

JUNE 2, 2025
BOARD OF REVIEW

Board of Review was called to order at 6:55 p.m. **Due to the fact the assessment roll is not completed at this time, the Board of Review will be adjourned until the 21st day of July, 2025, from 5:00 p.m. to 7:00 p.m., on motion of Argall, second by Rabitz. All voting aye, motion carried. Board of Review adjourned at 6:56 p.m. on motion by Rabitz, second by Argall. All voting aye, motion carried.**

JUNE 2, 2025

The June 2, 2025 meeting of the Town of Gibson Town Board was called to order by Chairperson Steven Rahmlow at 7:00 p.m. at the Town Hall, 14920 CTH Q, Mishicot, Wisconsin. Pledge of Allegiance was recited and open meetings law compliance was verified.

Chairperson Steven Rahmlow, Supervisor Don Rabitz, Supervisor Duane Argall, and Clerk/Treasurer Linda Herman were present. Others in attendance: James Falkowski, Marcus Kolarik, Steven Zeitler, Kelley Bielinski, Deanna & Chad Bolle, Shaun Wendt, Mr. & Mrs. John Johnson, Allen Born, and Richard Wegner.

Motion by Rabitz, second by Argall, to adopt agenda in any order. All voting aye by voice vote, motion carried.

Minutes of May 5, 2025 meeting approved on motion by Argall, second by Rabitz. All voting aye by voice vote, motion carried.

Next regular meeting set for Tuesday, July 1, 2025 at 7:00 p.m.

Public Comment –Comments received on use of Old CC by cement truck, facebook post regarding tires in ditch and inquiry about Fisherville Road project (actually Hwy. Y being completed by county).

Building, Zoning & Culvert Permits – Brian Nowack - variance. Clerk reported Manitowoc County Board of Adjustment variance approval and county and town issuance of building permit to him for his deck.

Town Board Reports – Rabitz mentioned condition of area on Zander/Harpt Lake Roads after utility work was completed – area will be monitored for restoration. Argall attended Nowack Board of Adjustment meeting. Clerk reported on Wisconsin Assembly Bill 187 regarding volunteer firefighters and training awards; receipt of recycling grant; financial accounts; and continued renewal of a certificate of deposit for the cemeteries at Bank First. Rahmlow reported on call regarding unloading of cars on Old Y – county traffic should be called when this occurs for road safety issues. He also reported on the last ambulance service meeting regarding various matters that have arisen, EMT and various personnel issues. Recycle center – all good and Wegner contributed that all electronics were taken to the Mishicot recycling event. Representative Falkowski spoke of the consent agenda used by the county board.

Town Hall – Rahmlow reported cable in the ditch is gone. Other maintenance items will be on next agenda.

Snowplowing – Clerk gave summary of conversations/emails with town attorney and options available to recoup loss on salt issue; either withholding partial payment of invoice or litigation. Clerk drafted a letter, approved by attorney, regarding town's intent to adjust the amount due to MCK Customs LLC on its April 16, 2025 invoice by the amount of undelivered/unavailable salt product. Discussion. **Motion by Rabitz, second by Argall, that town utilize the letter option and follow its terms. All voting aye by voice vote, motion carried.** Rahmlow executed letter, Mr. Kolarik executed the acceptance portion of the letter, and a copy will be mailed to him along with the check for \$3,650.00 in full and complete settlement of contract.

Rabitz distributed drafted Highway Services Agreement for Snowplowing. Board reviewed and modifications of prior agreement were discussed. **Motion made by Argall, second by Rabitz to accept proposed Highway Services Agreement adding language regarding contractor having five years of municipal snowplowing experience and have agreement put out for proposals. All voting aye by voice vote, motion carried.** Proposals will be reviewed at July 1, 2025 meeting.

John Johnson – Lover’s Lane Property – Johnson inquired if county engineer was contacted – response was no. Johnson contends that western culvert is still the cause of issues. Discussion on the board’s review of matter. **Motion by Argall, second by Rabitz, that he believes town has done everything they can do and town is not responsible for all water problems property owners may experience on Lover’s Lane. All voting aye by voice vote, motion carried.**

Mary Zellner – Bridge Sign – Mary Zellner could not attend meeting, but asked to be put on July agenda.

Mishicot Area Ambulance Service –By-Laws – Clerk has distributed proposed by-laws to board for review. Rahmlow asked that any concerns be sent to him prior to the June 24 ambulance meeting.

Deer Carcass Pickup –Party who picked up is deceased. County will only pick up on county and state roads. Carcasses may be dragged into the woods per Wegner on the information he received.

Rabitz Road – Extended Shoulder Warranty – Shoulders were to be white limestone but pit stone was used on portion when road was constructed. It appears shoulder is holding up and matter is settled. Rabitz will notify Robert E. Lee of town’s satisfaction.

Melnik Church – Snowplowing – Agreement has been drafted with clarification on area in question. **Motion by Argall, second by Rabitz, to accept the Agreement between Town of Gibson and Melnik Presbyterian Church for snowplowing the area in front of town posting board. All voting aye by voice vote, motion carried.** Rahmlow will handle execution and return of Agreement.

Town Employee Wages/Officer Per Diems/Electronics – Board provided copy of April 19, 2022 annual meeting minutes where no per diems for monthly board meetings was voted on. Clerk reminded board that town electorate sets salaries/per diems for elected officials, including what a per diem consists of and when it should be paid. This will be placed on a future annual meeting agenda for clarification and effectiveness after next election. At this time, board will use its best judgment when to request per diems.

Electronics – Discussion of internet at town hall/individual phones was conducted. Quote from US Cellular was obtained for internet/phones at cost of \$182.45/month plus taxes etc. At this time, board will not pursue matter.

Recycling center employee wages. The advisory vote of town electorate that passed at the April 15, 2025 annual meeting was reviewed raising recycling center employee wage to \$20/hr. Argall checked on nearby municipalities for town employee hourly rates. Discussion. **Motion by Rabitz, second by Argall, to raise recycling center wages for the person in charge to \$18.00/hour and the other employees to \$17.00 effective June 2, 2025. All voting aye by voice vote, motion carried.**

Recycling Center – Bag Fees. Last increase was July of 2019 from \$2.00 to \$2.50 per bag. **Motion by Argall, second by Rabitz, to increase the cost of bags from \$2.50 to \$3.00 per bag effective July 5, 2025. All voting aye by voice vote, motion carried.** Argall would like to review fee sheet for bulk items collected. A decision will need to be made regarding purchase of bags vs. use of stickers in near future.

Old Y Road Project – Paving estimate of Manitowoc County Highway Department was discussed; targeting date in September. **Motion by Rabitz, second by Argall, to enter into contract with Manitowoc County Highway Department to pave Old Y for estimated cost of \$80,500.00 and the shouldering for \$8,500.00. All voting aye by voice vote, motion carried.** Rabitz reported that design work by Robert E. Lee is 75% completed, he is working with them on the under drains, and a July bid is being targeted.

Road Inspection & Road Work – Mancheski road matter will be reviewed next month.

ARIP Program – Clerk reviewed WI DOT opinion received on bidding of engineer – do not need to. **Motion by Rabitz, second by Argall, to get Robert E. Lee & Associates on board to start ARIP project design work. All voting aye by voice vote, motion carried.**

Rockledge Bridge – Clerk reported marks on Rockledge Bridge guardrail from vehicle, nothing received on Radtke Contractors, Inc. lease payment, and receipt of WI DNR correspondence stating no further action required.

Road Projects – Various/Updates – ROW tree issues, shouldering, ditch cutting – Board and contractor will keep in touch on start date for ditch cutting. Culverts on Hillview, Twin Bridge, Jambo Creek and two on Old CC will be on July agenda. Argall will obtain numbers for roads to line stripe. Rabitz will check with Gary Mueller on sealing of Old Y bridge deck. Plan Commission is working on tree and other public safety nuisance ordinances.

Liquor & Operator Licenses – Motion by Argall, second by Rabitz, to grant Combination Class B Retail Licenses, Operator's Permits and Entertainment Permit as listed on attached sheet. All voting aye by voice vote, motion carried.

Items for July 1, 2025 Agenda: snowplowing, road budget numbers, ditch cutting, recycling center, Radtke Lease and items mentioned in these minutes

Motion by Rabitz, second by Argall to pay all bills presented, including payroll liabilities. All voting aye, motion carried.

Motion by Rabitz, second by Argall, to adjourn. All voting aye by voice vote, motion carried. Meeting adjourned at 8:35 p.m.

Linda S. Herman, Town Clerk