVE THE JANUARY 5, 2026 REGULAR TOWN BOARD MEETING AGENDA**
   Supervisor Backlund moved to approve the January 5, 2026 Regular Town Board meeting agenda. Supervisor Stammer seconded the motion; carried on voice vote.

6. **APPROVE THE DECEMBER 1, 2025 PUBLIC HEARING & REGULAR BOARD MEETING MINUTES**
   Supervisor Stammer moved to approve the December 1, 2025 Public Hearing minutes. Supervisor Habeck seconded the motion; carried on voice vote.

   Supervisor Habeck moved to approve the Regular Board meeting minutes from December 1, 2025. Supervisor Backlund seconded the motion; carried on voice vote.

7. **PUBLIC COMMENT**
   Sue Marx wants to make a correction to the November 3, 2025 Town Board meeting minutes. She did not have 2 fires, she saw 2 fires.

8. **COMMUNICATIONS**
   Chair Hollinger said the stop sign for S Helenville Road has been installed. The stop ahead sign was installed also.

   Supervisor Backlund County Board Updates- Supervisor Backlund said Bug Tussle celebrated 20 miles of fiber laid in Jefferson County.

   Clerk Report
   - Election Misc. Work
   - Misc. End of Year Work
   - Submitted SOT

9. **DISCUSS/ACTION TREASURER'S REPORT**
   Treasurer Fischer reported on the following items:
   - Fire Calls

- Money Available for Road Work Report

Treasurer Fischer provided an updated report.

10. REVIEW AND APPROVE VOUCHERS

Treasurer Fischer read the vouchers totaling $2,224,896.79. Supervisor Backlund moved to approve the payment of the vouchers in the amount of $2,224,896.79. Motion was seconded by Supervisor Stammer. Motion carried by roll call vote; 4 yes.

11. UPDATE ON TOWN ROAD MAINTENANCE, AND IMPROVEMENT PROJECT- DISCUSS/APPROVE ROAD WORK

- Updates and Possible Action on Road Work & Maintenance- NW Services

Bob Fritz, NW Services, said they have been working on Winter Maintenance.

- Discuss Replacement Airport Road Signs on Rita Lane

Chair Hollinger said it would cost $310.00 to replace the sings on Rita Lane for Airport Road. The signs are not needed; they are left from when Rita Lane used to be Highway 26. Chair Hollinger said it would cost $100.00 to remove the signs on Rita Lane for Airport Road. Supervisor Stammer moved to approve having the County remove the signs on Rita Lane for Airport Road. Motion was seconded by Supervisor Habeck. Motion carried by roll call vote; 4 yes.

- Discuss/Action Tree Paradise Rd. & Sheel Ln.

Chair Hollinger said the tree over the culvert on Paradise Road needs to be removed. Most of the tree is dead. If it comes down on its own, it will do more damage and cost more to clean up. Bob Fritz, NW Services, gave an estimate of $7,000.00 to completely remove the tree. The property owner has agreed to remove the bottom part of the tree and repair the culvert. Supervisor Stammer moved to approve NW Services removing the tree over the culvert on Paradise Road & Scheel Ln. not to exceed$6,500.00. Motion was seconded by Supervisor Backlund. Motion carried by roll call vote; 4 yes.

- Discuss/Action NW Services Completing Mowing, Brushing & Pothole Patching in 2026

Supervisor Backlund moved to approve NW Services completing the mowing, brushing and pothole patching in 2026. Motion was seconded by Supervisor Stammer. Motion carried by roll call vote; 4 yes.

- Discuss Possible 2026 Road Projects

Chair Hollinger provided traffic study results for Bear Hole Rd., Buena Vista Rd., Duck Creek Rd., and Markert Rd. Also provided were cost estimates from Jefferson County Highway Dept. to complete the road repairs. The costs were: Bear Hole Rd.-$123,050.71, Buena Vista Dr. & Rd.-$164,346.06, Duck Creek Rd.-$599,020.80 and Markert Rd.-$219,796.66. Board Supervisors also studied the Fall Road Inspection report for road ratings. Supervisor Stammer moved to approve completing the road work on Markert Road at a cost of $219,796.66. Motion was seconded by Supervisor Backlund. Motion carried by roll call vote; 4 yes.

12. PLAN COMMISSION REPORT: ZONING REQUEST

Clerk Barnes provided a draft copy of the Plan Commission meeting minutes from December 29, 2025. The two requests were approved.

- Request by Bryan & Lindsay Poredos to combine parcels014-0614-2312-011 & 014-0614-2312-012 to create a total lot size of 1.8 acres in an R-2 zone at N3628 County Road K, Jefferson

Bryan Poredos was present to answer questions. Supervisor Backlund moved to approve the Request Bryan& Lindsay Poredos to combine parcels014-0614-2312-011 & 014-0614-2312-012 to create a total lot

size of 1.8 acres in an R-2 zone at N3628 County Road K, Jefferson. Supervisor Stammer seconded the motion; carried on voice vote.

In addition, there is a secondary request for a Conditional Use to allow for an extensive onsite storage structure of 30' x 40' on the proposed lot.

Supervisor Stammer moved to approve the secondary request for a Conditional Use to allow for an extensive onsite storage structure of 30' x 40' on the proposed lot. Supervisor Backlund seconded the motion; carried on voice vote.

13. DISCUSS/ACTION ON THE 2026 CONTRACTS/AGREEMENTS/BUDGETS FOR:

a. Jefferson Fire & EMS

Chair Hollinger said Chief Ron Wegner, Jefferson Fire Department, had the annual meeting with the Towns on Dec. 10, 2025 to discuss the 2026 budget. Supervisor Backlund moved to approve the Jefferson Fire Department 2026 budget; the Town of Jefferson's total $82,058.19. Motion was seconded by Supervisor Stammer. Motion carried by roll call vote; 4 yes.

b. Jefferson County Sheriff's Department Joint Powers Agreement for 911 Services

Supervisor Stammer moved to approve the Jefferson County Sheriff's Department Joint Powers Agreement for 911 Services. Motion was seconded by Supervisor Backlund. Motion carried by roll call vote; 4 yes.

14. DISCUSS/ACTION WTA-TAC DUES FOR 2026

Treasurer Fischer said the WTA has sent out preliminary information about the TAC (Town Advocacy Council) dues. WTA has decided to make it mandatory that all Towns pay TAC dues. Everyone benefits from the WTA lobbing at the State for the benefit of all the Towns. The WTA has decided to phase in the non-member Towns; $.25 per resident or $250.00, whichever is less. The Town of Jefferson has always been a Full TAC member; $.25 per resident. Supervisor Stammer will reach out to the WTA to ask what the benefit is to paying the "full" TAC dues verses the $250.00. She will have the information for the February meeting.

15. DISCUSS/ACTION *RESOLUTION 01-26 RESOLUTION ADOPTING THE JEFFERSON COUNTY NATURAL HAZARDS MITIGATION PLAN 2025-2029*

Chair Hollinger said the County has adopted a Natural Hazards Mitigation Plan. His understanding is the Town has to adopt the Natural Hazards Mitigation Plan in order to apply for State aid in a disaster situation. Supervisor Stammer moved approve *Resolution 01-26 Resolution Adopting The Jefferson County Natural Hazards Mitigation Plan 2025-2029.* Motion was seconded by Supervisor Backlund. Motion carried by roll call vote; 4 yes.

16. DISCUSS/ ACTION *ORDINANCE 01-26 RECYCLING ORDINANCE*

Clerk Barnes said all municipalities are required to adopt a new updated Recycling Ordinance by April 30, 2026. The State DNR has provided a sample Ordinance with the new language that needs to be included. Chair Hollinger pointed out that in several areas it says "5-15" when referring to section 1.11 but it only has 1-14 items listed under section 1.11. Clerk Barnes will make the changes to read "5-14" in the various places. Supervisor Backlund moved to approve *Ordinance 01-26 Recycling Ordinance* with the noted changes mentioned. Motion was seconded by Supervisor Stammer. Motion carried by roll call vote; 4 yes.

17. DISCUSS/ ACTION WILL ROAD-ARIP APPLICATION

Chair Hollinger said the Will Road ARIP application was submitted 12-15-25. The Town of Jefferson is the sponsor with the Town of Hebron and Town of Koshkonong also on the application. All costs are paid up front with grant money being issued later. The three Towns will split the costs based on the number of road miles in each Town; the majority being in the Town of Jefferson.

18. DISCUSS/ ACTION ST COLETTA CABIN LEASE

Chair Hollinger said the new Cabin Lease has the rent increased to $850.00/month. The rent will be increased to $950.00 next year. Supervisor Stammer moved to approve signing the 2026 St Coletta Cabin Lease in the amount of $850.00/month. Motion was seconded by Supervisor Habeck . Motion carried by roll call vote; 4 yes.

19. DISCUSS/ ACTION STATE & LOCAL CYBERSECURITY GRANT PROGRAM (SLCGP)

Supervisor Backlund said he doesn't think the Town of Jefferson would qualify for this grant.

20. APPROVE CLERK ATTENDANCE AT THE 2026 WMCA DISTRICT MEETINGS

Supervisor Stammer moved to approve Clerk Barnes attending the 2026 WMCA District meetings. Motion was seconded by Supervisor Backlund. Motion carried by roll call vote; 4 yes.

21. AUTHORIZE BOARD ATTENDANCE AT THE 2026 WTA DISTRICT MEETINGS

Supervisor Stammer moved to approve the Board Supervisors attending the 2026 WTA District Meetings. Motion was seconded by Supervisor Backlund. Motion carried by roll call vote; 4 yes.

22. DISCUSS 2026 COMMITTEE APPOINTMENTS- PLAN COMMISSION & HELENVILLE FIRE DISTRICT BOARD

Chair Hollinger said he talked to Jon Bound, Chair Plan Commission, and he is willing to stay on for another term. Chair Hollinger said Jon is doing a great job as Chair of the Plan Commission. Chair Hollinger said he will be reaching out to John Custer about another term on the Helenville Fire District Board. He said any Town resident interested in serving on a Committee or Board is welcome to reach out to him.

23. DISCUSS POTENTIAL AGENDA ITEMS FOR FEBRUARY BOARD MEETING

1. Helenville Fire Dist. Updates
2. Cedar Corp.
3. November Meeting Minutes

24. ADJOURN

Supervisor Backlund moved to adjourn at 7:40 p.m. Supervisor Habeck seconded the motion; carried on voice vote**.**

Respectfully submitted,

Tina Barnes Clerk,
Town of Jefferson

NEXT BOARD MEETINGS

February 2, 2026 at 6 pm
March 2, 2026 at 6 pm