Town of Ixonia

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Town Board Minutes
September 9, 2024

1. Call to Order, Roll Call and Pledge of Allegiance: Chairman Perry Goetsch called the meeting to order at 7 pm. Supervisors present included Dave Kester, Rick Ziegler, Amy Rinard, and Dan Rupnow. Those present stood for the Pledge of Allegiance.
2. Proof of Posting and Notice: Clerk Lesser confirmed the posting of the meeting notice.
3. Approval of Minutes – August 12, 2024: A motion was made by Rinard and seconded by Rupnow to accept the minutes with corrections as noted. Motion carried, 5-0.
4. Public Comment (Agenda Items) – Persons wishing to speak must sign in and will be allowed three (3) minutes to address the board.
    - Kim Drost; commenting on item #18 – The Park & Rec Committee did not make a recommendation, but felt that Saturday, October 26th would be the more appropriate date.
    - Krista Domres; commenting on #19 – referenced the State Statute 107.45 in regard to personal space
    - Brett Zielsky; commented on Item #18 – agreed with Trick-or-treat on Saturday
    - Steve Council; commented on item #18 – agreed with Trick-or-treat on Saturday
    - Heather Harris; commented on item #10 & #18 – was an advocate for a town Facebook page and for Saturday Trick-or-treat with hours 3 pm to 5 pm or 2 pm to 4 pm.
5. Treasurer's Report – Financial Reports: August 2024: A motion was made by Rinard to accept the financial reports as presented. Ziegler seconded the motion. Motion carried, 5-0.
6. Jefferson County Sheriff's Department Report and/or Jefferson County Supervisor Report: Bruce Degner, County Supervisor reported that Jefferson County has a new Sheriff, Travis Mays and a New Emergency Management Director Tracy Hameau. The County will be holding a emergency medical work group to research the county EMS issues. Representatives from the different levels of government will be in this group.
7. Plan Commission
    a) Recommendation to approve a request by Jonathan Schrock to rezone from A-1 to A-3 to create a 13.946-acre parcel along Gopher Hill Road, PIN #012-0816-0841-004. Property owned by Jonathan Shrock: It was recommended by the Plan Commission for approval. Rinard made a motion to recommend to County Zoning approval of the request for the zone change from A1 to A3. Rupnow seconded the motion. Motion carried, 5-0.
    b) Recommendation to approve a request by the Gerald and Jean Wockenfuss Trust to rezone from A-1 to A-3 a 3.472-acre parcel at W1541 Gopher Hill Road, PIN #012-0816-0931-000. Property Owned by Gerald & Jean Wockenfuss: It was recommended by the Plan Commission for approval. Ziegler made a motion to recommend to County Zoning approval of the request for the zone change from A1 to A3. Rinard seconded the motion. Motion carried, 5-0.
    c) Recommendation to approve request by Tim Jolly to allow for the creation of a 1-acre lot in an existing R-1 zone located at N8328 American Street, PIN #012-0816-2224-001. Property owned by Allen S. Jolly. It was recommended by the Plan Commission for approval. Rinard made a motion to recommend to County Zoning approval of the lot split. Rupnow seconded the motion. Motion carried, 5-0.

Unfinished Business:

8. Tabled Minutes from July 8, 2024: Kester made a motion to remove the July 8th minutes from the table. Rinard seconded the motion. Motion carried, 5-0. Kester made a motion to approve the July 8th minutes as presented. Rinard seconded the motion. Motion carried, 5-0.
9. Update on LNG plant screenings: Rinard reported that WE Energies agreed to donate 100 trees to the town to distribute for screening of the LNG plant. Kester made a motion to accept WE Energies donation of 100 trees on Gopher Hill Road between North Road and 1,050 feet west of North Road, on the northeast corner of North Road and Gopher Hill Road on Ridge Lane between Gopher Hill Road and 1,800 feet south of Gopher Hill Road. Ziegler seconded the motion. Motion carried, 5-0.

10. Town of Ixonia Facebook page: Pros and cons of a Town Facebook were discussed. Ziegler made a motion to deactivate the Town Facebook page. Rinard seconded the motion. Motion carried, 5-0.
11. Contract with Njzastrow Consulting, LLC: Ziegler made a motion to approve the payment of $10,000 for the contracted time to Njzastrow Consulting, LLC. Rupnow seconded the motion. Motion carried, 5-0.
12. Payment request #6 from Super Excavators, Inc. in the amount of $321,105.00: Kester made a motion to approve payment #6 in the amount of $321,105.00 to Super Excavators, Inc. Rupnow seconded the motion. Motion carried, 5-0.
13. Payment request #17 Staab Construction Corporation in the amount of $1,073,529.00: Ziegler made a motion to approve payment #17 in the amount of $1,073,529.00 to Staab Construction. Kester seconded the motion. Motion carried, 5-0.
14. Payment request from Donohue for work completed 7/21/24 to 8/17/24 in the amount of $16,928.77: Kester made a motion to approve the pay request in the amount of $16,928.77 to Donohue. Rupnow seconded the motion. Motion carried, 5-0.
15. Payment request #2 Kartechner Bros., LLC for road work completed to date, in the amount of $185,798.70: Rinard made a motion to approve payment #2 in the amount of $185,798.70 to Kartechner Bros., LLC. Kester seconded the motion. Motion carried, 5-0.
16. Payment request #2 from Scott Construction Inc. for seal coating, in the amount of $4,242.69: Ziegler made a motion to approve payment #2 in the amount of $4,242.69 to Scott Construction, Inc. Rinard seconded the motion. Motion carried, 5-0.

New Business:

17. Brian Roemer of Ehlers-Utility District 1 Rate Study: Chairman Goetsch explained that this study was an impact fee study that the rate study was already completed. This impact fee will be for new home construction and paid at the time a building permit is permitted. Rinard made a motion to approve the impact fee amount of $7,500 for new home construction in UD1. Rupnow seconded the motion. Motion carried, 5-0.
18. Town of Ixonia Trick or Treat hours: Kester made a motion to approve town trick-or-treat hours for Saturday, October 26th from 3 pm to 7 pm. Rinard seconded the motion. Motion carried, 5-0.
19. Town of Ixonia drone ordinance: Attorney Riffle stated that there is sufficient law regarding drones but if the Town Board wants an ordinance, he can provide one for the next meeting. It was agreed to have an ordinance created for the next Town Board meeting for discussion and possible action.
20. Ixonia Town Hall hours: It was presented and agreed upon to have office hours beginning on Monday, September 22nd at 7:30 am to 4:30 pm through Thursday and Fridays to be closed to the public. Ziegler made a motion to appoint office hours to Monday through Thursday 7:30 am to 4:30 pm and closed to the public on Friday, beginning September 22nd. Rinard seconded the motion. Motion carried, 5-0.
21. Trunk or Treat sponsored by Ixonia Bank on October 19, 2024: Park & Rec Chairman Peter Marks indicated that this was just for informational purposes only, there is not action required by the Board. No decision was made regarding this item.
22. Appointment of Melanie Dufek and Malorie Peter as Election Inspectors for the 2024-25 election cycle: Rinard made a motion to approve the appointment of Melanie Dufek and Malorie Peter as Election Inspectors to the 2024-25 election cycle. Ziegler seconded the motion. Motion carried, 5-0.
23. **Staff Updates**
    a) Fire & EMS monthly report - August 2024: Chief Meints stated that the department is still on the same track for calls as last month.
    b) Change to daytime Paid on Call policy: Rinard made a motion to approve the paid-on call policy per Chief Meints recommendation. Ziegler seconded the motion. Motion carried, 5-0.
    c) Withdrawal of Fire Chief Brett Meints resignation: The Town Board accepted the rescinding of Chief Meints resignation letter from the August meeting.
24. Public Comments (General) – Persons wishing to speak must sign in and will be allowed three (3) minutes to address the board
    - Heather Harris; commented that the monthly sewer usage rates in UD1 will be going up in January of 2025 and was wondering if there will be a possibility that they would stay the same or even see a reduction.

25. Upcoming Meetings: Clerk Lesser read the upcoming meeting dates and times.
    Plan Commission – September 25, 2024 @ 7:00 pm
    Ixonia Fire Dept. Officer's Meeting – October 3, 2024 @ 6:30 pm
    Park & Recreation Committee – October 14, 2024 @ 5:00 pm
    Town Board Meeting – October 14, 2024 @ 7:00 pm

26. Chairman Perry Goetsch read the following notice: You are hereby notified that the Common Council of the Town of Ixonia, following all regular business, will convene into closed session.

    The Chair will announce to all those present the purpose of the meeting and the fact that the Board intends to convene in closed session for the below-delineated purposes. Upon motion duly made and seconded and acted upon by the majority of the members present as required under §19.85(1)(a), Stats., the closed session will take place which may be attended by the Town Board and staff.

    The purpose of the meeting is to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which it is likely to become involved as authorized under §19.85(1)(g), Stats. Specifically, to be discussed is threatened litigation involving claims for additional compensation pertaining to the new force main construction contract with Super Excavator.

    The purpose of the meeting is Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility under 19.85(1)(c), Stats. Specifically, to be discussed is the compensation for the Deputy Clerk/Treasurer position and Fire/EMS positions.

    At 8:25 pm a motion was made by Rinard to convene into closed session. Rupnow seconded the motion. Motion carried by a unanimous voice vote.

    The Board will may reconvene into Open Session for purposes of potential additional discussion and/or action on matters discussed in closed session and for adjournment (the Board retains the right to adjourn in closed session in the event it does not reconvene into Open Session). At 9:07 pm a motion to reconvene to open session was made by Rinard and seconded by Rupnow. Motion carried, 5-0.

    Ziegler made a motion to promote Jennifer Lenz to the position of full-time beginning September 19th at $26 per hour and 1 week of vacation in 2024 and then 2 weeks beginning in 2025. Kester seconded the motion. Motion carried, 5-0.

    Kester made a motion to approve Travis Steidl with an hourly rate of $29.12 after completing his probationary period, requirements and qualifications. Rinard seconded the motion. Motion carried, 5-0.

27. Adjourn: A motion was made by Rinard and seconded by Rupnow to adjourn at 9:11 pm.

Jo Ann Lesser, CMC, WCMC
Clerk/Treasurer