Town of Ixonia
Town Board
Minutes
June 12, 2023

Call to Order and Roll Call and Pledge of Allegiance
Chairman Goetsch called the meeting of the Town of Ixonia Town Board to order at approximately 7:00 pm.

Roll call was taken with the following in attendance: Chairman Perry Goetsch, Supervisor Carl Jaeger, Supervisor Brian Derge, Supervisor Rick Ziegler, and Supervisor Dan Rupnow.

Also, Present: Attorney Stan Riffle, Fire Chief Brett Meints, Deputy Clerk/Treasurer Jodi Jaeger, Highway Superintendent Dennis Lillge, County Supervisor Bruce Degner and Clerk/Treasurer Nancy J. Zastrow

The pledge was recited by those present.

Proof of Posting and Notice
The agenda was posted at the Town Hall, Ixonia Bank and Post Office and posted on the website.

Approval of Minutes – May 8th, 2023
Supervisor Derge moved, seconded by Supervisor Jaeger to approve the May 8th, 2023 minutes as presented. Motion carried.

Treasurer's Report
a) *Approve May 2023 Financial Report*

Supervisor Jaeger moved seconded by Supervisor Derge to approve the May financial report as presented and to put on file for the audit. Motion carried.

Jefferson County Sheriff's Department Report and/or Jefferson County Supervisor Report
County Board Supervisor Bruce Degner stated he has been in contact with the Jefferson County Parks Committee regarding the Inter Urban Bike Trail. In the Ixonia area – people are congregating on the trail late at night and partying. There have been complaints from residents who live by the trail. This may come to the full County Board for more discussion.

He also stated the County Board will be visiting a Resolution from the Civil Service Committee regarding the requirements for a Deputy at the Sheriff's Department. With all the retirements coming up, the department is having a hard time filling the open positions. They are hoping by approving the resolution, this will open up the field of candidates.

Plan Commission
a. *Discussion and Action regarding a request by Kira & Rita Midland to allow for up to seven (7) dogs as household pets at N8362 River Valley Road on parcel 012-0816-2214-000*

Kira Midland was present and explained she bought the home at N8362 River Valley Road and when she licensed her dogs she was made aware there is a limit on the number of dogs she could have. She stated her Mom lives in the lower level of their home and has two dogs and she has four dogs. The allowable amount of dogs in four per County zoning. Ms. Midland stated she would like to add a seventh dog to her family. She explained she has a 4,300 sq ft home with seven bedrooms and she does not feel she has too many dogs. She has a waste

company come in weekly to clean up and remove the feces. There is no breeding or boarding, strictly pets. She would like permission to remedy and possibly have a seventh dog.

Supervisor Jaeger stated in his neighborhood he has fourteen dogs. He understands they become part of the family, but he thinks we should stick to the county zoning.

Supervisor Rupnow asked how old the dogs are? Her Mom's dogs are 12 & 13 years old and her dogs are 8 years old, 5, 3 and 1. Supervisor Rupnow stated he does not feel she should add any more dogs.

Supervisor Derge stated she has 20 acres, but the next person who makes this type of request may not. We need to follow the county zoning. He noted he is in favor of allowing her to keep the dogs she has.

Kim Drost – N8346 North Street – Ms. Drost stated it seems we are punishing her for licensing her dogs and doesn't think it is fair to limit the number of dogs.

Chairman Goetsch noted the Plan Commission denied allowing a seventh dog and to allow her to keep the six she has, but as they pass away, she cannot replace and needs to get to the four allowable dogs.

Supervisor Ziegler moved to uphold the Plan Commission recommendation to deny the seventh dog and to allow her to keep the dogs she has until they pass away, but not to replace until she gets to the four allowable dog level. Supervisor Rupnow seconded the motion and carried.

b. *Discussion and Action regarding a request from Joan Evans Krueger to rezone from A-T to A-2 all of parcel #012-0816-2222-003 (3.79 Acres) with a conditional use for a carpentry and fabrication business. The property is located on North Road*

Fred Carlson – N8069 County Hwy F presented the plans for this project. The land is currently owned by Joan Evans Krueger and the owners of Top Dock would like to purchase the lands and construct a new facility. Phase I of the development would be to create parking for 17 cars, construct the building for Top Dock who fabricate docks and boat lifts. He noted there would be screening on two sides – south and east.

Supervisor Derge asked if they do repairs on old lifts? Alex Maas stated the frames are on site an steel tubing, most welding is done off site. He stated 5 – 10 new lifts are assembled on site and the pipe and small tubing will be stored, but no repairs of old lifts are done on site. Supervisor Derge feels this would work well within the area.

Supervisor Rupnow does not have a problem with the business, but would like more screening.

Chairman Goetsch stated the Plan Commission voted unanimously to approve as presented with the additional screening.

Mary Rupnow – they are presenting Phase I, what is Phase II. Phase II would be an additional 80 x 100' – 4,000 sq ft addition at a later date.

Supervisor Derge moved to approve the request from Joan Evans Krueger to rezone from A-T to A-2 all of parcel #012-0816-2222-003 with a conditional use for a carpentry and fabrication business as presented with the condition of all outdoor storage to be screened from the general public. Supervisor Ziegler seconded the motion and carried.

Presentation and Acceptance of donation of $10,775.00 for the purchase of a battery operate Herst tool

Mason Degner – President of the Ixonia Vol. Fireman Association presented the Town Board with a donation of $10,775.00 for the purchase of a battery operated Herst tool for the Town of Ixonia Fire Department.

Supervisor Jaeger moved, seconded by Supervisor Derge to accept the donation of the TNT Combe Tool. Motion carried.

Discussion and Action regarding a Special Event Application from Tall Pines Conservancy for "Ride to the Barns – Cycling Event on August 12, 2023

Clerk/Treasurer Zastrow explained this event has come into the Town of Ixonia in the past.

Supervisor Ziegler wants the applicant to be in attendance and does not feel action should be taken. It was explained this event has occurred over the past several years with no problems or issues.

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the Special Event application from Tall Pines Conservancy for "Ride to the Barns" on August 12, 2023. Motion carried.

Discussion and Action regarding 2023-2024 Alcohol Licenses for the following:

"Class A Liquor" and Class "A" Beer

Pernats Meats LLC dba: Pernat's of Ixonia – W1194 Marietta Avenue - Zachary Pernat, Agent
Station Ixonia LLC – W1168 American Street – Himmat Dhillon, Agent

"Class B Liquor" and Class "B" Beer

Remi LLC – N8240 County Road E – Jennifer Halverson, Agent – dba: Donny's Girl II
Double A Inc – W1270 Marietta Avenue – David Peschek, Agent – dba: Ixonia Pub
Dragon Lily, Inc – W1311 Marietta Avenue – Donald Von Rueden, Agent – dba: Von Loppy's
Chivaree LLC – N8345 Park Street – Kristy Kimball Dirnbauer, Agent – dba: Chivaree on Park

Clerk/Treasurer Zastrow explained all outstanding bills have been paid and staff recommends approval.

Chief Meints interjected stated Donny's Girl II is not in compliance with the Fire Inspection. Attorney Riffle stated the approval could be granted subject to their compliance. Discussion followed. They have issues with the suppression system and cleaning of the hood. Chief would like proof that they are working to get this cleaned and fixed. They may need a new system.

Kim Drost – stated to install a new system could cost about $40,000 and needs to be fitted for their building. They may not be able to bring anyone in by July 1st.

Supervisor Ziegler asked when they were notified of these violations. They were notified in early April. Fire Inspector Josh Bull stated he has had two conversations with companies who stated they were not able to service the current system. Supervisor Derge stated he will speak with Dan Schmocker who is the President of Fire Inspection Association – this is out of our realm to determine what needs to be done. He feels put a condition on the approval with guidelines.

Attorney Riffle stated if they clear up every other issue other than hood and show the department they are working towards compliance.

Supervisor Derge moved to approve the 2023-2024 Alcohol licenses as presented and Donny's Girl II has a condition if they do not comply with the fire inspection to bring back to the town board. Supervisor Jaeger seconded the motion and carried.

Discussion and Action regarding 2023-2024 Cigarette License application for:

Station Ixonia, LLC
Pernat Haase Meats, LLC

Supervisor Derge moved, seconded by Supervisor Jaeger to approve the 2023-2024 cigarette license as presented. Motion carried.

Update on Operator License applications for 2023-2024

Clerk/Treasurer Zastrow explained the board has a list of the Operator licenses issued for 2023 – 2024. The board has given the Clerk/Treasurer the ability to approve the licenses without full board approval unless there are issues with an application. The list presented has met all requirements to hold a license in the Town of Ixonia.

Discussion and Possible Action regarding a request from Mike Podevis to acquire 33' of land east of his parcel on Rockvale Road currently land owned by Town of Ixonia

Mike Podevis – W110 Rockvale Road addressed the board. There is a 33' strip of land to the east of his property with unknown ownership. He has been cleaning this up and would like to have as their own.

Attorney Riffle explained if the town wants to give the land to the Podevis' it would need to be done as a Special Town Meeting of the electors or can wait until the November budget meeting to have town give away.

Chairman Goetsch explained Mr. Podevis has agreed to pay $1,000 which would include the legal notice, town board per diem and all other legal documents.

This will require a Class II notice and could be done at the July 10th meeting.

Cal Sauer – N8744 River Valley Road asked if the town will be giving the remainder of the 33' to blue Ox and Pagenkopf Trust. Yes, this would be added to their land.

Proper notice will be posted and published and this will be addressed at the July 10th meeting.

Discussion and Possible Action to close Town Hall on July 3rd – employees would use benefit time

Clerk/Treasurer Zastrow explained staff at the Town Hall would like to close the hall for July 3rd. Staff feels most residents will not be in town to conduct business. Staff will use personal time – vacation or comp time.

Supervisor Derge moved, seconded by Supervisor Jaeger to close Town Hall on July 3rd and staff would use personal time. Motion carried.

Discussion and Possible Action regarding processing payroll monthly for Fire & EMS staff per recommendation by Ixonia Bank

Clerk/Treasurer Zastrow explained currently the Fire & EMS payroll is processed quarterly. Ixonia Bank has changed their NACCHA system and to have a large payroll quarterly does not work. The bank is requesting we change payroll to process monthly. Zastrow is suggesting beginning July 1st, Fire/EMS will be paid the second payroll of the month. Discussion followed.

Supervisor Derge moved, seconded by Supervisor Ziegler to process payroll monthly for

Fire & EMS per recommendation of Ixonia Bank and payroll would be processed the second payroll of the month. Motion carried.

Highway Department

a) *Discussion and Action regarding final pay request to Kartechner Brothers for 2022 Road Projects in the amount of $8,482.33 for Fox Road Drainage*
b) *Discussion and Action regarding final pay request to Kartechner Brothers for 2022 Ixonia Paving Program in the amount of $33,693.69*

Highway Superintendent Lillge explained this is the retainage monies for 2022 projects. Staff is recommending paying the amounts.

Supervisor Derge moved, seconded by Supervisor Jaeger to make final payments to Kartechner Brothers in the amount of $8,482.33 for Fox Road drainage and $33,693.69 for 2022 paving program. Motion carried.

Utility District #1

a) *Discussion and Action regarding first pay request received from Super Excavators for the Force Main project in the amount of $631,807.54*

This is the first pay request for Super Excavators for the Force Main project.

Supervisor Jaeger moved, seconded by Supervisor Derge to approve the First pay request in the amount of $631,807.54 to Super Excavators. Motion carried.

Park & Recreation Commission

a) *Discussion and Action regarding resignation of Jack Kaczmarek from the committee*

Park & Recreation Chairman Peter Mark addressed the board and asked for the acceptance of Jack Kaczmarek resignation from the committee.

Supervisor Derge moved, seconded by Supervisor Jaeger to accept Jack Kaczmarek resignation from Park & Recreation Committee. Motion carried.

b) *Discussion and Action regarding Park & Recreation purchasing UD #1 Chevrolet Silverado Truck and using funds from Fund Balance to pay for truck*

The Park & Recreation department would like to purchase the Utility District #1 truck. Utility District #1 purchased a brand new truck and does not need this one any longer and offered it to the parks. Park & Recreation Committee recommend purchasing it for $6,712.00 and request the funds come from Fund Balance.

Supervisor Rupnow asked how many miles and the year of the truck. This is a 2003 with 85,000 miles, which is less than the current truck.

Supervisor Derge moved, seconded by Supervisor Ziegler to purchase the 2003 Chevrolet Silverado truck from Utility District #1 in the amount of $6,712.00 with the funds coming from Fund Balance. Motion carried.

c) *Discussion and Action regarding retaining current pick-up for use this summer by Seasonal Help and then list on Surplus in September*

The parks department would like to retain the current truck to be used by summer help to get back and forth to the parks. If the truck starts costing more than it is worth, the committee is recommending getting rid of it and not spending more on it.

No formal action is required.

Fire Department

a) *Monthly report for Fire & EMS*

Chief Meints gave the monthly run report. He noted May was better than average and June is starting out with eight runs in three days.

b) *Discussion and Action regarding a request from Joshua Bull to attend Paramedic School and receive financial support for the class from the town*

Supervisor Derge explained Joshua Bull would like to attend Paramedic school. Supervisor Derge, Chief Meints and Clerk/Treasurer Zastrow spoke with Attorney Jim Macy for guidance on how to handle this request. We are bringing to the board to pay for school, books and misc. expenses up to $10,000 and also to pay a monthly stipend of $2,200/month which would allow him to be off two days a week to attend school and we would ask him for a three-year commitment. Discussion followed.

Bruce Degner – W1540 Gopher Hill Road – addressed the board and stated we have come a long ways since beginning the ambulance service. He noted EMS needs to stay in Ixonia and to have paramedic service is commendable. He commends Chief, the Department and Town Board for good planning and encourages them to keep going with the plan. Supervisor Jaeger agreed with Mr. Degner, stating we need to be a leader and the community deserves and expects top level care.

Supervisor Jaeger moved, seconded by Supervisor Ziegler to approve financing Joshua Bull for paramedic classes up to $10,000.00 and to pay a monthly stipend of $2,200/month and a three- year commitment to the department with a possible amendment if he doesn't get through the course exam. Motion carried.

c) *Discussion and Action regarding hiring a third full-time Fire/EMS staff member using American Rescue funds*

Supervisor Derge explained he has been working with the Clerk/Treasurer to see if we could hire a third person full time for the department. We could begin this in August using ARPA funds. He stated this is part of how we can grow. Discussion followed.

Kim Drost – Thanked Chief and staff for their hard work. She lives close to the department and it seems like they are doing more runs. She wants to thank them and keep building up the department.

Supervisor Derge moved to go ahead with hiring a third full-time staff member for Fire/EMS as presented, Supervisor Ziegler seconded the motion. Motion carried.

Discussion and possible Action regarding Public Comments at future Town Board meetings per Towns Association memo

Chairman Goetsch explained this is on the agenda based on information provided in the Towns Association magazine on public comments. Attorney Riffle stated the town is doing everything perfectly with Public Comments and that his firm and the Towns Association do not always agree with interpretations.

He is recommending we put a disclaimer on the agenda stating "Please take notice that the Town Board may receive comments from the public on any agenda item."

No further action was taken.

Closed Session

PLEASE TAKE NOTICE that the Ixonia Town Board will convene, upon passage of the proper motion, into Closed Session with staff, pursuant to §19.85(1)(c), Wis. Stats: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically review of wage for full-time Fire/EMS personnel Joshua Bull

Supervisor Derge moved, seconded by Supervisor Jaeger to convene into closed session at approximately 8:30 pm. Roll call vote was taken.

Supervisor Ziegler	**yes**	**Supervisor Rupnow**	**yes**
Supervisor Jaeger	**yes**	**Supervisor Derge**	**yes**
Chairman Goetsch	**yes**		

Motion carried 5-0.

Reconvene into Open Session For possible additional discussion and action concerning any matters discussed in closed session

Supervisor Jaeger moved to reconvene into open session at approximately 9:02 pm, Supervisor Derge seconded the motion. Roll call vote was taken.

Supervisor Ziegler	**yes**	**Supervisor Rupnow**	**yes**
Supervisor Jaeger	**yes**	**Supervisor Derge**	**yes**
Chairman Goetsch	**yes**		

Motion carried 5-0.

Chairman Goetsch stated the closed session was regarding wages for Joshua Bull.

Supervisor Derge moved, seconded by Supervisor Jaeger to increase Joshua Bull hourly wage to $28.00 effective July 1st, 2023. Motion carried.

Upcoming Meetings:

Town Board Meeting – June 19th, 2023 @ 6:30 & July 10th,. 2023
Plan Commission – June 28th, 2023 @ 7:00 pm (if necessary)
Recycling Committee Meeting – July 11th, , 2023 @ 1:00 pm
Park & Recreation Committee – July 10th, 2023 @ 5:00 pm
Ixonia Fire Dept. Officer's Meeting – July 5th, 2023 @ 6:30 pm
Comprehensive Plan Open House – June 29th, 2023 – 4:00 – 7:00 pm

Motion to Adjourn

Supervisor Jaeger moved, seconded by Supervisor Derge to adjourn the June 12, 2023 Town Board meeting at approximately 9:05 pm. Motion carried.

Respectfully submitted,

Nancy J. Zastrow
Clerk/Treasurer