

**MEETING OF MINUTES
THE TOWN OF IXONIA
July 13, 2026**

1. Call to Order & Roll Call: Chairman Brian Derge called the meeting to order at 7:00 pm. Supervisors presented included Tom Carey, Dave Kester, Dan Rupnow, and Rick Ziegler.
2. Pledge of Allegiance: This was recited by all those present.
3. Approval of Minutes: May 7, 2026, May 11, 2026 & June 8, 2026: Rupnow made a motion to approve both set of minutes as presented. Carey seconded the motion. Motion carried, 5-0.
4. Public Comment – Persons wishing to speak will be allowed three (3) minutes to address the board: Amanda Ewert of N8428 Swansea Dr., Listed concerns regarding fund raising practices. A letter from Amanda was submitted to Board members.

Heather Harris of N8251 Pritchard Farm Rd., wanted to inform the board that she was in favor of an impact fee study to be completed for the highway and fire departments.

5. Treasurer's Financial Report: June 2026: Ziegler made a motion to approve the report as presented. Rupnow seconded the motion. Motion carried, 5-0.
6. Jefferson County Sheriff's Department and/or Jefferson County Supervisor Report: Deputy Pleester was present and asked if there was anything that the board wanted to be addressed by the Sheriff. Deputy Pleester also talked about a new app that people can download that helps them get updates from the department, it's called Gold Star. Information was given about possible speeding by ATV/UTV's on the roadway. Questions about Flock cameras were asked. Deputy Pleester acknowledged that the cameras are not used to control speed.

Bruce Degner gave an update on the EMS issue that the County is working on. It was noted that the county finance committee has been asked to research how to fund the program. A mill rate increase of .1% countywide was discussed. Degner mentioned a possible state grant that might be available. This grant would be used to educate personnel for positions in the AEMT and Paramedic fields. Degner also mentioned that there is a need for the county to administer this program because smaller municipalities are paying larger ones almost their entire levy amount for coverage.

7. Unfinished Business:
 - a. Discussion and possible action clarifying policy of stipend payments to Board/Commission/Committee members: Ziegler made a motion to leave the stipend as is. Derge seconded the motion. Motion carried, 3-2.
 - b. Request by Brian Gillman for conditional use to allow for a kennel including dog grooming and boarding business in existing A-3 zone at W1370 Gopher Hill Road, parcel 012-0816-0914-000: Gillman's noted that there will no longer be a dog daycare or retail operation on site. 26 kennels would be constructed with a max of 30 dogs which includes their own personal dogs. Carey motioned a recommendation of approval for the conditional use permit for the kennel at W1370 Gopher Hill Road with expressly limited to the plan of operation in the applications own July narrative, and that the permit be tied to the site plan and plan of operation as submitted so that any material expansion or change in nature of the operation requires a new or amended conditional use permit. Kester seconded the motion. Motion carried, 4-1.
 - c. Discussion and possible action regarding Resolution 2026-04 Approving Lake Country Municipal Court Budget: Kester made a motion to approve Resolution 2026-04. Rupnow seconded the motion. Motion carried, 5-0.
 - d. Discussion and possible action regarding the Successor Agreement for the operation of the Lake Country Municipal Court: Kester made a motion to approve the successor agreement as presented. Carey seconded the motion. Motion carried, 5-0.

- e. Discussion and possible action regarding repealing previous ordinance and adopting Ordinance 2026-01 recreating Lake Country Municipal Court allowing the Village of Palmyra to join the court: Ziegler made a motion to approve Ordinance 2026-01. Rupnow seconded the motion. Motion carried, 5-0.
- f. Discussion on Autumn Ridge West subdivision: It was noted that a request to start with earth moving activities was requested by the developer. The consensus of the Board was that it was acceptable once erosion control permits have been issued.

8. New Business:

- a. Discussion and possible action regarding request from Tekfource LLC for a variance to allow for a building addition with max height of 50' above finished floor, exceeding the 35' height limit in I-zone at W1285 Industrial Drive, parcel 012-0816-2722-011: It was noted that the Plan Commission voted unanimously in favor of the conditional use request. Kester made a motion to recommend approval of the conditional use permit to Jefferson County Planning. Rupnow seconded the motion. Motion carried, 5-0.
- b. Discussion and possible action regarding Resolution 2026-05 Filling Vacancy and Appointing Municipal Court Judge: Kester made a motion to approve Resolution 2026-05. Rupnow seconded the motion. Motion carried, 5-0.
- c. Discussion and possible action regarding accepting bid for the Wastewater Treatment Plant berm extension project: Robert Wiegelos explained that there is approximately \$1.1 million left on the clean water fund loan and the remaining funds will be used to dismantle the old sewer plant. Bids were let and the lowest bid to dismantle the plant came in at \$671,854.49 by Rock Road Co. Inc. Rupnow made a motion to accept the bid from Rock Road Co. Inc. in the amount of \$671,854.49. Carey seconded the motion. Motion carried, 5-0.
- d. Discussion and possible action regarding request for payment #1 from Kartechner Brothers LLC in the amount of \$332,380.97 2026 road project: Ziegler made a motion to approve pay request #1 from Kartechner Brothers LLC in the amount of \$332,380.97. Kester seconded the motion. Motion carried, 5-0.
- e. Discussion and possible action regarding request for payment from Scott Construction Inc for payment #1 in the amount of \$126,540.00: Ziegler made a motion to approve pay request #1 and final from Scot Construction in the amount of \$126,540.00. Rupnow seconded the motion. Motion carried, 5-0.
- f. Discussion and possible action regarding request for payment from Scott Construction Inc for payment #2 in the amount of \$1,555.40 2025 road seal coating project: Ziegler made a motion to approve pay request #2 and final from Scot Construction in the amount of \$1,555.40. Rupnow seconded the motion. Motion carried, 5-0.
- g. Discussion and possible action regarding setting up a special meeting to discuss financing for the new highway shop: It was determined that August 5th at 6:30 pm will be the special meeting.
- h. Discussion and possible action regarding Plan Commission sub-committee findings and recommendations for updates to subdivision ordinances: Heather Harris stated that the Plan Commission sub-committee has met and discussed updates and changes to the subdivision ordinance. Attorney Riffle has looked over the recommendations and sent back his remarks and suggested that the sub-committee set up a meeting with the Board to go over what has been decided. The meeting has been arranged for July 14th at 6:30 pm.
- i. Discussion and possible action regarding conducting an impact fee study for the town using Trilogy Consulting LLC: Fire/EMS Chief Sauer submitted a contract for completing an impact study for fire in the amount of \$6,500. He also mentioned that they would be interested in doing a study for DPW and updating the park impact fee at a combined cost of \$11,000. The study takes 1 to 3 months then there's a 1-to-2-month public input period before the Board can approve the fees. Carey made a motion to approve hiring Trilogy to conduct the impact fee study for fire/EMS, DPW and Parks. Kester seconded the motion. Motion carried, 4-1.
- j. Discussion and possible action regarding purchasing a de-icing sprayer in the amount of \$13,499.00 that was included in the 2026 budget: Ziegler made a motion to approve purchasing the de-icer. Rupnow seconded the motion. Motion carried, 5-0.
- k. Discussion and possible action regarding request from Kellermeister Beverages LLC; Chad Ostram for a producer full-service retail sales application to hold a beer garden event at Fireman's Park August 1, 2026 4 pm to 9 pm and on October 17, 2026 from 4 pm to 8 pm trunk or treat event in conjunction with Ixonia

Bank: Rupnow made a motion to approve the producer full-service retail sales application for Kellermesiter Beverages LLC. Ziegler seconded the motion. Motion carried, 5-0.

- l. Discussion and possible action regarding the request from Ixonia Volunteer Fireman's Association Inc for a temporary Class B retailers license for Town & Country Days; August 14th to 17th : Derge made a motion to approve the temporary Class B retailers license for Town & Country Days. Rupnow seconded the motion. Motion carried, 5-0.
- m. Discussion and possible action regarding special event application from Ixonia Fireman's Volunteer Association Inc for a parade on August 17th at 11 am: Rupnow made a motion to approve the temporary Class B retailers license for the Ixonia Volunteer Fireman's Association Inc. Town & Country Days August 14th to the 17th. Kester seconded the motion. Derge amended the motion to correct the date to August 16th. Kester seconded the motion. Motion carried, 5-0.
- n. Consider and possible action on hiring Ryan Tobin for a paid-on call volunteer for Ixonia EMS: Ziegler made a motion to approve the hiring of Ryan Tobin pending the criminal background check and pre-employment drug test. Kester seconded the motion. Motion carried, 5-0.
- o. Discussion and possible action regarding appointing Erin Martinez to the Park and Recreation Commission: Kester made a motion to approve appointing Erin Martinez to the Park & Recreation Commission pending the Commission's acceptance. Ziegler seconded the motion. Motion carried, 5-0.
- p. Discussion and possible action regarding cancelling or moving the August Town Board meeting: It was determined to reschedule the August Town Board meeting to Monday, August 17th at 7 pm. Kester made a motion to approve this change. Carey seconded the motion. Motion carried, 5-0.
- q. Discussion and possible action regarding appointing Meghan Schultz as an election worker for the 2026-2027 election cycle: Ziegler made a motion to approve appointing Meghan Schultz to the election workers 2026-27 list. Carey seconded the motion. Motion carried, 5-0.

9. Staff Updates

- a. Clerk/Treasurer Lesser: Lesser reported that the Badger Books will be utilized for the first time at the August 11th primary election.
- b. Public Works Superintendent Degner: 2026 road work is complete. Held interviews for the open crew member position, waiting on acceptance of the position from the applicant.
- c. Fire & EMS Chief Sauer: it was reported that June was another busy month for the department with 33 calls. The department is at 178 calls year to date, 7.6% over 2025. The third full-time employee was hired and started today.
- d. Utility: Operations are going well. It was noted that sludge hauling has gone over budget and future discussions will need to be held.

10. Upcoming Meetings: Clerk/Treasurer Lesser went over upcoming meetings.

- Plan Commission – July 28, 2026 @ 7 pm
- Ixonia Fire Dept. Officer's Meeting – August 5, 2026 @ 6:30 pm
- Park and Recreation Meeting – August 3, 2026 @ 5 pm
- Primary Election – August 11, 2026; 7 am to 8 pm
- Town Board Meeting – TBD

11. Adjourn: Rupnow made a motion to adjourn at 9:06 pm. Seconded by Ziegler. Motion carried, 5-0.

Jo Ann Lesser, CMC, WCMC
Clerk/Treasurer