

REGULAR MEETING MINUTES
THE TOWN OF IXONIA
January 12, 2026

1. Call to Order & Roll Call: Chairman Brian Derge called the meeting to order at 7:00 pm. Supervisors present included Dave Kester, Dan Rupnow and Rick Ziegler. Amy Rinard was excused.
2. Pledge of Allegiance: All those present stood to recite the Pledge of Allegiance
3. Approval of Minutes: December 8, 2025, December 29, 2025: Ziegler made a motion to approve the minutes from December 8th and 29th as presented. Kester seconded the motion. Motion carried, 4-0.
4. Public Comment – Persons wishing to speak will be allowed three (3) minutes to address the board: Donna Hann; W2011 Cty Hwy CW, was present to voice her opinion in favor on the purchase of Badger Books for Town Elections, also requested that the 2026 budget be posted on the website.
Heather Harris; N8251 Pritchard Farm Road, also was present to voice her opinion in favor of purchasing the Badger Books for Town Elections.
5. Treasurer's Financial Report: December 2025: Rupnow made a motion to accept the reports as presented. Kester seconded the motion. Motion carried, 4-0.
6. Jefferson County Sheriff's Department and/or Jefferson County Supervisor Report: Bruse Degner informed the Board the State Senate Committee is now considering SB556 regarding maintaining utility funds that the County and Town are to receive each year. Degner suggested that the Board send letters to the legislatures to ensure passage of the bill. Degner also stated that the EMS Committee continues to meet and discuss the issues.
7. Unfinished Business:
 - a. Consider and possible action on pay request #4 from Kartechner Brothers LLC in the amount of \$13,495.64: It was noted that this payment completes the 2025 road projects less the retainage. Public Works Superintendent Degner explained that the project came in under budget but also received \$8,500 in penalties from the project surpassing the deadline. Kester made a motion to approve the final payment of \$13,495.64 to Kartechner Brothers LLC. Ziegler seconded the motion. Motion carried, 4-0.
8. New Business:
 - a. Consider and possible action authorizing publication to bid Town owned land for rent: Kester made a motion to approve the publishing of bids for town owned land for rent. Rupnow seconded the motion. Motion carried, 4-0.
 - b. Request by Jacob Hannula for land division of existing C-zoned lot to split off the existing building located at W381/W383/W385 Madison Ave., parcel 012-0816-2524-003: Ziegler made a motion to approve the request to split off the existing building located at W381/W383/W385 Madison Avenue per the recommendation from Plan Commission and contingent upon staff review. Rupnow seconded the motion. Motion carried, 4-0.
 - c. Consider and possible action regarding a site plan/plan of operation for Broege Investments LLC located at N7842 Woody Lane, parcel 012-0816-2723-008: Rupnow made a motion to approve the plan of operation as recommended by the Plan Commission and contingent upon staff review. Ziegler seconded the motion. Motion carried, 4-0.
 - d. Consider and possible action regarding a site plan/plan of operation for Curt Pernat and Anderson Ashton Inc., located at N7771 County Rd F, legal description; Lot 1 of CSM being part of the NW ¼ of the SW ¼ of Section 27, Township 8 North Range 16 East, Town of Ixonia, Jefferson County: Rupnow made a motion to approve the plan of operation as recommended by Plan Commission and contingent upon staff review. Kester seconded the motion. Motion carried, 4-0.
 - e. Consider and possible action on appointing Election Workers Melissa Moss for the 2026-2027 election cycle: Kester made a motion to approve the appointment of Melissa Moss to the 2026-2027 election cycle as an Election Inspector. Rupnow seconded the motion. Motion carried, 4-0.
 - f. Consider and possible action appointing the 2026 Officers for the Ixonia Fire Department:

- a. Fire Captain – Patrick Schultz
- b. Fire Lieutenant – Ethan Brockway
- c. EMS Captain – Cory Schultz
- d. EMS 1st Lieutenant – Trevor Steidl
- e. EMS 2nd Lieutenant – Amber Christian
- f. Department Secretary – Nicole Snell

Ziegler made a motion to approve the appointments of the Town of Ixonia Fire/EMS Officers for 2026 as presented. Rupnow seconded the motion. Motion carried, 4-0.

- g. Consider and possible action on placing remaining 2025 capital outlay-fire hall funds in the amount of \$7,451.34 into the 2026 budget: Ziegler made a motion to place the remaining capital outlay funds in the amount of \$7,451.34 from the 2025 budget into the capital outlay 2026 budget. Kester seconded the motion. Motion carried, 4-0.
- h. Consider and possible action requesting to move \$2,991.00 in donated funds received in 2025 from the general fund and place it in the Fire Department's new savings account: Ziegler made a motion to move \$2,991.00 in 2025 donations from the general fund to the Fire/EMS donation money market account. Kester seconded the motion. Motion carried, 4-0.
- i. Consider and possible action on purchasing Badger Books (electronic poll books) for the Town of Ixonia's Election process: Kester made a motion to approve the purchase of the Badger Books for Ixonia Elections. Rupnow seconded the motion. Motion carried, 4-0.

9. Staff Updates

- a. Clerk/Treasurer Lesser: December tax collection was at 34% of the total to collect, which is about average for the town. The audit report is scheduled for the February 9th meeting. The Administrative Assistant/Deputy position was advertised; the deadline is January 20th.
- b. Public Works Superintendent Degner: snow operations as needed, starting tree trimming, started meeting with Oliver Construction regarding the planning of the new highway shop.
- c. Fire & EMS Interim Chief Sauer Monthly report – December 2025: Number of calls for December was at 33, annual total was 358, busiest year on record. The department was awarded the FAP grant in the amount of \$29,000 approximately for EMS.

10. Closed Session: Chairman Derge read the following notice:

You are hereby notified that the Board of Supervisors of the Town of Ixonia, following all regular business, will convene into closed session. The purpose of the meeting and the fact that the Board intends to convene in closed session for the below-delineated purposes. Upon motion duly made and seconded and acted upon by the majority of the members present as required under §19.85(1)(a), Stats., the closed session will take place which may be attended by the Town Board and staff.

The purpose of the meeting is to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Under §19.85(1)(c), Stats. Specifically, Fire/EMS Chief

Ziegler made a motion to enter into closed session at 7:52 pm. Kester seconded the motion. Motion carried by unanimous voice vote.

The Town Board chose to adjourn from closed session at 8:27 pm on a motion by Ziegler and seconded by Kester. Motion carried, 4-0.

Jo Ann Lesser, CMC, WCMC
Clerk/Treasurer