TOWN OF JEFFERSON
REGULAR MEETING OF THE TOWN BOARD
Monday, March 6, 2023 at 6:00 p.m.
Town of Jefferson Meeting Hall, St. Coletta Cabin
434 County Road Y, Jefferson, WI 53549

Meeting Minutes

BOARD MEMBERS PRESENT: Chair Gregg Hill, Supervisors Tracie Stammer, Deb Kind, Curtis Backlund; Clerk Tina Barnes. Absent was Supervisor Jim Mode and Treasurer Alice Fischer.

OTHERS PRESENT: Ron Bennett-Northwest Services, Zoning Request- Alvin Brook Nathan Holland Assessor-John Pounder, Town Residents- Mike Hollinger, Ray Madison

1. **CALL TO ORDER**
   Chair Hill called the meeting to order at 6:00 pm.

2. **ROLL CALL/ ESTABLISH QUORUM**
   Chair Hill confirmed three Supervisors were present; quorum established.

3. **PLEDGE OF ALLEGIANCE**

4. **CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**
   Chair Hill confirmed that we are in compliance. The agenda was posted 2-28-2023.

5. **APPROVE THE MARCH 6, 2023 TOWN BOARD MEETING AGENDA**
   Supervisor Stammer moved to approve the March 6, 2023 Town Board meeting agenda. Supervisor Backlund seconded the motion; carried on voice vote.

6. **APPROVE THE FEBRUARY 6, 2023 REGULAR BOARD MEETING MINUTES**
   Supervisor Backlund moved to approve the Regular Board meeting minutes from February 6, 2023. Supervisor Kind seconded the motion; carried on voice vote.

7. **PUBLIC COMMENT**
   None

8. **COMMUNICATIONS**
   Clerk Report
   - Election Feb 21st 378 voters 27%
   - Helenville Rebels Liquor License
   - Working on April Election
   - 2% Fire Dues

   Correspondences/Reminders:
   - TDS-Fiber Optics Banker & Hoard Roads
   - Received Copy of WTA WI Towns Officers Handbook
   - Annual Town Meeting Wednesday, April 19 6 pm
   - City of Fort Atkinson Public Hearing Tuesday, March 14, 4 pm-Planned Unit Development-Group Development Plan, Campus Drive
   - Spring Road Inspection March 28, 10 am West side; March 30, 1 pm East side

9. ASSESSOR JOHN POUNDER; SET DATES FOR 2023 OPEN BOOK & BOARD OF REVIEW

Assessor John Pounder proposed Open Book April 26, 2023 from 12-4:30 pm and BOR May 23, 2023 from 5-7 pm. The Board members were in agreement with the dates and times.

10. DISCUSS/ACTION TREASURER'S REPORT

Clerk Barnes reported on the following items:

- The updated available money for Road Work Report
- Updated Fire Calls

11. REVIEW AND APPROVE VOUCHERS

Clerk Barnes read the vouchers totaling $314,076.93. Supervisor Stammer moved to approve the payment of the vouchers in the amount of $314,076.93. Motion was seconded by Supervisor Backlund. Motion carried by roll call vote; 4 yes.

12. UPDATE ON TOWN ROAD MAINTENANCE, AND IMPROVEMENT PROJECT- DISCUSS/APPROVE ROAD WORK

- Updates and Possible Action on Road Work & Maintenance-Ron Bennett NW Services

Ron Bennett said he was contacted by Payne & Dolan. They will be open Wednesday-Friday with asphalt available. Ron said depending on weather conditions he may be able to do some pot hole patching. Ron said they had to remove a boulder that fell on Paradise Road. There are several boulders lying across a hill on Paradise Road and Scheel Lane. NW Services will remove the boulders when the ground dries out so they don't continue to roll unto the shoulder and road.

Ron Bennet said he talked to Greg Koeppel, Jefferson County Highway Department, about the possible snow storm coming in the end of the week. The Jefferson County Highway Department is planning on pre-treating the roads if the prediction is for a lighter snow fall. Supervisor Backlund moved to approve Northwest Services following the Jefferson County Highway Department recommendation and guidelines for pre-treating the intersections, curves and hills on Thursday before the snow starts. Motion was seconded by Supervisor Stammer. Motion carried by roll call vote; 4 yes.

- Updates N & S Schopen Rd and Vogel Rd Issues

Chair Hill said there are no new updates.

- 2023 Road Projects

Chair Hill said the roads projects were discussed last month. Discussion will continue after Spring Road Inspection. Supervisor Kind said there are many washouts on Banker Road.

13. DISCUSS/ACTION ARPA FUNDS

Clerk Barnes provided Board members with renewal dates, due dates and the ARPA fund amount.

14. DISCUSS/ACTION UNUSED PRINTER TONER-CLERK

Clerk Barnes has several unused toner cartridges from previous copy machines. She provided the Board Members with the cartridge numbers. Supervisor Backlund moved to approve Clerk Barnes donating the unused toner cartridges to St Vincent De Paul, Twice as Nice, Helenville Fire Department, whom ever will take them. Motion was seconded by Supervisor Kind. Motion carried by roll call vote; 4 yes.

15. The following person has applied for six-month Class B Fermented Malt Beverage License for the period from the first day of April 2023 to the 30th day of September 2023:

- Lew Palm 424 N Stevens Ave., Jefferson, WI 53549 acting as agent for Helenville Rebels Baseball Team located at N4835 Parkview Dr., Helenville, WI 53137.

Supervisor Stammer moved to approve the six-month Class B Fermented Malt Beverage License for the period from the first day of April 2023 to the 30th day of September 2023 for Lew Palm 424 N Stevens Ave., Jefferson, WI 53549 acting as agent for Helenville Rebels Baseball Team located at N4835 Parkview Dr., Helenville, WI 53137. Motion was seconded by Supervisor Backlund. Motion carried by roll call vote; 4 yes.

16. PLAN COMMISSION REPORT/ZONING REQUEST:

- Discuss/Action Zoning Requests and other Plan Commission items:

Chair Hill said the Plan Commission Members approved both zoning requests.

- Alvin Brook for a variance to allow for reduced setbacks for a proposed detached garage at W2692 US Highway 18, Helenville on parcel # 014-0615-0113-002

Alvin Brook was present to answer questions. Supervisor Backlund moved to approve the request by Alvin Brook for a variance to allow for reduced setbacks for a proposed detached garage at W2692 US Highway 18, Helenville on parcel # 014-0615-0113-002. Supervisor Stammer seconded the motion; carried on voice vote.

- Nathan & Lea Holland to rezone from A-1 to A-3 to create a 4.0-acre lot around the existing home and outbuildings at N4753 Paradise Road, Helenville on parcel # 014-0615-0413-000

Nathan Holland was present to answer questions. Supervisor Backlund moved to approve the request by Nathan & Lea Holland to rezone from A-1 to A-3 to create a 4.0-acre lot around the existing home and outbuildings at N4753 Paradise Road, Helenville on parcel # 014-0615-0413-000. Supervisor Kind seconded the motion; carried on voice vote.

17. DISCUSS/ACTION HELENVILLE FIRE DISTRICT-TOWNS AGREEMENT

Chair Hill or Supervisor Stammer has not spoken to anyone from the Town of Farmington. Supervisor Stammer is changing the agreement to 1 year; the Town of Jefferson will sign the 1 year agreement.

18. AD HOC TOWN HALL COMMITTEE REPORT

Chair Hill said Tom Beane reported at the Plan Commission meeting. He said he has searched many areas of the Town. The best location to be central for the Town is in the same area as St Coletta Cabin. He has spoken to Ted Behnke, St Coletta CEO, and they are not interested in selling the Cabin. Tom said along Hwy Y there is nothing for sale at this time. He has spoken to the resident who owns the land at the corner of County Road Y and Vogel Road. The owner may be willing to sell a parcel to the Town. Tom spoke to Ron Kutz who rents the land for farming purposes. He would be okay if the Town would buy a parcel for a Town Hall. Tom said he talked to Supervisor Stammer and she talked to Palm's about the property on US Hwy 18 outside of Helenville, This property has many drawbacks and would not be centrally located in the Town.

Clerk Barnes provided a flyer at the February Election for any residents interested in being on the Town Hall Committee. She will provide the flyer again at the April Election.

19. CRAWFISH RIVER AND BADGER STATE SOLAR PROJECT UPDATES

Chair Hill said the Crawfish River Solar project has been pushed back to July 2023 for completion. They are moving trailers from the County Road J site to the County Road G site. Panels are being installed closer to the road at the County Road J site. The substation has been energized. Block testing will begin soon. There have been several complaints about mud and dirt on the road at both sites. The workers have been using a sweeper to clean the roads daily but it is difficult to keep up with the mess with the melting snow and rain. There are times that the mud is so deep on the road vehicles are sliding. Also, many complaints on dirty vehicles because of having to drive through the mess on the roads.

Chair Hill said there are no updates for the Badger State Solar Project.

20. DISCUSS/ACTION ON SUNSET VIEW SUBDIVISION ROAD COMPLETION

Chair Hill said there are no new updates.

21. DISCUSS/ACTION LETTER RECEIVED-POSSIBLE HOUSE CONDEMNED HELENVILLE

Chair Hill said the house was sold.

22. DISCUSS POTENTIAL AGENDA ITEMS FOR APRIL BOARD MEETING

1. Ad Hoc Town Hall Committee
2. Road Inspection
3. Subdivision road
4. Helenville Fire District Agreement

23. ADJOURN

Supervisor Stammer moved to adjourn at 6:55 p.m. Supervisor Backlund seconded the motion; carried on voice vote**.**

Respectfully submitted

Tina Barnes, Clerk
Town of Jefferson

NEXT BOARD MEETINGS

April 6, 2023 at 6 pm
May 1, 2023 at 6 pm