The Town Board met in Workshop Session this evening at the Gardiner Town Hall at 7 PM. Present were Supervisor Hartner and Councilmembers Carucci, Scandinaro and Clements. There were approximately 20± audience members.

Organizational Agenda

A motion was made by Councilmember Carucci to approve the following:

1. Town Board Meetings:

Be it resolved, pursuant to Section 62 of NYS Town Law, that Regular Meetings of the Town Board during 2026 shall be held on the first and second Tuesday of each month, except for July and August, when only one meeting will be held, on the second Tuesday. Additionally, in November, the meeting will be moved to Thursday during the first or second week if it conflicts with Veterans Day or Election Day.

Be it further resolved that Board meetings will begin at 7:00 p.m., and the agenda will be ready no later than 4:00 p.m. on the preceding Friday. Public Hearings will generally begin at 7:00 p.m. (unless otherwise noticed) with the Board meeting to follow. If an additional meeting is needed, the Supervisor has the authority to schedule additional meetings on an as-needed basis. Be it further resolved that the Town Board shall follow Robert's Rules of Order as a general guide for the conduct of its meetings, provided that the failure to adhere to such rules strictly shall not invalidate any action taken by the Town Board; and

Be it further resolved that in all matters of parliamentary procedure not governed by New York State Law, the Town Supervisor shall serve as the final arbiter of procedure, and his/her rulings shall be final unless overruled by a majority vote of the Town Board. Alternatively, if the Town Board has designated a Parliamentarian, and that person is immediately accessible and able to render a judgment, the ruling of the Parliamentarian shall prevail.

List of 2026 Town Board Meeting Dates

January 6, 2026	May 5, 2026	October 6, 2026
January 13, 2026	May 12, 2026	October 13, 2026
February 3, 2026	June 2, 2026	November 5, 2026
February 10, 2026	June 9, 2026	November 10, 2026
March 3, 2026	July 14, 2026	December 1, 2026
March 10, 2026	August 11, 2026	December 8, 2026
April 7, 2026	September 1, 2026	
April 14, 2026	September 8, 2026	

Seconded by: Councilmember Clements and carried.

A motion was made by Councilmember Carucci to approve the following:

2. Holidays:

Town Employees shall be paid for the following 2026 Holidays:

1. New Year's Day: January 1, Thursday
2. Martin Luther King Jr. Day: January 19, Monday
3. President's Day: February 16, Monday

4. Good Friday: April 3, Friday
5. Memorial Day: May 25, Monday
6. Juneteenth: June 19, Friday
7. Independence Day: July 3, Friday
8. Labor Day: September 7, Monday
9. Yom Kippur: September 21, Monday
10. Indigenous Peoples' Day: October 12, Monday
11. Election Day: November 3, Tuesday
12. Veterans Day: November 11, Wednesday
13. Thanksgiving Day: November 26, Thursday
14. Day after Thanksgiving, November 27, Friday
15. Christmas Eve: December 24, Thursday
16. Christmas Day: December 25, Friday

Seconded by: Councilmember Clements and carried.

A motion was made by Councilmember Clements to approve the following:

3. Official Newspaper:

Be it resolved, pursuant to Town Law § 64(11), that the Town Board hereby designates Hudson Valley One (HV1) as the official newspaper of the Town for the 2026 calendar year.

Be it further resolved that in any instance where the publication schedule of HV1 does not permit the Town to meet a legally mandated notice deadline, the Kingston Daily Freeman is hereby designated as the alternate official newspaper for that specific filing.

Be it further resolved, that the Town Clerk shall immediately notify all department heads of this designation and, as a matter of public service, the Town Clerk shall also post a digital copy of all legal notices on the Town's official website; however, the failure to post on the website shall not invalidate any otherwise legal notice published in the official newspaper(s).

Seconded by: Councilmember Carucci and carried.

A motion was made by Councilmember Scandinaro to approve the following:

4. Delegation of Administrative Duties to the Supervisor: Pursuant to Town Law, Section 29 (16), resolved that the Town Board of the Town of Gardiner hereby authorizes and delegates to the Town Supervisor powers and duties of administration and supervision consistent with and in furtherance of any and all State and Federal laws applicable thereto, and with any local laws, regulations, resolutions or policies heretofore or hereafter adopted by this Town Board. This delegation includes the day-to-day coordination of non-elected personnel, oversight of Town facilities, and the authority to approve expenditures up to the amounts allocated in the adopted Annual Budget, all to be performed in accordance with the Town's Procurement Policy and established Town procedures.

Seconded by: Councilmember Carucci and carried.

A motion was made by Councilmember Carucci to approve the following:

5. Authorizing the Supervisor to Engage Legal Counsel

Resolved, pursuant to NYS Town Law, Section 64.6, that the Town Supervisor and Highway Superintendent are hereby authorized to engage Attorneys for the Town in matters of legal counsel and representation on a case-by-case or retainer basis, with all claims for service to be paid by purchase order and to serve at the pleasure of the Board.

Be it further resolved that the following persons or firms are hereby authorized to represent the Town:

Kellar & Jaiven, PC	As Legal Counsel
Hamburger & Yaffe, LLP	As Legal Counsel
Rupp Pfalzgraf, LLC	As Legal Counsel
Rodenhausen, Chale & Polidoro, LLC	As Legal Counsel and/or Bond Counsel
Harris Beach Murtha	As Bond Counsel
Orrick, Herrington & Sutcliffe	As Bond Counsel
Suzanne Holt	As Special Prosecutor

Seconded by: Councilmember Clements and carried.

A motion was made by Councilmember Scandinaro to approve the following:

6. Legal Representation for the Planning Board & Zoning Board of Appeals:

Be it resolved, pursuant to NYS Town Law, sections 20.2(b) and 65.1, the Town Board hereby consents and authorizes the Town Planning Board and Town Zoning Board of Appeals to engage attorneys on a case-by-case or retainer basis, as determined by the Town Board, to provide legal opinion and advice in matters pending before these Boards, with all claims for service to be itemized and paid by voucher, and

Be it further resolved that the Town Planning Board, as part of subdivision and site plan review authority, is hereby authorized to engage attorneys to be selected by the Planning Board from the list below, with the understanding that such legal review services will be reimbursed to the Town by the applicant, with claims subject to audit by the Town Board.

Be it further resolved that the following firms are hereby authorized in such matters to represent the Town Planning Board and/or Zoning Board of Appeals:

Hamburger & Yaffee LLP	As Legal Counsel
Kellar & Jaiven, PC	As Legal Counsel
Rodenhausen, Chale & Polidoro LLP	As Legal Counsel

Seconded by: Councilmember Carucci and carried.

A motion was made by Councilmember Carucci to approve the following:

7. Authorizing the Supervisor to engage Professional Engineers:

Be it resolved, pursuant to NYS Town Law, Section 20.2 (b), the Town Board hereby consents and authorizes the Town Supervisor and Highway Superintendent to engage professional engineers for the Town on a contractual basis in matters of professional review of applications which come before the Board, and in other matters of public works authorized by the Board, with all claims for services to be paid by itemized purchase order.

Be it further resolved that the following persons or firms are hereby authorized to represent the Town:

Clark Paterson Lee, of Poughkeepsie NY
Mercurio, Norton, Tarolli & Marshall Engineering & Land Surveying
Sterling Environmental Engineering, PC
Hagopian Engineering
Brinier & Larios, PC
Lawrence J. Paggi, PE, PC
Pitingaro & Doetsch Consulting Engineers
Rennia Engineering Design, PLLC
GPI/Greenman-Pederson, Inc.

Be it further resolved, that the Town Planning Board, as part of subdivision and site plan review authority, is hereby authorized to engage consulting engineers to be selected by the Planning Board from the list above, with the understanding that such technical review services will be reimbursed to the Town by the applicant, with claims subject to audit by the Town Board.

Be it further resolved, that H2O Innovation, is hereby designated the licensed operator of the Town's Sewage Treatment Plant to conduct routine testing and laboratory services, and other professional services associated with the operation and maintenance of the sewer system, and that said professional services shall be billed on an hourly basis to be submitted by voucher claim subject to approval by the Supervisor and audit by the Board, and shall be paid for through the Sewer District Fund.

Seconded by: Councilmember Carucci and carried.

A motion was made by Councilmember Scandinaro to approve the following:

8. Returned Checks Charge:

Be it resolved, pursuant to Section 85 of the General Municipal Law, that a $20.00 charge will be imposed on each check tendered and returned.

Seconded by: Councilmember Clements and carried.

A motion was made by Councilmember Carucci to approve the following:

9. Deposits in Interest-Bearing Accounts:

Be it resolved, pursuant to Section 1l, General Municipal Law, the Town Board authorizes the tax collector to deposit, as a temporary investment measure, all tax collections in an interest-bearing account at the Town's designated depositories.

Seconded by: Councilmember Clements and carried.

A motion was made by Councilmember Scandinaro to approve the following:

10. Authorizing Bid Openings:

Be it resolved, pursuant to Section 103 of NYS General Municipal Law, that the Town Board authorizes the Town Clerk to receive and the Town Supervisor or Deputy Town Supervisor, in the absence of the Town Clerk, to open competitive bids received on public works and purchase contracts that are required to be advertised.

Be it further resolved that in the case of bids initiated by the Highway Superintendent or Deputy Highway Superintendent, the Town Board authorizes the Town Clerk to receive, and the Highway Superintendent or Deputy Highway Superintendent, in the absence of the Town Clerk, to open

competitive bids received on public works and purchase contracts that are required to be advertised.
Seconded by: Councilmember Carucci and carried.

A motion was made by Councilmember Carucci to approve the following:
11. Designation of Depositories:
Be it resolved,pursuant to Section 64.1 of NYS Town Law, that the Town of Gardiner hereby designates the following banking institutions as official depositories for the Town in accordance with the Investment Policy and other approved agreements:
M&T Bank
NY Class
Bank of Greene County
Federal Reserve Bank of N.Y.
NBT Bank
Seconded by: Councilmember Clements and carried.

A motion was made by Councilmember Carucci to approve the following:
12. Investment of Town Funds:
Be it resolved that the Town Supervisor and Town Clerk are empowered to invest funds in the Town's official depositories, and that all certificates of deposit be covered by pledged government securities in the amount of the certificates of deposit or approved State Collateral, to be placed in escrow accounts in another bank or placed in a safe deposit box under the Town Board's control.
Seconded by: Councilmember Scandinaro and carried.

A motion was made by Councilmember Scandinaro to approve the following:
13. Municipal Code Enforcement Officer/Building Inspector – Trevor Hults
Be it resolved, pursuant to NYS Town Law, Section 138, and Gardiner Town Code Section 92.3, that Trevor Hults is appointed as full-time Building Inspector and Code Enforcement Officer, hereafter referred to as CEO, to be compensated at a rate of $43.31 per hour, to be paid bi-weekly, and shall have use of a Town vehicle for official business and a Town-provided cell phone. The CEO will be reimbursed for mileage for official business on occasions in which a Town vehicle is unavailable.
Be it further resolved, that the CEO is appointed with the full knowledge and understanding that he shall be required to meet and maintain the qualifications prescribed by the Secretary of State.
Be it further resolved, that Trevor Hults, as a full-time employee, is eligible for certain insurance benefits.
Seconded by: Councilmember Clements and carried.

A motion was made by Councilmember Carucci to approve the following:
14. Dog Control Officer – Andrew McKee
Be it resolved, pursuant to Section 20.1 B of NYS Town Law, Section 114 of the Agricultural & Markets Law and Chapter 80 of the Town of Gardiner Municipal Code, that Andrew McKee is

appointed as part-time Dog Control Officer, and shall be compensated at the rate of $12,500.00 per year with a mileage and cell phone stipend of $2,800.00 per year, to be paid bi-weekly.
Seconded by: Councilmember Scandinaro and carried.

A motion was made by Councilmember Scandinaro to approve the following:

15. Town Recycling Coordinator - Dan Scharf

Be it resolved, pursuant to Section 20.1 B of NYS Town Law, that Dan Scharf is hereby to serve as part-time Town Recycling Coordinator, and shall be compensated at the rate of $23.91 per hour.
Be it further resolved, that Dan Scharf, as a part-time employee, is not eligible for insurance benefits.
Seconded by: Councilmember Carucci and carried.

A motion was made by Councilmember Carucci to approve the following:

16. Part-Time Assessor – Tim McGowan

Be it resolved, pursuant to NYS Real Property Tax Law, Section 310, that Tim McGowan is hereby appointed to serve as part-time Assessor, and shall be compensated at a salary of $35,000.00 per year, to be paid bi-weekly.
Be it further resolved that Tim McGowan, as a part-time employee, shall not be eligible for insurance benefits.
Seconded by Councilmember Scandinaro and carried.

A motion was made by Councilmember Carucci to approve the following:

17. Municipal Bookkeeper – Arlene Weber

Be it resolved, pursuant to Section 29.15 of Town Law, the Town Board hereby authorizes and consents to the appointment of Arlene Weber as Municipal Bookkeeper, a position allocated to the competitive class of the civil service, to receive a salary of $44.15 per hour.
Be it further resolved that Arlene Weber has successfully fulfilled the requirements by passing the civil service exam and shall be eligible for certain insurance benefits as a full-time employee.
Seconded by Councilmember Scandinaro and carried.

A motion was made by Councilmember Carucci to approve the following:

18. Senior Account Clerk – Donna Daley

Be it resolved, the Town Board hereby appoints Donna Daley as Sr. Account Clerk, a position allocated to the competitive class of the civil service, to be compensated at the rate of $24.64 per hour, to be paid bi-weekly, and
Be it further resolved that Donna Daley, as a full-time employee, is eligible for certain insurance benefits.
Seconded by: Councilmember Scandinaro and carried.

A motion was made by Councilmember Scandinaro to approve the following:

19. Clerk, Highway Department - Robin Kaufmann

Be it resolved, pursuant to NYS Town Law, Section 20.1 (b), that Robin Kaufmann is hereby appointed full-time Clerk, to be compensated at the rate of $27.96 per hour, to be paid biweekly.
Be it further resolved that Robin Kaufmann shall be eligible for certain insurance benefits as a full-time employee (40 hours per week).
Seconded by: Councilmember Carucci and carried.

A motion was made by Councilmember Carucci to approve the following:
20. Clerk, Building Department - Jewell Turner
Be it resolved, pursuant to NYS Town Law, Section 20.1 (b), that Jewell Turner is hereby as part-time Clerk of the Building Department, to be compensated at the rate of 29.02 per hour, to be paid bi-weekly.
Be it further resolved that Jewell Turner, as a part-time employee, is not eligible for insurance benefits.
Seconded by: Councilmember Clements and carried.

A motion was made by Councilmember Scandinaro to approve the following:
21. Code Enforcement Clerk – Michael Makely
Be it resolved, pursuant to NYS Town Law, Section 20.1 (b), that the Town Board hereby appoints Michael Makely as Part-Time Code Enforcement Clerk, to receive a salary of $23.85 per hour, to be paid bi-weekly.
Be it further resolved that Michael Makely, as a full-time employee, shall be eligible for certain insurance benefits.
Seconded by Councilmember Carucci and carried.

A motion was made by Councilmember Carucci to approve the following:
22. Part-Time Assistant Building Inspector – Alex Piazza
Be it resolved, pursuant to NYS Town Law, Section 138, and Gardiner Town Code Section 92.3 D, that Alex Piazza is hereby appointed as part-time Assistant Building Inspector, to be compensated at the rate of $53.56 per hour, to be paid bi-weekly.
Be it further resolved that Alex Piazza, as a part-time employee, is not eligible for insurance benefits.
Seconded by Councilmember Scandinaro and carried.
A motion was made by Councilmember Scandinaro to approve the following:
23. Assessor Fieldworker - Nancy Destefano
Be it resolved, pursuant to NYS Town Law, Section 20.1 (b), that the Town Board hereby authorizes and consents to the appointment of Nancy DeStefano as full-time Assessor Fieldworker, to receive a salary of $23.84 per hour, to be paid bi-weekly.
Be it further resolved that Nancy DeStefano, as a full-time employee, shall be eligible for certain insurance benefits.
Seconded by Councilmember Carucci and carried.

A motion was made by Councilmember Carucci to approve the following:
24. Clerk to the Justice Court - Christine Palumbo

Be it resolved, pursuant to the New York Uniform Justice Court Act, Section 109, and NYS Town Law, Section 20.1 (b), that Christine Palumbo is hereby appointed as full-time Clerk of the Justice Court, to be compensated at the rate of $26.23 per hour, to be paid bi-weekly. Be it further resolved that Christine Palumbo, as a full-time employee, shall be eligible for certain insurance benefits.
Seconded by Councilmember Scandinaro and carried.

A motion was made by Councilmember Carucci to approve the following:

25. Court Officer – Donna Smith

Be it resolved, pursuant to NYS Town Law, Section 20.1 (b), that Donna Smith is hereby as part-time Court Officer in the Town Justice Court, to be compensated at the rate of $20.56 per hour, to be paid biweekly.
Be it further resolved that Donna Smith, as a part-time employee, is not eligible for insurance benefits.
Seconded by Councilmember Clements and carried.

A motion was made by Councilmember Scandinaro to approve the following:

26. Deputy Town Clerk – Nicole Bendell

Be it resolved, pursuant to Section 30.10 of Town Law, that the Town Board hereby affirms the Town Clerk's appointment of Nicole Bendell as Deputy Town Clerk to be compensated at the rate of $23.15 per hour, to be paid bi-weekly.
Be it further resolved that the Deputy Town Clerk shall serve at the pleasure of the Town Clerk and shall enjoy limited powers and duties with respect to the issuance of licenses and permits, and acceptance of fees and filings on behalf of the Town Clerk during normal business hours. Be it further resolved that Nicole Bendell, as a full-time employee, shall be eligible for certain insurance benefits.
Seconded by Councilman Carucci and carried.

A motion was made by Councilmember Clements to approve the following:

27. Planning Board/ZBA Clerk – Michael Makely

Be it resolved, pursuant to NYS Town Law, sections 20.1 (b) and 267.2, that Michael Makely is hereby appointed part-time Clerk of the Planning Board and Zoning Board of Appeals, to be compensated at the rate of $23.85 per hour, to be paid bi-weekly. Be it further resolved that Michael Makely, as a full-time employee, shall be eligible for certain insurance benefits.
Seconded by Councilmember Scandinaro and carried.

A motion was made by Councilmember Clements to approve the following:

28. Groundskeeper and Building Maintenance – Sean Kobelt

Be it resolved, pursuant to NYS Town Law, Section 20.1 (b), that Sean Kobelt is hereby appointed as part-time Groundskeeper and Building Maintenance Employee, to be compensated at the rate of $23.96 per hour, to be paid bi-weekly.
Be it further resolved that Sean Kobelt, as a part-time employee, shall not be eligible for insurance benefits.
Seconded by Councilmember Scandinaro and carried.

A motion was made by Councilmember Clements to approve the following:

29. Town Webmaster – Toni Benevento

Be it resolved, pursuant to NYS Town Law, Section 20.1 (b), that the Town Board hereby appoints Toni Benevento as Webmaster, to be compensated at the rate of $24.63 per hour, to be paid bi-weekly.

Be it further resolved that Toni Benevento, as a part-time employee, shall not be eligible for insurance benefits.

Seconded by Councilmember Scandinaro and carried.

A motion was made by Councilmember Scandinaro to approve the following:

30. Salaries of Elected Officials:

Be it resolved, pursuant to Section 27.2 of NYS Town Law, that the annual salaries for elected Town Officials are set forth as follows, for the year beginning January 1, 2026, at the amounts respectively stated below:

Elected	Salary	How Paid
Town Supervisor	$53,500.00	Bi-Weekly
Town Clerk/Tax Collector	$58,916.00	Bi-Weekly
Councilpersons (4)	$7,500.00	Bi-Weekly
Superintendent of Highways	$79,756.00	Bi-Weekly
Town Justice (2)	$17,500.00	Bi-Weekly

Be it further resolved that the Supervisor, Town Clerk, and the Superintendent of Highways, as full-time employees, shall be entitled to certain health insurance benefits. Seconded by Councilmember Clements and carried.

A motion was made by Councilmember Clements to approve the following:

31. Establishment of the position of Budget Officer:

Be it resolved that pursuant to NYS Town Law Section 103(2), the Town Board hereby authorizes and consents to the establishment of the part-time position of Budget Officer, to be compensated at a rate of $5,300.00 annually, and to be filled upon approval from the Ulster County Department of Personnel.

Seconded by Councilmember Scandinaro.

A motion was made by Councilmember Clements to approve the following:

32. Appointment of Deputy Town Supervisor:

Be it resolved that the Town Supervisor designates, and the Town Board hereby affirms the appointment of Franco Carucci to the position of Deputy Town Supervisor, to serve at the pleasure of the Town Supervisor, without additional compensation, as the emergency contact if the Town Supervisor is unavailable in the event of an incident involving the Police, Fire or Rescue personnel or other outside agency.

Seconded by Councilmember Scandinaro and carried.

A motion was made by Councilmember Carucci to approve the following:
33. Re-appointment of John Habersberger to the Board of Assessment Review
Be it resolved that pursuant to NYS Real Property Tax Law Section 523, the Town Board hereby reappoints John Habersberger to the Board of Assessment Review, effective immediately.
Seconded by Councilmember Scandinaro and carried.

A motion was made by Councilmember Scandinaro to approve the following:
34. Appointment of Social Services Officer:
Be it resolved, pursuant to NYS Social Services Law, Section 67, that Town Supervisor Michael Hartner is hereby appointed to the position of Social Services Officer and is authorized to administer Home Relief programs and perform such other duties as the Board may prescribe and is to report to the Town Board, without additional compensation.
Seconded by Councilmember Clements and carried.

A motion was made by Councilmember Scandinaro to approve the following:
35. Appointment of Deputy Highway Superintendent:
Be it resolved that the Town Board concurs with the recommendation of the Superintendent of Highways that Working Foreman Mathew Aube be appointed as Deputy Superintendent of Highways, pursuant to NYS Town Law Section 32.2, to serve at the pleasure of the Superintendent of Highways, without additional compensation.
Seconded by Councilmember Clements and carried.

A motion was made by Councilmember Clements to approve the following:
36. Appointment of Registrar of Vital Statistics, and Tax Collector:
Be it resolved that pursuant to NYS Town Law, Section 64 (5), the Town Board hereby appoints Town Clerk Julia Hansen to serve as the Tax Collector, as defined in Town Law Section 35, without additional compensation.
Be it further resolved that pursuant to NYS Public Health Law, Section 4121(3)(a), the Town Board hereby appoints Town Clerk Julia Hansen to the additional assignment of Registrar of Vital Statistics, as defined in Public Health Law Section 4170, without additional compensation.
Seconded by Councilmember Scandinaro and carried.

A motion was made by Councilmember Scandinaro to approve the following:
37. Chairpersons of Boards/Commissions/Committees and Task Forces, and Miscellaneous Appointments:
Be it resolved that the Town Board appoints the following individuals as indicated, for 2026:
Jon Simonson, Ethics Board Chair
Tara Hoey, Community Preservation Advisory Board Chair
Ilka Casey, Parks & Recreation Committee Chair
Jodie Licata, Chairperson of the Zoning Board of Appeals
A.J. Schenkman, Town Historian

James Ulvestadt, Nominee as the Town of Gardiner Representative on the Ulster County Planning Board
Colin Boylan, Nominee as the Alternate Town of Gardiner Representative on the Ulster County Planning Board
Richard Cerruto, Chair of the Sewer Task Force
Linda Geary, Vice Chair of the Sewer Task Force
Seconded by Councilmember Carucci and carried.

A motion was made by Councilmember Carucci to approve the following;
38. Compensation for the Board of Assessment Review:
Be it resolved that those persons serving as members of the Board of Assessment Review who attend the 2026 Grievance Day procedures and subsequent deliberations shall be compensated at the rate of $16.00 per hour.
Seconded by Councilmember Carucci and carried.

A motion was made by Councilmember Clements to approve the following:
39. Compensation for Planning Board Members:
Be it resolved, pursuant to Section 271.1 of NYS Town Law, those persons serving as members of the Planning Board who attend monthly meetings shall be compensated as follows for each regular monthly meeting attended:
Planning Board Members will receive $100.00; the Vice Chairperson will receive a total of $150.00; and the Chairperson will receive a total of $200.00 per meeting.
Seconded by Councilmember Carucci and carried.

A motion was made by Councilmember Scandinaro to approve the following:
40. Compensation for Zoning Board of Appeals Members:
Be it resolved that pursuant to Section 267 of NYS Town Law, those persons serving as members of the Zoning Board of Appeals who attend meetings shall be compensated at the rate of $75.00 per meeting attended.
Seconded by Councilmember Carucci and carried.

A motion was made by Councilmember Carucci to approve the following:
41. Highway Dept. Employee Salaries:
Be it resolved, pursuant to NYS Town Law, Section 20.1 (b), the following positions are hereby established, and per Section 27.1, to be compensated at the hourly rate indicated, to be paid bi-weekly, from the Town Highway Fund, according to the following schedule:

Position	Employee	Wage
Working Supervisor	Thomas Power	$33.23
Working Foreman	Mathew Aube	$32.19
Heavy Motor Equipment Operator	John Soltish	$30.35
Heavy Motor Equipment Operator	John Lischinsky	$30.35

Heavy Motor Equipment Operator	Johnathon Pine	$30.35
Heavy Motor Equipment Operator	Adam Monteleone	$30.35
Heavy Motor Equipment Operator	Anthony Terantino	$30.35
Heavy Motor Equipment Operator	Christopher McCord	$30.35

Be it further resolved that all overtime pay will be one and one half of regular pay; and be it further resolved that those persons regularly employed on a full-time basis (40 hours per week) shall be entitled to certain health insurance benefits and other benefits as stipulated in the Highway Department Collective Bargaining Agreement.
Seconded by Councilmember Clements and carried.

A motion was made by Councilmember Scandinaro to approve the following:
42. Mutual Aid-Highway Department:
Be it resolved, pursuant to Section 32.1 of NYS Town Law and General Municipal Law Section 99-r, that the Town Highway Superintendent is authorized to make Mutual Aid Agreements in accordance with the New York State Highway Law with surrounding Town, County, and State Highway Departments, Fire Departments, and Police Agencies.
Seconded by Councilmember Carucci and carried.

A motion was made by Councilmember Carucci to approve the following:
43. Petty Cash Funds:
Be it resolved, pursuant to Section 64 of NYS Town Law, that the Town Board authorizes the establishment of petty cash funds in the following amounts for the purpose of making change.
The Town Clerk will retain a $40.00 cash drawer for Transfer Station transactions, and a $100.00 cash drawer for licenses and fees.
The Town Clerk, in the role of Tax Collector, will retain a $100.00 cash drawer throughout the year.
Seconded by Councilmember Scandinaro and carried.

A motion was made by Councilmember Carucci to approve the following:
44. Designation of Records Access and Freedom of Information Law Officials
Be it resolved, pursuant to the New York State Freedom of Information Law (FOIL), as outlined in Article 6 of the Public Officers Law, and the regulations of the Committee on Open Government as codified in 21 NYCRR § 1401.2, the Town Clerk, Julia Hansen, is hereby designated as the Records Access Officer (AKA, FOIL Officer), with no additional compensation.
Be it further resolved that the Records Access Officer shall be responsible for:

- Coordinating the Town's response to public requests for records.
- Assisting the public in identifying the records sought.
- Maintaining a current, reasonably detailed subject matter list of all records in the Town's possession.
- Ensuring that records are made available for inspection or that written denials are provided in accordance with the law.

Seconded by Councilmember Clements and carried.

A motion was made by Councilmember Carucci to approve the following:

45. Authorization of Pre-Audit Monthly Payments

Be it resolved that the Town Board hereby approves the prepayment of monthly bills and discounted invoices for the following vendors for 2026:

Bottini Fuel
CDPHP Companies
Central Hudson
Hudson Valley Geek
MVP Gold
MVP Health Care
Nolan Propane
Shelter Point Life Insurance
Spectrum
Verizon Wireless
MCS Tech
Pitney Bowes Global/Purchase Power & Reserve Account

Seconded by Councilmember Scandinaro and carried.

A motion was made by Councilmember Carucci to approve the following:

46. Purchase Order Due Dates

Be it resolved that the following schedule of purchase order due dates is hereby adopted by the Town Board for 2026:

Purchase orders are due by noon on:

January 8th	May 7th	September 3rd
February 5th	June 4th	October 8th
March 5th	July 9th	November 5th
April 9th	August 6th	December 3rd

Seconded by Councilmember Scandinaro and carried.

A motion was made by Councilmember Carucci as follows:

47. Town Board Voucher Audit Schedule 2026

Be it resolved that the Town Board hereby adopts the following Town Board Voucher Audit Schedule for 2026.

TOWN BOARD VOUCHER AUDIT SCHEDULE			
DATE VOUCHERS ARE AVAILABLE AT 4:30 PM		**TOWN BOARD MEMBERS SCHEDULED TO AUDIT**	
JANUARY WARRANT	1/9/26	WOLFE	FRANCO
FEBRUARY WARRANT	2/6/26	ROBERTA	TBD
MARCH WARRANT	3/6/26	WOLFE	FRANCO
APRIL WARRANT	4/10/26	ROBERTA	TBD
MAY WARRANT	5/8/26	WOLFE	FRANCO
JUNE WARRANT	6/5/26	ROBERTA	TBD

JULY WARRANT	7/10/26	WOLFE	FRANCO
AUGUST WARRANT	8/7/26	ROBERTA	TBD
SEPTEMBER WARRANT	9/4/26	WOLFE	FRANCO
OCTOBER WARRANT	10/9/26	ROBERTA	TBD
NOVEMBER WARRANT	11/6/26	WOLFE	FRANCO
DECEMBER WARRANT	12/4/26	ROBERTA	TBD

Seconded by Councilmember Clements and carried.

A motion was made by Councilmember Carucci to approve the following:

48. Individuals and Titles Responsible for Purchasing:

Be it resolved that the following individuals and titles are responsible for purchasing under the Town of Gardiner Procurement Policy:

Department	**Primary Individual**	**Secondary Individual**
Assessor	Timothy McGowan	Nancy Destefano
Bookkeeping/Payroll	Arlene Weber	Donna Daley
Building Department	Trevor Hults	Jewell Turner
Sewer Department	Trevor Hults	Alex Piazza
Central Purchasing (all Depts.)	Arlene Weber	Nicole Bendell
Courts	Robert Rich, Laura Wong-Pan	Christine Palumbo
Highway Department	Brian Stiscia	Robin Kaufmann
Planning Board	Michael Makely	Nicole Bendell
Recreation Committee	Arlene Weber	Nicole Bendell
Recycling Facility	Dan Scharf	Nicole Bendell
Town Clerk/Tax Collector	Julia Hansen	Nicole Bendell
Zoning Board of Appeals	Michael Makely	Nicole Bendell

Also authorized for each department/committee are:

Michael Hartner Town Supervisor
Franco Carucci Deputy Town Supervisor
TBD Confidential Secretary

Seconded by: Councilmember Scandinaro and carried.:

A motion was made by Councilmember Scandinaro to approve the following:

49. Compensation For Use of Automobile

Be it resolved, pursuant to NYS Town Law, Section 116.1, that public officials and employees authorized to use their privately-owned vehicles for official duties shall be reimbursed at the rate of 72.5 cents per mile for using their personal vehicles, payable upon submittal of itemized Town mileage forms for each occasion, with maps indicating the distance traveled.

Be it further resolved that this rate will be revised, if needed, when the federal mileage reimbursement rate for 2026 is announced.
Seconded by Councilmember Clements and carried.

A motion was made by Councilmember Clements to approve the following:
50. Adoption of Information Technology Security and Usage Policy
Resolved, in accordance with the provisions of NYS Technology Law, Sections 208 and 210, and NYS General Municipal Law, Article. 19-C, the Town Board hereby adopts the Information Technology Security and Usage Policy, which will take effect upon adoption, as it appears in the Appendix to this agenda.
Be it further resolved that the Town Clerk is directed to send a copy of this policy to each Committee Chair and Department Head, and to each user of a Town-owned computer.
Be it further resolved that the Town Clerk is hereby directed to file the revised document in a binder, along with all other Board-adopted policies, to be kept in the Town Clerk's office and made available to the public upon request during office hours.
Be it further resolved that the Town Clerk is hereby directed to post the revised policy, along with all other Board-approved policies, in a section of the Town website specifically identified for Town Policies.
Seconded by Councilmember Carucci and carried.

A motion was made by Councilmember Carucci to approve the following:
51. Adoption of Cybersecurity Incident Notification Guide
Resolved, in accordance with the provisions of NYS General Municipal Law, Article. 19-C, established in 2025, and NYS State Technology Law, Sections 103-f and 210, the Town Board hereby adopts the Cybersecurity Incident Policy and Notification Guide, which will take effect upon adoption, as it appears in the Appendix to this agenda.
Be it further resolved that the Town Clerk is directed to send a copy of this policy to each Committee Chair and Department Head, and to each user of a Town-owned computer.
Be it further resolved that the Town Clerk is hereby directed to file the revised document in a binder, along with all other Board-adopted policies, to be kept in the Town Clerk's office and made available to the public upon request during office hours.
Be it further resolved that the Town Clerk is hereby directed to post the revised policy, along with all other Board-approved policies, in a section of the Town website specifically identified for Town Policies.
Seconded by Councilmember Scandinaro and carried.

ANNOUNCEMENTS
Ulster County has raised its Senior Property Tax Exemption. The maximum exemption has increased from 50% of the property value to 65%. Senior residents are encouraged to contact the Assessor's Office to determine their eligibility.

The Sewer Task Force will be hosting an informational session at the Town Hall on January 10th from 10 AM – 12 PM. Residents of the Sewer District are encouraged to attend.

On January 29th, from 5:30 PM to 7:30 PM, the Drinking Water Committee will give a presentation on how to protect and care for your well. The presentation will also cover information on pollutants, water quality, and how to maintain water equipment. Join us in the Library Community Room for this informative event.

There are vacancies on the Ambulance District Board of Commissioners, Planning Board, Zoning Board of Appeals, and two positions on the Community Preservation Advisory Board. Anyone interested should contact the Supervisor.

SEWER TASK FORCE PRESENTATION AND DISCUSSION

The Sewer Task Force provided an update on the Town's sewer system, outlining ongoing issues such as inflow and infiltration concerns, current DEC and EPA violations, and the need to revise existing sewer regulations to better address these challenges. Rich Cerruto and Linda Geary explained that several potential solutions are being considered, including conducting basement inspections to identify sources of infiltration, evaluating a UV-based disinfection system, and updating the sewer law to better accommodate Gardiner's hybrid infrastructure. They emphasized the importance of correcting illegal sump pump connections, which put unnecessary strain on the system. Additionally, they highlighted the need to establish a reserve fund to support future tank replacements and long-term maintenance.

CONFERENCE REQUEST

On the motion of Supervisor Hartner, seconded by Councilmember Scandinaro to approve the Conference request for Councilmember Clements to attend the AOT, Newly Elected Town Officials Training on January 14th to January 16th for a maximum of $750.00 as well as the AOT Annual Conference on February 14th to February 16th for a maximum of $250.00.

PRIVILEGE OF THE FLOOR

Nicole Westrich- Sewer District questions and concerns
Matthew Bialecki – Concerns with a proposed subdivision on Guilford Rd.

ADJOURNMENT

On the motion of Councilmember Carucci, seconded by Councilmember Scandinaro and carried, the meeting was adjourned at 8:57 PM.

Respectfully submitted,

Julia Hansen
Town Clerk