TOWN OF JEFFERSON
REGULAR MEETING OF THE TOWN BOARD
Monday, June 2, 2025 at 6:00 p.m.
Town of Jefferson Meeting Hall, St. Coletta Cabin
434 County Road Y, Jefferson, WI 53549

Meeting Minutes

BOARD SUPERVISORS PRESENT: Chair Michael Hollinger Supervisors Curtis Backlund, Steve Habeck, Deb Kind Tracie Stammer; Clerk Tina Barnes and Treasurer Alice Fischer.

OTHERS PRESENT: Ron Bennett -Northwest Services, Roger Vogel, Jeff Schopen, Jerry Miller-Residents, Bennet Brantmeier -Zoning Request

1. **CALL TO ORDER**
   Chair Hollinger called the meeting to order at 6:00 pm.

2. **ROLL CALL/ ESTABLISH QUORUM**
   Chair Hollinger confirmed the Chair and 4 Supervisors were present; quorum established.

3. **PLEDGE OF ALLEGIANCE**

4. **CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**
   Chair Hollinger confirmed that we are in compliance. The agenda was posted 5-27-2025.

5. **APPROVE THE JUNE 2, 2025 TOWN BOARD MEETING AGENDA**
   Supervisor Backlund moved to approve the June 2, 2025 Town Board meeting agenda. Supervisor Kind seconded the motion; carried on voice vote.

6. **APPROVE THE MAY 5, 2025 REGULAR BOARD MEETING MINUTES**
   Supervisor Backlund moved to approve the Regular Board meeting minutes from May 5, 2025. Supervisor Habeck seconded the motion; carried on voice vote.

7. **PUBLIC COMMENT**
   Resident Jeff Schopen, N3769 Will Road, has concerns with speed limit on Will Road. The traffic goes faster than the 45-mph speed limit posted. He is worried about accidents. Jeff asked if the speed limit could be lowered to 35-mph? Chair Hollinger said it is very hard to lower the speed limit again since it has already been lowered once. Chair Hollinger explained a traffic study can be done but you take the chance of the speed limit being raised back up to 55-mph. He said the study takes the average speed of the traffic. With the increased speed of the traffic, this could result in the raising of the speed limit. Chair Hollinger said the Town Board is very aware of the speed problem on Will Road. Northwest Services, our road maintenance company, has mentioned several times about the speed of the traffic on Will Road. Chair Hollinger said he will put Will Road on the July Town Board meeting agenda.

8. **COMMUNICATIONS**
   Chair Updates- Chair Hollinger said Badger State Solar is moving forward with permits. He said they will be doing an arial survey of the roads.

   Chair Hollinger said he attended the WTA Spring Workshop in Fond du Lac. He said many interesting topics were covered.

   Supervisor Backlund County Board Updates- Supervisor Backlund said Bug Tussle has provided a representative for Jefferson County. The Fair Park has received estimates for the goat and sheep barn roof repairs. The County Board will be working on the Budget.

Clerk Updates

- Alcohol Webinars 5-8 & 5-9-25
- Recycling Grant 5-14-25 received $5,378.70
- Fort Atkinson Fire Dept. Meeting 5-12-25
- Badger State Solar Meeting 5-14-25

Correspondences/Reminders:

- Please Check the Town's Website; any ideas are welcome
- Forwarded email 5-27-25 to Town Board & Plan Commission- Jefferson Co. Zoning Public Hearing Notice

9. DISCUSS/ACTION TREASURER'S REPORT

Treasurer Fischer reported on the following items:

- Fire Calls
- Money Available for Road Work Report

10. REVIEW AND APPROVE VOUCHERS

Treasurer Fischer read the vouchers totaling $307,306.94. Supervisor Backlund moved to approve the payment of the vouchers in the amount of $307,306.94. Motion was seconded by Supervisor Stammer. Motion carried by roll call vote; 5 yes.

11. UPDATE ON TOWN ROAD MAINTENANCE, AND IMPROVEMENT PROJECT- DISCUSS/APPROVE ROAD WORK

- Updates and Possible Action on Road Work & Maintenance-Ron Bennett, NW Services

Ron Bennett, NW Services, said they are still working on pot hole patching. They will start mowing soon.

- Spring Road Inspection Report

Chair Hollinger presented the Spring Road Inspection Report. The report is broken down into categories and by priorities. Chair Hollinger said he doesn't want to approve too much work tonight since we don't have final totals on pothole patching and mowing. Chair Hollinger said the priority tree trimming should be done. Chair Hollinger said he will work on the signs that need work or replacement. Discussion will continue next month.

- Buena Vista Tree Damage

Chair Hollinger asked for estimates from NW Services for tree trimming on Buena Vista and Perry Ln. after completing the Spring Road Inspection Report. Ron, NW Services, provided estimates of $,1500.00 for Buena Vista Rd. and $3,200.00 for the cluster of trees on Perry Ln. Ron said as always, if the work comes in under bid he will reduce the bill. Supervisor Stammer moved to approve the tree work on Buena Vista Rd. for $1,500.00 and Perry Ln. for $3,200.00 for an estimated total of $4,700.00. Motion was seconded by Supervisor Backlund. Motion carried by roll call vote; 5 yes.

12. PLAN COMMISSION REPORT:

- Discuss/Action Zoning Requests and other Plan Commission items:
  - Request by Bennet J Brantmeier Trust to rezone .7-acres from A-3 to A-1 and rezone 4.3 acres from A-1 to A-3 resulting in the creating of a 4.6-acre A-3 residential lot across from N4809 Christberg Road, parcel 014-0615-0611-002 & 014-0615-0611-003

Chair Hollinger said the Plan Commission brought to the attention of Bennet Brantmeier that the lot size aloud is 4 acres. A new Preliminary CSM was provider to the Town Board Members.

Bennet J Brantmeier was in attendance to answer questions. Bennet mentioned the land is in a FMLA & WAP and is in a CRP until 2027. He is looking to build a Barnamina on the property and that 3.3 acres are not in the Forest or CRP.

Supervisor Backlund moved approve the request by Bennet J Brantmeier Trust for a rezone of .7 acres from A-3 to A-1 along with the dissolvement of current CSM# 5681(wrong CSM number) (reason can only have one residence on the new combined CSM). Member Kind seconded the motion; carried on voice vote.

Supervisor Backlund moved to approve the request by Bennet J Brantmeier Trust for a rezone of 3.3 acres from A-1 to A-3 resulting in the creation of a 4-acre A-3 residential lot per amended drawing. (4.6 acre is over the County zoning requirement). Per the CSM supplied to the Town Board the owner will revise the CSM to remove approximately 33ft from the south edge of CSM to abide by the County zoning requirement for a total of 4 acres. Supervisor Stammer seconded the motion; carried on voice vote.

13. DISCUSS/ACTION ALCOHOL LICENSE APPLICANTS FOR PERIOD JULY 1, 2025 TO JUNE 30, 2026:

Combination Class A Fermented Malt Beverage and Intoxicating Liquor:

- Michael Ulsberger, 606 E Sherman Ave., Fort Atkinson, WI 53538, Agent for Ulsbrunk Inc., DBA: Ron's Market at W3094 US Hwy 18, Helenville, WI 53137.

Chair Hollinger read the application for Combination Class A Fermented Malt Beverage and Intoxicating Liquor License. Supervisor Backlund moved to approve the Combination Class A Fermented Malt Beverage and Intoxicating Liquor License as read. Supervisor Stammer seconded the motion; carried on voice vote.

Combination Class B Fermented Malt Beverage and Intoxicating Liquor:

- Lee Burgess 433 W. Briar Pl., 6A, Chicago, IL 60657 with Donald R. Voeltz of N4877 County Road Q, Jefferson, WI 53549, Agent for Highway 18 Outdoor Theatre, LLC located at W6423 US Hwy 18, Jefferson, WI 53549.
- Tracie Stammer, N4849 Duck Creek Rd, Helenville, WI 53137, Agent for SMG Bar & Grill LLC Wingin' It Bar and Grill at W3326 US Hwy 18, Helenville, WI 53137.
- Vicki Millis, 7240 E Ryan Rd, Milton, WI 53563, Agent for Edgewater Supper Club, LLC N3522 County Road K, Jefferson, WI 53549.
- Tarrah Spooner, N3542 County Road K, Jefferson, WI 53549 Agent for Lou's Riverview, Inc. at N3536 County Road K, Jefferson, WI 53549.
- Brian Kotowski, W4878 US Hwy 18, Jefferson, WI 53549, Agent for B'S Cheers N Beers at W3313 US Hwy 18, Helenville, WI 53137.
- Bruce Moll, W4820 US Hwy 18, Jefferson, WI 53549 Agent for The Wayside Inn at W4820 US Hwy 18, Jefferson, WI 53549.
- Joseph Leetzow, N935 Vinnie Ha Ha, Fort Atkinson, WI 53538, Agent for What's the Point, LLC at W6950 County Road C, Fort Atkinson, WI 53538.
- Dennis Sukow Jr, 811 E Racine Street, Jefferson, WI 53549 Agent for Stella's Restaurant LLC at W5003 US Hwy 18, Jefferson, WI 53549

Chair Hollinger read the applications for Combination Class B Fermented Malt Beverage and Intoxicating Liquor Licenses. Supervisor Backlund moved to approve the Combination Class B Fermented Malt Beverage and Intoxicating Liquor Licenses as read. Supervisor Habeck seconded the motion; carried on voice vote. Supervisor Stammer abstained.

Special Class "B" Retailer's License for the sale of fermented malt beverages or wine at a gathering or picnic: Helenville Volunteer Fireman's Auxiliary, for Helenville Super Nationals to be held July 19, 2025 at Fireman's Park at N4835 Parkview Dr., Helenville, WI 53137.

Chair Hollinger read the application for Special Class "B" Retailer's License for the sale of fermented malt beverages or wine at a gathering or picnic. Supervisor Stammer moved to approve the Special Class "B" Retailer's License for the sale of fermented malt beverages or wine at a gathering or picnic as read. Supervisor Kind seconded the motion; carried on voice vote.

14. DISCUSS/ACTION NEW COMPUTER AND PRINTER FOR TREASURER-WINDOWS 10

Treasurer Fischer provided a quote from Badgerland PC for a new laptop computer. She currently has a desktop computer with Windows 10. Supervisor Backlund moved to approve purchasing a new laptop computer from Badgerland PC for Treasurer Fischer in the amount of $1,370.29. Motion was seconded by Supervisor Kind. Motion carried by roll call vote; 5 yes.

15. DISCUSS/ACTION FORT ATKINSON FIRE CONTRACT

Supervisor Habeck attended a meeting today at 4 pm to discuss the Fort Atkinson Fire Contract. He said no pre-budget copies were offered. Supervisor Habeck said the contract will include EMS also. The City of Fort Atkinson is looking at basing the contract rates on population, equalize value and call volume. Supervisor Habeck said there will be more meetings later this month.

16. BADGER STATE SOLAR PROJECT UPDATES

Clerk Barnes attended a virtual meeting on May 14, 2025 at the County Highway Shop for the Badger State Solar project. There were representatives from Jefferson County Zoning, Jefferson County Highway Departments, Town of Oakland Chair, and representatives from the various companies involved in the Badger State Solar project. The project will be started in two phases. The first phase will be starting in July. They will be working on driveway permits and installation. Storm water control will also be part of the first stage. Phase two should be started the end of August-September. The job trailers and staging area will be located at the County Road Q and State Road 89 site. The workers will be transported to the job site every day from the staging area. A traffic study will need to be completed at the intersection of State Road 89 and US Highway 18. There will be an increase of traffic at that site with the work trucks coming from the staging area. The project is expected to take 18 months for completion.

17. DISCUSS POTENTIAL AGENDA ITEMS FOR JULY BOARD MEETING

1. Will Road Speed Limit
2. Class B Signage Will and Cushman Roads

18. ADJOURN

Supervisor Stammer moved to adjourn at 8:12 p.m. Supervisor Backlund seconded the motion; carried on voice vote.

Respectfully submitted,

Tina Barnes Clerk,
Town of Jefferson

NEXT BOARD MEETINGS

July 7, 2025 at 6 pm
August 4, 2025 at 6 pm