TOWN OF JEFFERSON
REGULAR MEETING OF THE TOWN BOARD
Monday, June 5, 2023 at 6:00 p.m.
Town of Jefferson Meeting Hall, St. Coletta Cabin
434 County Road Y, Jefferson, WI 53549

Meeting Minutes

BOARD MEMBERS PRESENT: Chair Michael Hollinger, Supervisors Tracie Stammer, Jim Mode, Deb Kind, Curtis Backlund; Clerk Tina Barnes and Treasurer Alice Fischer.

OTHERS PRESENT: Ron Bennett-Northwest Services, Zoning Request- Christine Sukow, Jennnifer DeBlare, Town Residents- Rossmore & Shirley Dietzman, Roger Vogel, Richard Wedl, Roger Weilbacher, Robert Haas, Dave Schopen, Sue Marx and other residents.

1. CALL TO ORDER
Chair Hollinger called the meeting to order at 6:00 pm.

2. ROLL CALL/ ESTABLISH QUORUM
Chair Hollinger confirmed all Supervisors and Chair were present; quorum established.

3. PLEDGE OF ALLEGIANCE

4. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW
Chair Hollinger confirmed that we are in compliance. The agenda was posted 5-30-2023.

5. APPROVE THE JUNE 5, 2023 TOWN BOARD MEETING AGENDA
Supervisor Backlund moved to approve the June 5, 2023 Town Board meeting agenda. Supervisor Mode seconded the motion; carried on voice vote.

6. APPROVE THE MAY 1, 2023 REGULAR BOARD MEETING MINUTES
Supervisor Backlund moved to approve the Regular Board meeting minutes from May 1, 2023. Supervisor Stammer seconded the motion; carried on voice vote. Supervisor Mode abstained.

7. PUBLIC COMMENT
Resident Sue Marx said there are dead trees in the ROW along S Helenville Road. She also commented on the speed of the traffic on S Helenville Rd; drivers are going well over the posted 25mph speed limit. Chair Hollinger said the tree trimming will be starting soon. Sue was encouraged to notify the Jefferson County Sheriff's Department about the traffic speed on S Helenville Road. She asked Chair Hollinger to notify the Jefferson County Sheriff's Department also. He agreed to notify them.

David Schopen asked what has been decided about North and South Schopen Roads. Chair Hollinger said it will be discussed later on the agenda. David also commented about the number of car accidents at the intersection of County Road Y and US Hwy 18. There was another one last weekend. People are not stopping on County Road Y for the stop signs at US Hwy 18. Christine Sukow commented on the same problem.

Bob Hass commented on the end of N Schopen Rd where the garbage trucks and plow trucks turn around. He asked if the asphalt could be thicker in this spot so it doesn't break down so fast from the weight of the trucks turning around.

8. COMMUNICATIONS
Clerk Report

- Recycling Grant 5-1-23 awarded $5374.33

- Liquor License packets-review paperwork
- SAM's renewed 5-11-23
- Board of Review 5-23-23 no residents appeared

Correspondences/Reminders:

- City of Jefferson Public Hearing notice-Amendment to City Comprehensive Plan
- Jefferson Co. Highway Dept.-notice Road Aid & Bridge Aid will not be available in 2024
- Hosting WTA Unit Meeting Tuesday July 25, 2023 7 pm

9. DISCUSS TREASURER'S REPORT

Treasurer Fischer reported on the following items:

- The updated available money for Road Work Report
- Updated Fire Calls

10. REVIEW AND APPROVE VOUCHERS

Treasurer Fischer read the vouchers totaling $81,310.14. Supervisor Mode moved to approve the payment of the vouchers in the amount of $81,310.14. Motion was seconded by Supervisor Backlund. Motion carried by roll call vote; 5 yes.

11. UPDATE ON TOWN ROAD MAINTENANCE, AND IMPROVEMENT PROJECT- DISCUSS/APPROVE ROAD WORK

- Updates and Possible Action on Road Work & Maintenance-Ron Bennett NW Services

Ron Bennett, NW Services, said pot hole patching will be finished next week. The pot holes have been really bad this year. Water is getting under the pavement and blowing out the patch material.

- N4721 Riverview Ln culvert/ditch

Ron Bennett, NW Services, said he stopped by the site and the resident was mowing the ditch at the time. The parcel in question is not the residences land; it's located across the road from his residence. He likes to mow it to keep it looking nice. Ron said the culvert is working and does keep the water off the road. After discussion, Board Members decided not to do anything about the culvert/ditch since it's not the resident's property and the culvert is working properly.

- N & S Schopen Rds., Vogel Road

Chair Hollinger received the quotes for fixing N & S Schopen roads from the Jefferson Co. Highway Dept. The quotes are: N Schopen Rd.-Single Chip Seal $18,195.00, Double Chip Seal $27,590.00, 2 inch overlay $42,000.00; S Schopen Rd.- Single Chip Seal $27,590.00, Double Chip Seal $60,400.00, 2 inch overlay $85,118.23. The Board Members discussed the different options and the expected quality of each option. Supervisor Backlund moved to approve the 2 inch overlay on North and South Schopen Roads, $42,000.00 N Schopen Rd and $85,118.23 S Schopen Rd, using ARPA money funds. Motion was seconded by Supervisor Stammer. Motion carried by roll call vote; 5 yes.

- F & J Town Line Road

Chair Hollinger received updated numbers from the Jefferson Co. Highway Dept. for completing the road work on F & J Town Line Road. Town of Jefferson's cost would be $61,938.75. Supervisor Stammer moved to approve the road work on F & J Town Line Road with the Town of Jefferson's cost to be $61,938.75 using ARPA money funds. Motion was seconded by Supervisor Backlund. Motion carried by roll call vote; 5 yes.

- 2023 Road Projects

Supervisor Backlund moved to approve NW Services completing necessary brushing and the early summer mowing of the roadsides. Motion was seconded by Supervisor Stammer. Motion carried by roll call vote; 5 yes.

- Sunset View Subdivision Road Completion

Chair Hollinger talked to Jaqueline Bauer about the updated cost to complete the roads. An account will be set up for the funds to be transferred to pay for the road work. Chair Hollinger has talked to Jaqueline's financial advisor and explained to the process. The Town's cost for the cul de sac work is $19,056.14. Supervisor Stammer moved to approve paying for the cul de sac work on Bauer & Hill Lanes at a cost of $19,056.14 using ARPA money funds. Motion was seconded by Supervisor Kind. Motion carried by roll call vote; 5 yes.

12. PLAN COMMISSION REPORT/ZONING REQUEST:

- Discuss/Action Zoning Requests and other Plan Commission items:

Clerk Barnes gave updates from the Plan Commission meeting. Both zoning requests were approved.

- Christine Sukow for a reapplication to an expired rezone request to create an approximately 2.6 acre, A-3 zone around an existing barn from an A-T zone at N4283 County Road Y on parcel 014-0614-1242-000. The property is owned by K&V Farms LLC

Christine Sukow was in attendance to answer questions. Supervisor Backlund moved to approve the request by Christine Sukow for a reapplication to an expired rezone request to create an approximately 2.6 acre,A-3 zone around an existing barn from an A-T zone at N4283 County Road Y on parcel 014-0614-1242-000. The property is owned by K&V Farms LLC. Supervisor Mode seconded the motion; carried on voice vote.

- Jennifer DeBlare to rezone from A-1 to A-3 to create a 3-acre residential building site on the corner of Wolf Road and S Helenville Road from parcel 014-0615-1521-000 owned by Mardell & Kimberly Emslie

Jennifer DeBlare was in attendance to answer questions. Supervisor Stammer moved to approve the zoning request by Jennifer DeBlare to rezone from A-1 to A-3 to create a 3-acre residential building site on the corner of Wolf Road and S Helenville Road from parcel 014-0615-1521-000 owned by Mardell & Kimberly Emslie. Supervisor Backlund seconded the motion; carried on voice vote.

13. DISCUSS/ACTION HELENVILLE FIRE DISTRICT-TOWNS AGREEMENT

Supervisor Stammer said all parties have signed the Helenville Fire District Agreement. One original and one copy of the signed agreement will be provided to all parties involved.

14. AD HOC TOWN HALL COMMITTEE REPORT

Clerk Barnes gave the Board Members notes on updated information that she has researched. She has reached out to other Towns and received information on their Town Halls. Clerk Barnes has contacted various contractors and received quotes on possible work. Clerk Barnes suggested the Ad Hoc committee be left idle since no residents have taken interest in joining the committee. Clerk Barnes and Chair Hollinger will continue to work on gathering information and report when needed.

15. ALCOHOL LICENSE APPLICANTS FOR PERIOD JULY 1, 2023 TO JUNE 30, 2024:

Supervisor Stammer moved to approve the Alcohol License Applicants for period July 1, 2023 to June 30, 2024; Combination Class A Fermented Malt Beverage and Intoxicating Liquor for:

- Michael Ulsberger, 606 E Sherman Ave., Fort Atkinson, WI 53538, Agent for Ulsbrunk Inc., DBA: Ron's Market at W3094 HWY 18, Helenville, WI 53137.

- Pam Severson, W5353 Curtis Mill Road, Fort Atkinson, WI 53538, Agent for Vallia Foods, N3705 State Road 89, Jefferson, WI 53549

Supervisor Mode seconded the motion; carried on voice vote.

Supervisor Backlund moved to approve the Alcohol License Applicants for period July 1, 2023 to June 30, 2024; Combination Class B Fermented Malt Beverage and Intoxicating Liquor:

- Lee Burgess 433 W. Briar Pl., 6A, Chicago, IL 60657 with Donald R. Voeltz of N4877 CTH Q, Jefferson, WI 53549, Agent for Highway 18 Outdoor Theatre, LLC located at W6315 HWY 18, Jefferson, WI 53549.
- Tracie Stammer, N4849 Duck Creek Rd, Helenville, WI 53137, Agent for SMG Bar & Grill LLC Wingin' It Bar and Grill at W3326 HWY 18, Helenville, WI 53137.
- Vicki Millis, 7240 E Ryan Rd, Milton, WI 53563, Agent for Edgewater Supper Club, LLC N3522 County Road K, Jefferson, WI 53549.
- Tarrah Spooner, N3542 County Road K, Jefferson, WI 53549 Agent for Lou's Riverview, Inc. at N3536 County Road K, Jefferson, WI 53549.
- Brian Kotowski, N3898 Paradise Road, Helenville, WI 53137, Agent for B'S Cheers N Beers at W3313 Hwy 18, Helenville, WI 53137.
- Bruce Moll, W4820 HWY 18, Jefferson, WI 53549 Agent for The Wayside Inn at W4820 HWY 18, Jefferson, WI 53549.
- Vera Mae Leetzow, Fort Atkinson, N935 Vinnie HaHa, Fort Atkinson, WI 53538, Agent for What's the Point, LLC at W6950 US HWY 12, Fort Atkinson, WI 53538.

Supervisor Mode seconded the motion; carried on voice vote with Supervisor Stammer abstaining.

Supervisor Mode moved to approve the Alcohol License Applicants for Special Class "B" Retailer's License for the sale of fermented malt beverages or wine at a gathering or picnic:

- Helenville Volunteer Fireman's Auxiliary, for Helenville Super Nationals to be held July 21, 22, 23 2023 at Fireman's Park at N4835 Parkview Dr., Helenville, WI 53137.

Supervisor Backlund seconded the motion; carried on voice vote.

16. DISCUSS BUG TUSSEL WIRELESS-JEFFERSON COUNTY LINES

Supervisor Backlund gave an update from the County Broadband Committee. He said Charter has filed a law suit against Bug Tussell saying they are trying to take over areas that Charter was going to service. Funding has been reduced to Bug Tussell and some areas in Jefferson County will not be serviced by them.

17. CRAWFISH RIVER AND BADGER STATE SOLAR PROJECT UPDATES

Chair Hollinger said there was no monthly meeting. He has no updates on either project.

18. DISCUSS POTENTIAL AGENDA ITEMS FOR JUNE BOARD MEETING

1. Amending the 2023 Budget
2. 2023 Road Projects
3. Vogel Road

19. ADJOURN

Supervisor Stammer moved to adjourn at 7:33 p.m. Supervisor Kind seconded the motion; carried on voice vote**.**

Respectfully submitted

Tina Barnes, Clerk Town of Jefferson

NEXT BOARD MEETINGS

July 6, 2023 at 6 pm
August 7, 2023 at 6 pm