Town of Fond du Lac Planning Commission Meeting

Date	Tuesday, November 10th, 2026
Location	Town Hall W5990 Pioneer Road
Time	6:00 PM
Meeting Materials	Meeting Materials Link (Google Drive Folder)
Note	Town board members may be in attendance for information-gathering purposes but will not take any action. Interested parties are encouraged to attend. All plan commission decisions are recommendations; the town board makes the final decision based on the recommendation.
Notice	The Town of Fond du Lac Planning Commission will meet on Tuesday, November 10th at 6:00 pm in the Town Hall to discuss a special exception for a side yard accessory building and for a visioning session for the 10-year comprehensive plan update.
Members	Mike Guilfoile, Jess Allender, Scott Roltgen, Lisa McArthur, John Zorn

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Minutes

1. Call to order. Roll call.
2. Approval of minutes from the previous meeting. Motion by Mike, second by John, carries 5-0.
3. Discuss and recommend action for a special exception for a side yard accessory building at N6071 Westview Drive.
    a. Special exception for the side yard placement and for accessory building. When the size of the lots are combined, the combined area is just under the one acre necessary for the 700 sq ft. Special exception to include both of those. Due to the same owner of the lots and the unbuildable nature of the lot to the south, the planning commission felt that buffer was sufficient.
    b. Four neighbors present. Discussed concerns with compliance with the covenants for the subdivision. Two neighbors had concerns about compliance with those; another was concerned about the driveway placement.
    c. The accessory building will match the house in terms of siding, roof, pitch, etc. On the street side of the garage, there will be windows that also match the house.

    d. Due to the unbuildable lot to the south, also owned by the applicant, the setback
    e. Motion by Scott and second by John to recommend the town board approve the special exceptions for the side yard accessory building and side setback due to utility easement with the following conditions:
        i. The new accessory building will match the existing garage in terms of siding, windows, garage doors, roof, and roof pitch, carries 5-0
    f. Motion by Mike, second by Lisa to recommend the town board approve a special exception for the accessory building size of 700 sq feet carries
    g.
4. Visioning session for 10-Year Comprehensive Plan Update.
    a. Please see November Meeting for Visioning Session notes.
5. Future agenda items.
    a. Steffes land division review
    b. 10-year update draft
    c. Herb Kedinger
    d. Next meeting date is December 15th
6. Jess to find original planning map
7. For town board (Dec. 14)
    a. Action on special exception uses for dog grooming, dog parks, dog care facilities to commercial zoning. (from October meeting)
    b. Action on a special exception for a side yard accessory building at N6071 Westview Drive
    c. Action on a special exception for a side yard accessory building size at N6071 Westview Drive
8. Adjournment at 7:33 pm. Motion by John, second by Lisa.