

**OFFICIAL MEETING MINUTES OF
THE TOWN OF IXONIA
May 12, 2025**

1. Call to Order & Roll Call: Chairman Brian Derge called the meeting to order at 7:00 pm. Supervisors present included Dave Kester, Rick Ziegler, Amy Rinard, and Daniel Rupnow.
2. Pledge of Allegiance: Those in attendance stood to recite the Pledge of Allegiance.
3. Approval of Minutes: April 14, 2025: Rinard made a motion to approve the April 14, 2025 meeting minutes. Kester seconded the motion. Motion carried, 5-0.
4. Public Comment: None
5. Treasurer's Financial Report: April 2025: Ziegler made a motion to approve the reports as submitted, Kester seconded the motion. Motion carried, 5-0.
6. Jefferson County Sheriff's Department and/or Jefferson County Supervisor Report: Bruce Degner reported that there will be two resolutions at the County Board meeting regarding adopting the Town of Ixonia's comprehensive plan. He noted that this will align the county's zoning with the town's. Kester asked if the solar ordinance had been adopted by the county and Degner responded that it had not.
7. Unfinished Business:
 - a. Payment request from Donohue & Associates in the amount of \$24,269.37 for work completed at the WWTP: Ziegler made a motion to approve the pay request from Donohue & Associates in the amount of \$24,269.37. Rinard seconded the motion. Motion carried, 5-0.
8. New Business:
 - a. Consider and act on Class "B" fermented malt beverage license application for Ixonia Youth Baseball; N7935 Ski Slide Road-Sarah Nissen, Agent: Rinard made a motion to approve the 6-month fermented malt beverage license for Ixonia Youth Baseball. Rupnow seconded the motion. Motion carried, 5-0.
 - b. Discussion and potential action to reject industrial waste from Kem Tech Corporation; N8076 Maple Street as authorized under Sec. 30-261 of the Town of Ixonia Code of Ordinances: No action was taken by the Board on this item.
 - c. Central Office Systems invoice to install live streaming setup for town hall: Rinard made a motion to approve the invoice to install live streaming for Board meetings. Kester seconded the motion. Motion carried, 5-0.
 - d. Request from EUA Beyond Design Bike Tour to utilize Town of Ixonia roads for annual event August 13, 2025: Routes are the same as in previous years, concerns were raised regarding the use of County CW due to the increased traffic with Hwy 16 being closed. Kester made a motion to approve the bicycling event as presented. Rinard seconded the motion. Motion carried, 5-0.
 - e. Consider and Act on Park and Recreation Committee appointments – Carl Jeager & Chris Griswold: Peter Mark informed the Town Board that the Park & Rec Committee recommends approval of Carl Jeager and Chris Griswold as new members. Kester made a motion to approve Carl Jeager and Chris Griswold to the Park & Recreation Committee. Ziegler seconded the motion. Motion carried, 5-0.
 - f. Consider and Act on number of signers for checks issued by the Clerk's office: Clerk/Treasurer Lesser explained that to help in creating segregation of duties, the ideal concept would be to remove the requirement of three signatures down to two making the deputy a back-up signature as well as the extra board member. Rinard made a motion to approve reducing the number of required signatures on town vouchers to two. Rupnow seconded the motion. Motion carried, 5-0.
 - g. Consider and Act on expense reimbursements from Fire Department personnel who attended the FDIC Convention: Discussion was held regarding the costs submitted and that sales tax was charged and paid. Ziegler made a motion to approve the reimbursement requests as presented. Rinard seconded the motion. Motion carried, 4-1.
 - h. Consider and Act on request to cover full-time Highway Department position with part-time staff until further notice: Rinard made a motion to approve the use of full-time hours/pay for part-time coverage in the interim. Kester seconded the motion. Motion carried, 5-0.

- i. Consider and Act on placing weight limits on town roads: There was discussion, no action was taken by the Town Board on this item.
 - j. Consider and Act on Reimbursement of expenses for Easter Egg Hunt event to Heather Harris; \$294.64: Peter Mark informed the Board that there was a misunderstanding and that there are funds budgeted for this event, and it covers all expenses. No action was taken by the Town Board on this matter.
 - k. Consider and Act on a request for extra hours for the Clerk's Administrative Assistant: Ziegler made a motion to approve extra hours for the Administrative Assistant for a limited time. Rupnow seconded the motion. Motion carried, 5-0.
9. Supervisor Reports
- a. Dave Kester: Nothing to report
 - b. Amy Rinard: Rinard reported that her and Dave Kester met with the Jefferson County Sheriff regarding speed limit reduction on County F south of Rockvale Road to 45 mph for the bike trail crossing. Rinard also reported that the County Highway Committee will be discussing this issue at their May 27th meeting.
 - c. Daniel Rupnow: Rupnow reported the dead trees on the We Energies property where the LNG plant is located. Tank is not covered. Expressed that he wished the Kaul Park barriers had remained longer.
 - d. Rick Ziegler: Ziegler reported that he received a call regarding black residue along the side of Woody Lane, indicated that street sweeping would be beneficial in that area.
10. Staff Updates
- a. Clerk/Treasurer Lesser: The office has been working on every day activities as well as trying to fit in work on the 2024 bank reconciliations.
 - b. Highway Superintendent Degner: Degner read the WIDOT report regarding the Hwy 16 road construction project. Indicated that he has no updates on town business.
 - c. Fire & EMS Chief Meints
 - 1. Monthly report – April 2025: Meints reported that April was a busy month for calls, 2025 is projected to average 400 calls per month.
11. Upcoming Meetings:
- Board of Review – May 14, 2025 @ 5 pm to 7 pm
 - Plan Commission – May 28, 2025 @ 7 pm (if needed)
 - Ixonia Fire Dept. Officer's Meeting – June 4, 2025
 - Park and Recreation Meeting – June 9, 2025 @ 5 pm
 - Special Annual Town Meeting – June 9, 2025 @ 6:50 pm
 - Town Board Meeting – June 9, 2025 @ 7 pm

Clerk/Treasurer Lesser reviewed the upcoming meetings.

12. Closed Session:

Chairman Derge read the following notice: PLEASE TAKE NOTICE that the Ixonia Town Board may convene into closed Session, pursuant to §19.85(1)(f), Wis. Stats: Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; Fire Department – Rinard made a motion to enter into closed session at 8:38 pm. Kester seconded the motion. Motion carried by unanimous voice vote.

The Board adjourned from closed session at 9:20 pm on a motion by Kester and seconded by Rinard. Motion carried, 5-0.

Jo Ann Lesser, CMC, WCMC
Clerk/Treasurer