

**TOWN BOARD MEETING MINUTES OF
THE TOWN OF IXONIA
September 8, 2025**

1. Call to Order & Roll Call: Chairman Brian Derge called the meeting to order at 7:03 pm. Supervisors present included Rick Ziegler, Amy Rinard and Dan Rupnow, Dave Kester was absent.
2. Pledge of Allegiance: Those present stood to recite the Pledge of Allegiance.
3. Approval of Minutes: August 11, 2025 & August 25, 2025: Rinard made a motion to approve the August 11th and August 25th meeting minutes as presented. Rupnow seconded the motion. Motion carried, 4-0.
4. Public Comment – Persons wishing to speak will be allowed three (3) minutes to address the board: Peter Mark; Park & Rec Commission Chairman informed the Town Board that movie night was successful, and wanted to thank everyone who helped; Jane, Sally from the First Baptist Church, Rick Ziegler, Chris Griswald, Carl Jeager, Maxine and Maddy.
Vic W262 Hillendale Drive; Thanked everyone for resurfacing Hillendale Drive, very pleased with the new road. Heather Harris wanted to encourage the Board not to remove members of the Plan Commission without having replacements for the positions (item 7b of the agenda).
5. Treasurer's Financial Report: August 2025: Rinard made a motion to approve the financial reports as presented. Ziegler seconded the motion. Motion carried, 4-0.
6. Jefferson County Sheriff's Department and/or Jefferson County Supervisor Report: Nothing to report.
7. Unfinished Business:
 - a. Consider and Possible action on Plan Commission Appointments:
 1. Lloyd Marks: Ziegler made a motion to appoint Lloyd Marks to the Plan Commission for a three-year term. Rupnow seconded the motion. Motion carried, 4-0.
 2. Kevin Griswold: Rupnow made a motion to appoint Kevin Griswald to the Plan Commission for a three-year term. Ziegler seconded the motion. Motion carried, 4-0.
 - b. Discussion and possible action to remove from the Plan Commission members who have not been confirmed for a new term: Rinard made a motion to remove Perry Goetsch and Curt Pernat from the Plan Commission. Ziegler seconded the motion. Motion carried, 3-1.
 - c. Consider and possibly act on contract with Central Office regarding IT services and .gov transition: Derge made a motion to approve the contract as presented. Rinard seconded the motion. Motion carried, 4-0.
 - d. Consider and possibly act on pay request #24 from Staab Construction in the amount of \$193,372.00 for the wastewater treatment facility: It was noted that this payment is a portion of the retainer. Rinard made a motion to approve the pay request #24 to Staab Construction in the amount of \$193,372.00. Rupnow seconded the motion. Motion carried, 4-0.
8. New Business:
 - a. Discussion and possible action regarding the request by Curtis Pernat to rezone from A-T to I across from N7886 Woody Lane on parcel 012-0816-2732-000: Shane Miller the person interested in purchasing the property from Curt Pernat, indicated that this will be the future site for his business. Miller operates an excavating company. Rinard made a motion to approve the zone change from AT to I for parcel #012-0816-2732-000. Rupnow seconded the motion. Motion carried, 4-0.
 - b. Discussion and possible action regarding the request by Mark Wierman providing a plan of operation for W1046 Marietta Ave., Suite 220 within the Ixonia Bank building: No decision was made on this item as there was no recommendation from the Plan Commission.
 - c. Discussion and possible action regarding the request by Ixonia Staff, certified survey map completed to create one 4.5 acre parcel in existing community zone, create one .7 acre parcel in existing community zone, and creating one 2.2 acre parcel in existing community zone. This is cleaning up parcel boundaries at

Fireman's Park: Rinard motioned to approve moving forward with the CSM to correct the park property boundaries.

- e. Discussion regarding letter received from Centers for Medicare and Medicaid regarding decision of certification and loss of revenue: Interim Fire Chief Sauer explained that the initial application was late, then there was some back and forth due to missing information and again the application being submitted after the extended deadlines. The application was eventually completed, submitted, and approved. The end result is the town lost out on approximately \$63,000 in EMS revenues for 2025. This was for informational purposes only.
 - f. Consider and Act on pay request from Scott Construction in the amount of \$29,552.60 for the 2025 seal coating project: Ziegler made a motion to approve the pay request from Scott Construction for the 2025 seal coating project in the amount of \$29,552.60. Rupnow seconded the motion. Motion carried, 5-0.
 - g. Consider and Act on Alcohol Beverage License application for Pub 16; 1168 American Street Suite B – Dhillon Himmat, Agent: Ziegler made a motion to approve the application for an alcohol beverage license for Pub 16. Rinard seconded the motion, motion carried, 4-0.
 - h. Consider and Act on request from Ixonia-Concord Explorers to stake the snowmobile trail heading North/South along the West side of the drainage ditch adjacent to Firemen's Park: Rupnow made a motion to approve the Ixonia-Concord Explorers to stake the snowmobile trail heading north/south along the west side drainage ditch along Firemen's Park. Rinard seconded the motion. Motion carried, 4-0.
9. Chairman: Derge wanted to clarify the reason for the Marietta Avenue project in 2025 coinciding with the Hwy 16 road project. The town was awarded a grant that will pay 70% of the project, this was awarded in 2023 and the funds needed to be used no later than 2025 or the town forfeits the money from the state. There was nothing the town could do when the state decided to reconstruct HWY 16. Derge went on to explain that the Fire and EMS have a plan to service those in need throughout the town during the road construction projects.
10. Supervisor Reports
- a. Dave Kester – Nothing to report
 - b. Amy Rinard – Stated that she's been working with Sheriff Maze on a contract for the Town of Ixonia for a dedicated Deputy services and will introduce it the 2026 budget process.
 - c. Daniel Rupnow – Nothing to report
 - d. Rick Ziegler – Nothing to report

11. Staff Updates

- a. Clerk/Treasurer Lesser: Lesser reported that the auditors are working on the 2024 financials and will be in the office this week. The expectation is to have the draft audit by November and they will be here to present at the December meeting. Lesser also reported that the bank reconciliations for 2025 are moving along smoothly and is currently working on July. The expectation is to be caught up by the October meeting through September 30th.
- b. Highway Superintendent Degner: Degner stated that the crew is currently working on shouldering. Marietta Ave project has begun, it's open to homes and emergency vehicles. It will be closed a brief time for the culvert replacement. Degner stated that he's still working on the roofs with regards to the hail damage, and is working with the insurance company.
- c. Fire & EMS Interim Chief Sauer Monthly report – August 2025: Interim Chief Sauer stated that the number of calls for August were 29, that is 48% of calls are daytime calls Monday thru Friday.

12. Closed Session:

Chairman Derge read the following notice: You are hereby notified that the Common Council of the Town of Ixonia, following all regular business, will convene into closed session.

The Chair will announce to all those present the purpose of the meeting and the fact that the Board intends to convene in closed session for the below-delineated purposes. Upon motion duly made and seconded and acted upon by the majority of the members present as required under §19.85(1)(a), Stats., the closed session will take place which may be attended by the Town Board and staff.

The purpose of the meeting is to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which it is likely to become involved as authorized under §19.85(1)(g), Stats. Specifically, to be discussed is possible litigation involving claims pertaining to Kem-Tech.

Derge made a motion to enter into closed session at 8:14 pm. Rinard seconded the motion. Roll call vote indicated a unanimous voice vote.

13. Upcoming Meetings:

- Plan Commission – September 24, 2025 @ 7 pm
- Ixonia Fire Dept. Officer's Meeting – October 1, 2025 @ 6:30 pm
- Park and Recreation Meeting – September 8, 2025 @ 5 pm
- Town Board Meeting – September 8, 2025 @ 7 pm

14. Adjourn: The meeting adjourned from closed session on a motion by Rinard and seconded by Ziegler at 8:42 pm. Motion carried, 4-0.

Jo Ann Lesser, CMC, WCMC
Clerk/Treasurer