**TOWN OF JEFFERSON**
**PLAN COMMISSION**
Monday, April 24, 2023 at 5:30PM
Town of Jefferson Meeting Hall, St Coletta Cabin
434 County Road Y Jefferson, WI 53549

**Meeting Minutes**

CALL TO ORDER
Chair Tom Beane called the meeting to order at 5:30 pm.

ROLL CALL/ESTABLISH A QUORUM
Plan Commission Members present were: Chair Tom Beane, Members- Scott Barnhart, Jon Bound, Kelly Stade Michael Steptoe, Alternate Member Tom Doeberlein, Gregg Hill and Clerk & Plan Commission Secretary, Tina Barnes. Chair Beane confirmed there was a quorum present.

OTHERS PRESENT
Zoning Requests- Ryan Koehler
Driveway Permit Applicant- Kyle Tully
Resident-Michael Hollinger

CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETING LAW
Chair Beane said the Plan Commission meeting was in compliance with the open meeting law. The agenda was posted 4-17-23.

APPROVE APRIL 24, 2023 MEETING AGENDA
Member Bound moved to approve the April 24, 2023 Plan Commission agenda. Member Stade seconded the motion; carried on voice vote.

APPROVE MARCH 27, 2023 MEETING MINUTES
Member Bound moved to approve the March 27, 2023 meeting minutes. Member Doeberlein seconded the motion; carried on voice vote.

PUBLIC COMMENT
Clerk Barnes emailed the Members 2 Public Hearing Notices from the City of Fort Atkinson.

ZONING REQUEST:

- Ryan Koehler to rezone from A-1 & A-T to A-3 to create one, 2-acre residential lot along County Road K from parcels 014-0614-1431-000 and 014-0614-1434-000. The property is owned by Timothy & Debra Koehler

Ryan and his wife were in attendance. Member Bound moved to approve the request by Ryan Koehler to rezone from A-1 & A-T to A-3 to create one, 2-acre residential lot along County Road K from parcels 014-0614-1431-000 and 014-0614-1434-000. The property is owned by Timothy & Debra Koehler. Motion was seconded by Member Doeberlein. Motion carried on voice vote.

DRIVEWAY PERMIT APPLICATIONS

- Kyle Tully W5303 W Rapids Rd. Jefferson PIN# 014-0614-2311-012

Kyle Tully was in attendance. Member Hill moved to approve the driveway permit application by Kyle Tully W5303 W Rapids Rd. Jefferson PIN# 014-0614-2311-012. Motion was seconded by Member Bound. Motion carried on voice vote.

- Dana Kratz N4783 Riverview LN, Jefferson PIN# 014-0614-0323-001

Dana contacted Clerk Barnes about needing a permit although the driveway was already complete. The driveway was

constructed for equipment entering during the construction of a shed. Member Hill moved to approve the driveway permit application by Dana Kratz N4783 Riverview LN, Jefferson PIN# 014-0614-0323-001. Motion was seconded by Member Bound. Motion carried on voice vote.

DISCUSS/ACTION ON SUNSET VIEW SUBDIVISION ROAD COMPLETION

Member Hill said he is waiting for final quotes on the project from the Jefferson County Highway Department.

CRAWFISH RIVER SOLAR & BADGER STATE SOLAR PROJECT UPDATES

Member Hill said no updates for Badger State Solar.

Member Hill said all staging items have been moved from County Road J to County Road G. The goal is to power up the East side at the end of April. The new project completion goal is July. The monthly meeting for updates is scheduled for tomorrow.

DISCUSS PLANS FOR FINDING/BUILDING A TOWN HALL-AD HOC COMMITTEE REPORT

Chair Beane said he isn't having any luck finding land options of County Road Y.

DISCUSS BUG TUSSEL WIRELESS-JEFFERSON COUNTY LINES

Clerk Barnes said the County will be starting a fiber optics project with Bug Tussel. The project will start in Lake Mills and move East throughout the County. The lines will be installed in the ROW along State and County roads. There will be a few lines that will be installed on Town roads.

DISCUSS POTENTIAL AGENDA ITEMS FOR THE MAY 22, 2023 MEETING

1. Crawfish River Solar & Badger State Solar Projects
2. Sunset View Subdivision
3. Town Hall-Ad Hoc Committee Report

ADJOURN

Member Hill moved to adjourn at 5:47 p.m. Seconded by Member Bound ; carried on voice vote.

Next Scheduled Meeting:
Monday, May 22, 2023 at 5:30 p.m.

Respectfully submitted,

Tina Barnes, Clerk & Plan Commission Secretary
Town of Jefferson