TOWN OF JEFFERSON
REGULAR MEETING OF THE TOWN BOARD
Monday, October 6, 2025 at 6:00 p.m.
Town of Jefferson Meeting Hall, St. Coletta Cabin
434 County Road Y, Jefferson, WI 53549

Meeting Minutes

BOARD SUPERVISORS PRESENT: Chair Michael Hollinger, Supervisors Curtis Backlund, Steve Habeck, Deb Kind, Tracie Stammer; Clerk Tina Barnes and Treasurer Alice Fischer.

OTHERS PRESENT: Bob Fritz -Northwest Services, Chief Peterson-Fort Atkinson Fire Department, Mallory Bohling , John Roth & Dave Robu-Zoning Request, Tom Deladurantey- Humane Society of Jefferson County, Nate Austin- Johns Disposal, DuWayne Hunt-Helenville Fire Chief Roger Vogel, Sue Marx, Ray Madison-Residents, other attendees

1. **CALL TO ORDER**
   Chair Hollinger called the meeting to order at 6:01 p.m.

2. **ROLL CALL/ ESTABLISH QUORUM**
   Chair Hollinger confirmed the Chair and 3 Supervisors were present; quorum established. Supervisor Kind was absent.

   Supervisor Kind arrived at 6:44 p.m.

3. **PLEDGE OF ALLEGIANCE**

4. **CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**
   Chair Hollinger confirmed that we are in compliance. The agenda was posted 9-30-2025.

5. **APPROVE THE OCTOBER 6, 2025 REGULAR TOWN BOARD MEETING AGENDA**
   Chair Hollinger asked to have agenda item #14- Update on Town Road Maintenance, And Improvement Project- Discuss/Approve Road Work moved to after #7-Public Comment. Bob Fritz has another meeting to attend. Also move agenda item #19, Helenville Fire District Meeting Updates-Budget, to after #7-Public Comment since there are many people in attendance for this subject. Supervisor Backlund moved to approve the October 6, 2025 Regular Town Board meeting agenda with the changes suggested. Supervisor Stammer seconded the motion; carried on voice vote.

6. **APPROVE THE SEPTEMBER 4, 2025 REGULAR TOWN BOARD MEETING MINUTES**
   Supervisor Backlund moved to approve the Regular Town Board meeting minutes from September 4, 2025. Supervisor Habeck seconded the motion; carried on voice vote.

7. **PUBLIC COMMENT**
   None

14. **UPDATE ON TOWN ROAD MAINTENANCE, AND IMPROVEMENT PROJECT- DISCUSS/APPROVE ROAD WORK**

- Updates and Possible Action on Road Work & Maintenance-Ron Bennett NW Services

Bob Fritz, Northwest Services, was in attendance to answer questions. Bob said two culverts on Paradise Road have been repaired.

- Fall Road Inspection Report

Chair Hollinger provided copies of the Fall Road Inspection Report. Discussion was had as to what projects could still be done this fall. Supervisor Backlund moved to approve crack sealing Old Hoard Rd., Old Banker Rd. and Banker Road on each side of the bridge not to exceed $13,725.00. Motion was seconded by Supervisor Habeck. Motion carried by roll call vote; 4 yes.

Chair Hollinger will work with Tyson Barnes, Jefferson Co. Highway Dept., to fix the signs that need work.

19. HELENVILLE FIRE DISTRICT MEETING UPDATES-BUDGET

Chief Hunt provided an updated 2026 budget. Treasurer Fischer said the 2026 budget has an increase of 63.63% over the 2025 budget. Chief Hunt said there are 7 new recruits, 6 are attending classes, 4 are high school students. Chief Hunt said they need turn out gear so that adds to the budget. Chief Hunt said he switched the guy doing the DOT inspections so there is higher repair cost. These two items cost $70,305.00, subtracted from the proposed 2026 budget of $131,989.65 leaves $61,684.65. Many questions were asked about the proposed 2026 budget. Discussion will continue at the November Board meeting.

8. DISCUSS/ACTION HUMANE SOCIETY OF JEFFERSON COUNTY 2026 CONTRACT-TOM DELADURANTEY

Tom Deladurantey said the Humane Society of Jefferson County received many gift donations in 2025. The donations are helping to keep the costs down to the municipalities that contract with them. Treasurer Fischer said the increase for 2026 is $81.39. Supervisor Stammer moved to approve the 2026 contract rates for the Humane Society of Jefferson County; $2.78 per resident, total will be paid in January 2026 for a 1.5% discount, $5,660.07. Motion was seconded by Supervisor Backlund. Motion carried by roll call vote; 5 yes.

9. DISCUSS/ACTION JOHNS DISPOSAL 2026 RATES-NATE AUSTIN

Nate Austin answered questions. The 2026 rates increased $0.97 to $20.38. Treasurer Fischer said this is a 5% increase. Supervisor Stammer moved to approve the 2026 rates at $12.85 garbage, $7.53 recycling for a total of $20.38. Motion was seconded by Supervisor Backlund. Motion carried by roll call vote; 5 yes.

10. DISCUSS FORT ATKINSON FIRE/EMS CONTRACT- CHIEF PETERSON

Chief Peterson provided the 2026 budget presentation.

11. COMMUNICATIONS

Chair Updates- Chair Hollinger said he has received information that there are plans to build a round-about at the intersection of County Road Y and US Hwy 18. The Jefferson County Highway Department is applying for State funding to help cover the cost. This intersection is the 2nd worst in Jefferson County for traffic accidents. There are plans for more round-abouts on US Hwy 18 in the future; two at Hwy 18 and State Road 89, Hwy 18 and County Road G, and Hwy 18 and County Road A. Chair Hollinger said initial work has started at Hwy 106 and County Road N for a round-about.

Supervisor Backlund County Board Updates- County Board will be having a Public Hearing October 28th on 2026 budget. There will be an e-recycling event coming up in the near future.

Supervisor Kind Updates County Parks- Supervisor Kind had no updates.

Clerk Updates:

- Election Misc. Work
- Misc. Work
- Check Town's Website
- City of Jefferson Public Hearing 10-7-25 Amendment to Comprehensive Plan
- Badger State Solar Updates: site preparation, surveying, installing driveways and entrances

12. DISCUSS/ACTION TREASURER'S REPORT

Treasurer Fischer reported on the following items:

- Fire Calls
- Money Available for Road Work Report

13. DISCUSS REVIEW AND APPROVE VOUCHERS

Treasurer Fischer read the vouchers totaling $73,164.88. Supervisor Backlund moved to approve the payment of the vouchers in the amount of $73,164.88. Motion was seconded by Supervisor Stammer. Motion carried by roll call vote; 5 yes.

15. PLAN COMMISSION REPORT : ZONING REQUEST

Clerk Barnes the Plan Commission approved both zoning requests with stipulations. She provided the draft 9-29-25 Plan Commission meeting minutes to the Town Board Supervisors prior to the Town Board meeting for review.

- Request by James & Mallory Bohling for conditional use to allow for a home occupation for lawn care/snow removal in an A-1 zone at W5093 Vogel Road, Jefferson, parcel 014-0614-1312-000

Mallory Bohling was in attendance to answer questions. Mallory stated they started a lawn care/snow removal business in 2011. She and her husband are 50/50 owners in the business. They have 6 total employees. Mallory said they will be storing the equipment in an existing garage with no customers visiting the business. There will be no flashing lights, beeping or signage on the property. The hours of operation will be 7am-5 pm except for times of snow removal.

Supervisor Backlund moved to approve the request by James & Mallory Bohling for conditional use to allow for a home occupation for lawn care/snow removal in an A-1 zone at W5093 Vogel Road, Jefferson, parcel 014-0614-1312-000 with the stipulations of no flashing lights, beeping, signage on the property and hours of operation will be 7 am-5 pm except for times of snow removal. Supervisor Stammer seconded the motion; carried on voice vote.

- Request by John & Shelly Roth to rezone 1.340-acres from A-1 to A-3 from parcel 014-0615-1333-001 and part of parcel 014-0615-1333-005 at W2890 County Road Y, Jefferson

John Roth was in attendance to answer questions. John said the propane tank and small shed are over the property line. John said his .849-acre parcel is non-conforming for A-1 or A-3. John said he worked with his adjoining property owner, Dave Robu, to come up with a .5-acre parcel to purchase from him. The .5-acre purchase would put his parcel at 1.340-acres, bringing the parcel in compliance while leaving the Robu parcel at 13 acres. The Robu property already has the maximum splits taken off. John spoke to Matt Zangl and Sarah, Jefferson Co. Zoning Dept., about the best way to handle this situation. John can't buy the land without the CSM but you can't do the zoning without the land purchase.

Supervisor Backlund talked to Sarah, Jefferson Co. Zoning Dept., about the unique zoning request. Sarah said they are in favor of making the property conforming. The property needs to be at least 1 acre. The property has to be 150 ft on one side and 200 ft on adjacent. The County purchased land for ROW in 1983; this purchase made the parcel non-conforming.

Chair Hollinger talked to Matt Zangl, Jefferson Co. Zoning Dept., with the Petition to Amend Zoning Ordinance being signed by Dave Robu, the Preliminary CSM can be approved.

Supervisor Backlund moved to approve the request by John & Shelly Roth to rezone .849 -acres from A-1 to A-3 from parcel 014-0615-1333-001 and .5-acre from 014-0615-1333-005 at W2890 County Road Y, Helenville, it was stated both property owners signed the rezoning document to create the parcel at 1.340-acres, with stipulations subject to the sale of the land, the final CSM being completed, the second rezoning request being completed, and recorded by December 31, 2025. Supervisor Stammer seconded the motion; carried on voice vote.

16. DISCUSS/ ACTION FIBER OPTICS INSTALLATION IN TOWN OF JEFFERSON-ROW ORDINANCE, POLICIES, PERMITS

Chair Hollinger said he still working on things. There are many forms and different ways to do things.

17. SET 2026 TOWN BOARD MEETING DATES

Town Board Supervisors agreed to the 2026 meeting dates presented by Clerk Barnes.

18. DISCUSS/ACTION TOWN WEB 2026 RATES

Clerk Barnes provided the 2026 Town Web rates for the Town's website. Clerk Barnes doesn't know of another company to check with for a comparison. Supervisor Stammer suggested checking with Badgerland Computers. Clerk Barnes will check with Badgerland Computers and will gather information at the WTA Convention.

20. AD HOC COMMITTEE-TOWN HALL MEETING UPDATES

Supervisor Habeck said the first Ad Hoc Committee-Town Hall meeting went well. There are many ideas and a lot of work to be done. Another meeting was scheduled for October.

21. DISCUSS POTENTIAL AGENDA ITEMS FOR OCTOBER BOARD MEETING

1. Fall Road Inspection Report
2. St Coletta Crosswalk
3. ROW Ordinance
4. Fiber Optics
5. Ad Hoc Committee
6. Helenville Fire District 2026 Budget
7. Badgerland Computers-Support
8. Preliminary 2026 Budget & Fee Schedule

22. ADJOURN

Supervisor Kind moved to adjourn at 8:49 p.m. Supervisor Backlund seconded the motion; carried on voice vote.

Respectfully submitted,

Tina Barnes Clerk,
Town of Jefferson

NEXT BOARD MEETINGS

November 3, 2025 at 6 pm
December 1, 2025 at 6 pm