Town of Ixonia
Town Board
Minutes
June 10th, 2024

Call to Order, Roll Call and Pledge of Allegiance
Chairman Goetsch called the June 10th, 2024 Town Board meeting to order at approximately 7:00 pm.

Roll Call was taken: Chairman Perry Goetsch, Supervisor Amy Rinard, Supervisor Dave Kester, Supervisor Dan Rupnow and Supervisor Rick Ziegler

Also present: Public Works Superintendent Ben Degner, Chief Brett Meints, , Attorney Stan Riffle, County Board Supervisor Bruce Degner and Clerk/Treasurer Nancy J. Zastrow

Proof of Posting and Notice
Clerk/Treasurer Zastrow confirmed the agenda was posted on the website, at the Town Hall, Ixonia Bank and Ixonia Post Office.

Public Comment (Agenda Items) – Persons wishing to speak must sign in and will be allowed three (3) minutes to address the board.

Heather Harris – Agenda Item #12 – She wanted to provide context on the upcoming election. She stated because of the training Clerk Zastrow has provided the Chief Inspectors are ready to do the day of work on the election, but the behind-the-scenes work, the board needs to have a plan. She is not sure of the legal impact on this.

Approval of Minutes – May 13th & May 20th, 2024
Supervisor Rinard moved, second by Supervisor Rupnow to approve the May 13th & May 20th minutes as presented. Motion carried.

Treasurer's Report
a) *Approve May 2024 Financial Report*
Supervisor Rupnow moved, second by Supervisor Rinard to approve the May 2024 Financial Report as presented. Motion carried.

Jefferson County Sheriff's Department Report and/or Jefferson County Supervisor Report
County Board Supervisor Degner reported on the following:

- Last month the Highway Committee meeting had discussion on the use of ATV on State Roads. The plan does not include the State Roads within the Town of Ixonia. They do include Town of Milford, Waterloo and Koshkonong
- With the new Kikkoman Factory moving into Jefferson and other businesses, Economic Development is looking into more affordable housing. Developers are looking to come in and the town needs to keep our eyes open on this looking at infrastructure for new homes, including streets, snow plowing and Fire/EMS services.
- There are several solar companies reaching out to county farmers to construct additional solar farms. There is no ordinance on the County books regarding solar farms and at this time there is nothing the county can do to stop the solar farms
- He reported there are organizations working with refugees from Africa and Mexico to filter into the work force.

Supervisor Kester asked about the ATV/UTV and State Highway, he asked about snowmobiles. They have designated trails on private property. ATV/UTV can run on the roads.

Supervisor Kester also inquired about the solar farms and are they soliciting and what has the county heard about the Pipersville area? Degner reported the county has not heard anything. This is why they need to work on an ordinance for the county. Attorney Riffle noted he is working on nine or ten solar ordinances, and he is willing to share with Jefferson County if they would like to see what he has done.

Plan Commission

a) *Discussion and Action regarding a request by Michael Braatz to rezone from A-1 to A-3 to create a 2-acre parcel at N7513 County Road F, PIN #012-0816-3431-000. Property owned by John A & Nancy C Braatz Trust*

Mike Braatz – addressed the board explaining he wants to rezone a 2-acre parcel from John and Nancy Braatz to build a home.

Chairman Goetsch noted the Plan Commission unanimously approved the request, but there was concern from a neighbor about the property lines and the placement of the driveway. Mr. Braatz stated they are working with the surveyor on this to make sure it is the proper distance.

Supervisor Kester moved, second by Supervisor Rinard to approve the rezone from A-1 to A-3 to create a 2-acre parcel at N7513 County Road F. Motion carried.

b) *Discussion and Action regarding a request from Oconomowoc Sign, Greg Tiegs – Agent, to put a screen fence on the north side of W1221 Industrial Drive for storage of garbage receptacle and equipment. PIN #012-0816-2722-012. Property owned by Oconomowoc Sign LLC.*

Mr. Tiegs addressed the board stating they want to put a fence and recycled asphalt on the north side of their building for storage of the garbage receptacles and for storage of trailers and equipment that are brought to them for signage.

Chairman Goetsch noted the Plan Commission unanimously approved the request.

Supervisor Rupnow moved, second by Supervisor Rinard to approve the request from Oconomowoc Sign – Greg Tiegs – to put a screen fence on the north side of W1221 Industrial Drive for storage of garbage receptacle and equipment. Motion carried.

Discussion and Action regarding Special Event Application for Silver Circle Sports Event – Sean Osborne – Burrito Biathlon on September 8, 2024 at Firemen's Park

Sean Osborne addressed the board explaining this will be a Burrito Biathlon in conjunction with Von Loppy's. The runners will run 1.5 miles then eat a burrito and run another 1.5. They are not requesting any road closures at this time. This was popular before COVID and is now being brought back.

Supervisor Rinard moved, second by Supervisor Ziegler to approve the Special Event application for Silver Circle Sprots Event on September 8, 2024 at Firemen's Park. Motion carried.

Discussion and Action regarding a Special Event Application for the Town & Country Days Parade on Sunday August 18th, 2024

Josh Nettesheim addressed the board stating they are applying for a Special Event permit for the Town & Country Days parade on Sunday. August 18th. They will need to close Park Street to North Street and will work with Public Works Superintendent Ben Degner on these details.

Supervisor Rinard moved, second by Supervisor Rupnow to approve the Special Event application for Town & Country Days parade on Sunday, August 18, 2024. Motion carried.

Discussion and Action regarding 2024-2025 Alcohol Licenses for the following:

"Class A Liquor" and Class "A" Beer

Pernats Meats LLC dba: Pernat's of Ixonia – W1194 Marietta Avenue - Zachary Pernat, Agent

Station Ixonia LLC – W1168 American Street – Himmat Dhillon, Agent

"Class B Liquor" and Class "B" Beer

Remi LLC – N8240 County Road E – Jennifer Halverson, Agent – dba: Donny's Girl II

Double A Inc – W1270 Marietta Avenue – David Peschek, Agent – dba: Ixonia Pub

Dragon Lily, Inc – W1311 Marietta Avenue – Donald Von Rueden, Agent – dba: Von Loppy's

Chivaree LLC – N8345 Park Street – Kristy Kimball Dirnbauer, Agent – dba: Chivaree on Park

Clerk/Treasurer Zastrow the applications. The Fire Department is still reaching out to Jennifer Halverson to conduct an inspection. The license for Donny's Girl will not be issued until she has passed fire inspection for the building.

Supervisor Rinard moved, second by Supervisor Ziegler to approve the Class A Liquor/Beer licenses and Class B Liquor/Beer license as presented. Motion carried.

Discussion and Action regarding 2024-2025 Cigarette License application for:

Station Ixonia, LLC

Pernat Haase Meats, LLC

Supervisor Kester moved, second by Supervisor Rupnow to approve the cigarette license applications as presented. Motion carried.

Continuing Discussion regarding replacement of retiring Clerk/Treasurer & Deputy Clerk/Treasurer

a) Update on applications

Clerk/Treasurer Zastrow reported the town has received some applications. The Deputy Clerk applications are dues June 14 and the Clerk June 20th.

b) Update on interview process for Deputy Clerk/Treasurer and Clerk/Treasurer

Chairman Goetsch explained the interview process. We are planning to conduct the interviews at the end of the month and bring finalist to the board in early July.

Supervisor Rinard asked who the committee will be for interviews. Chairman Goetsch explained he will be on the panel, Clerk/Treasurer Zastrow and two residents. Supervisor Rinard stated she would like to see someone else from the board to be on the panel. Supervisor Ziegler volunteered to be part of the interview process. No action or further discussion was held.

c) Discussion on possible contract with Nancy Zastrow to help in office until new staff is hired

Clerk/Treasurer Zastrow's last day is July 5th. The current Administrative Assistant position is part-time, and she does not want to work full time during the summer for family reasons. The

departure of Deputy Clerk Jodi Jaeger will make it difficult to run the office. Clerk/Treasurer Zastrow stated she would be willing to be a contracted employee to help in the interim. She would then help train the new staff and assist doing payroll, accounts payable, accounts receivable, bank reconciliation and Election. Payroll and Election are the two major items – to conduct an election there needs to be a certified Clerk or Deputy Clerk for the town. The Administrative Assistant has not had the proper training yet to be certified. Discussion followed.

Supervisor Rinard moved, second by Supervisor Rupnow to contract with Nancy Zastrow for up to or not to exceed 90 days @ $100/hour to help in the office performing Clerk/Treasurer duties and help with the transition of new staff. It was agreed Zastrow will be in the office every Monday and on call other days. Motion carried.

Fire Department

a) Monthly report for Fire & EMS

Chief Meints gave the monthly report. He noted they were part of seven (7) mutual aid calls in May.

b) Update on repairs to Ambulance #8352

Chief Meints reported #8352 had a sensor in the turbo charger repaired There are significant bills for #8352.

c) Update on annual DOT Inspections and repairs required

Chief Meints explained the annual DOT Inspections are being performed on all trucks. Ambulance #8351 passed the DOT Inspection with no issues. Brush Truck and #8352 passed the DOT Inspections. They are now running the engines for DOT Inspections.

Supervisor Rinard asked if there is money available for these repairs. There is a line item in the budget for repairs of the equipment.

Utility District

a) *Discussion and Action approving pay request #11 in the amount of $1,258,097.75* for Staab Construction for new WWTP

Supervisor Ziegler moved, second by Supervisor Kester to pay request #11 to Staab Construction in the amount of $1,258,097.75. Motion carried.

b) Discussion and Action approving pay request #3 & #4 from Super Excavators in the amount of $445,689.75

Supervisor Rupnow moved, second by Supervisor Rinard to approve pay request #3 & #4 to Super Excavators in the amount of $445,689.75. Motion carried.

c) Discussion and Action approving pay request from Donohue & Assoc in the amount of $33,908.40

Supervisor Rinard asked if they could provide a map of the facilities at the new WWTP that identifies the buildings noted on the report from Donohue & Associates. Staff will provide the board with a map.

Supervisor Ziegler moved, second by Supervisor Rinard to pay Donohue & Associates $33,908.40. Motion carried.

Upcoming Meetings:

Town Board Meeting – July 8th, 2024 @ 7:00 pm
Plan Commission – June 26th, 2024 @ 7:00 pm
Park & Recreation Committee – July 8th, 2024 @ 5:00 pm

Ixonia Fire Dept. Officer's Meeting – July 3rd, 2024 @ 6:30 pm

Public Comments (General) – Persons wishing to speak must sign in and will be allowed three (3) minutes to address the board

Heather Harris – Ms Harris had a couple comments. She addressed Supervisor Degner's comment about affordable housing stating in the updated comprehensive plan for the Town of Ixonia, additional housing was addressed. She also noted her disappointment in not bringing up her concerns with the upcoming election. She encourages the board to think about the future.

Peter Mark – Mr. Mark comments are in regard to Nancy's contract. He thanked Nancy for agreeing to help the town out. He noted if Nancy takes long phone calls, she should be compensated and to make sure she is answering relevant questions.

Joan Smeback – Ms. Smeback comments on the Open Records requests. She understands people have a right to request records, but to spend $6,000 on legal fees. She feels there should be a cap on the Attorney fees and doesn't feel taxpayers should have to pay for these requests that do not benefit anyone other than the requestor.

Attorney Riffle addressed this comment stating State Law is very clear on charges and unless the location fees are over $50, we cannot make the requestor pay for legal fees. He noted this would need to be taken up with legislators in Madison if you feel strongly on this. He noted Open Records requests are very time consuming.

Lorna Gartzke – Ms. Gartzke gave Chairman Goetsch a packet with information related to screening of the WE Energies LNG plant. She understands that an amendment to the Joint Developer's Agreement was denied which included screening for her property. She spoke with a foreman, and he said he loves her property, and she does need better screening. She was told a lady on the town board said if she couldn't get trees no one gets trees with the amendment. She has concerns where trees were offered and feels the neighbors are not being listened to. Ms. Gartzke presented a petition for screening in the packet given to Chairman Goetsch.

Motion to Adjourn

Supervisor Rinard moved, second by Supervisor Rupnow to adjourn the June 10th Town Board meeting at approximately 8:14 pm. Motion carried.

Respectfully submitted,

Nancy J. Zastrow
Clerk/Treasurer