

TOWN OF GIBSON
SEPTEMBER 4, 2024 MINUTES

The September 4, 2024 meeting of the Town of Gibson Town Board was called to order by Chairperson Richard Wegner at 7:00 p.m. at the Town Hall, 14920 CTH Q, Mishicot, Wisconsin.

Chairperson Richard Wegner, Supervisor Don Rabitz, Supervisor Steven Rahmlow, and Clerk/Treasurer Linda Herman were present. Others in attendance: Shaun Wendt, Alan Born, Ryan Collins, Ruth Prochazka, Duane Argall, Marla Bernhardt, David Korinek and James Falkowski.

Pledge of Allegiance recited.

Minutes of August 2024 meeting approved on motion by Rahmlow, second by Rabitz. All voting aye, motion carried.

Treasurer's report accepted on motion by Rahmlow, second by Rabitz. All voting aye, motion carried.

Next regular meeting set for October 7, 2024 at 7:00 p.m. on motion by Rabitz, second by Rahmlow. All voting aye, motion carried.

Motion by Rahmlow, second by Rabitz, to adopt agenda in any order. All voting aye, motion carried.

Public Comment –Comments were received on condition of Old CC Road and ditch cutting.

Building, Zoning & Culvert Permits –

Clerk reported contact from NSight regarding upcoming optic/maintenance/overbuild project in portion of town; utility permit application to be sent and matter placed on October agenda.

Town Board Reports - Rahmlow reported recent storm damage tree removal on Zander Road. Clerk provided information on updated bridge aid policy to allow invoice submission for 80/20% cost sharing programs, filing of 2023/2024 bridge aid; Herzog matter update; upcoming Old Y road closure by county on September 12, 2024 for culvert work; and account interest rates. Wegner reported on ambulance service, recycling center, and a contact for deer carcass removal. Falkowski reported county is beginning 2025 budget preparation.

Old Y Project - update – Wegner would like to use same method used on Old Y project several years ago and will obtain information. Rabitz spoke with Robert E. Lee on potential submission of project under a local road improvement program.

Officer/Employee – electronics/phones – Moved to October agenda.

Certificates of Deposit – maturity/options – Clerk reported on maturity of two Bank First certificates on September 20, 2024. **Motion by Rabitz, second by Rahmlow, that a \$220,000.00 7 month Certificate of Deposit be opened September 5, 2024 at Bank First with interest rate of 4.94%. All voting aye, motion carried.** Upon maturity of the two certificates of deposit on September 20, 2024, the funds will be deposited into money market fund.

Jambo Creek Cemetery – bench donation/Krcma Cemetery cleanup – Rahmlow reported a fallen tree at the Krcma Cemetery was cleaned up for \$300.00 by David Schmidt (DJS Enterprise). **Motion by Rabitz, second by Rahmlow to have David Schmidt (DJS Enterprise) complete tree cleanup at a cost of \$100.00. All voting aye, motion carried.** Discussion on bench donation by JoAnn Shillcox. **Motion by Rahmlow, second by Rabitz, to approve Shillcox donation of bench for Jambo Creek Cemetery. All voting aye, motion carried.** Rahmlow will speak with Glenn Sosnosky and handle tree cleanup at Jambo Creek Cemetery.

Planning Commission – update/building permit ordinance – Duane Argall presented draft items for board to review regarding building permits, rezoning, conditional use permits and variances from the plan commission. Board will review and matter will be placed on October/November agendas. Clerk will provide information to Argall on junk ordinance for review by planning commission.

Town Hall – Maintenance – Discussion. Rahmlow will gather information from Cretton Enterprises regarding landscaping, Rabitz will take on the flagpole project, and Wegner will obtain cost for town hall blacktop.

Town Budget/levy – increase – Clerk reported levy information from state not in yet. Clerk will review and provide information to board upon receipt. Matter will be on October agenda for review/possible resolution.

2024 Culvert Projects – update– Work is currently taking place.

Town Hall – cable in ditch – Cable remains in ditch. Waiting on removal by Frontier.

Rabitz Road Projects – update/Adopt-A-Highway – Rabitz Family – Contract B – LRIP – Extended Warranty received on project. Contract A – **Motion by Rahmlow, second by Wegner to have Vinton Construction Company take care of the west side of Rabitz Road in accordance with September 4, 2024 proposal. Rahmlow and Wegner voting aye, Rabitz abstained. Motion carried.** Adopt-A-Highway - Clerk will forward paperwork to Manitowoc County Highway Department and order necessary materials.

Ditch Cutting/Spraying – Cutting will begin approximately September 20. Rahmlow researching and gathering information on ditch/shoulder spraying.

Shouldering Project - Wegner reported completion. Excess sod has been removed; board requested quantity of same. Board commented shouldering looks good.

ARIP Program – **Motion by Rahmlow, second by Rabitz, to hire Robert E. Lee & Associates to assist in rewrite of the second round ARIP application for \$300.00. All voting aye, motion carried.** Rahmlow to work with Paul at Robert E. Lee on rewriting for submittal before September 30, 2024 deadline. Clerk will submit project rollover agreement with state.

Rockledge Bridge update – Rabitz reported bridge project was awarded to Radtke Contractors, Inc. Pre-construction meeting will be held September 27, 2024.

Road Projects – Various/Updates – Rabitz is in contact with WI Public Service on Lover's Lane post construction survey. Clerk reported receipt of WIS DOT Old Y bridge project final audit and closeout completion notice. Wegner reported center stripe completion by Kewaunee County Highway and washout on Pautz Road taken care of by Tower Excavating for mailbox issue. Board will review area of Siehr Road near Dennis Frenz new home. Rahmlow will obtain lump-sum price on grading Krueger, Pautz, Melnik, Lakeview Roads and portion of Lover's Lane, plus an hourly rate. Rahmlow mentioned potential falling of ash trees on roads in various locations; Wegner will contact Myron Kudick to determine interest in handling at no charge to town. Pothole work will be done by Wendt this week or next. Proposals for gravel/grading at recycle center location opened. **Motion by Rabitz, second by Rahmlow to award gravel, grading and compaction work work to Wendt Services, LLC at a cost of \$1,200.00. All voting aye, motion carried.**

Signs – Rahmlow will look at double arrow at Hillview/Jambo Creek; Wegner will remove Jambo Creek sign from joint Tapawingo/Jambo Creek sign. Short discussion on additional signage for homes over 450' off road for use by emergency services; Collins will provide copy of sign.

Liquor & Operator Licenses – none.

Items for October 2024 Agenda: ditch spraying, Rabitz Road

Motion by Rabitz, second by Rahmlow, to pay bills presented, including payroll liabilities. Hold Northeast Asphalt, Inc. payment until Application for Payment No. 2 is signed by all parties. All voting aye, motion carried.

Motion by Rabitz, second by Rahmlow, to adjourn. All voting aye, motion carried. Meeting adjourned at 9:33 p.m.

Linda S. Herman, Town Clerk