

**TOWN OF FOND DU LAC
FOND DU LAC COUNTY
W5990 W PIONEER ROAD, FOND DU LAC
SANITARY DISTRICT #3
JUNE 8, 2026
5:00pm**

1. The Sanitary District #3 Meeting was called to order by Chairman Jeff Montsma. Present were Chairman Montsma, Commissioners Matt Newton, Jessica Allender, Jennifer Janeczko and David Washkoviak, Treasurer Brenda Post, Engineer Eric Otte from JE Arthur, and various Town residents. Clerk Klapperich attended via Zoom Meeting.

Confirmation was made of open meeting notice.

2. Motion by Commissioner Washkoviak to approve meeting minutes from March 9th and May 11th meetings. Seconded by Commissioner Allender. Motion carried 5-0

3. Discuss routine maintenance. Eric Otte will speak regarding needs and expansion in agenda item 4.

4. Eric Otte stated Sabel Mechanical is the mechanical contractor used for routine maintenance for SD3 on lift station, any emergency situations that may occur, testing of generator, cleanout & maintenance of pumps. There is no pump station in the North part of SD3. Cleaning and Televising is the maintenance most needed regularly to find any ionide infiltration as well as inspections of manhole rings & seals as they deteriorate. Eric is responsible for the draw ups of sections for televising and has it drawn up. Just waiting on wetter weather. Manhole repair is done by DPW Supervisor Haney at this time. All televising can be done on a 6-7 year rotation. All manholes are numbered in our district with JE Arthur. SD3 is running out of sewer capacity. Any additional subdivisions should not be approved until additional capacity needed is purchased from the City of FDL. OSG has a master agreement and has all capacity calculations and knows where developments potentially will occur. When SD3 gets serious about needing more capacity, SD can map out and look at developments and capacity needed to calculate how much capacity to purchase. Eric also recommended we study the existing pump stations and their capacities, and compare to current existing development and future development as pump alarms at lift stations are happening more frequently, which indicates they are not operating properly. Additional meets will be necessary to come up with a plan.

5. Update on televising bids was not discussed at this time.

6. Discussion on Water Locate Requests. We currently do not have an assigned organization for water locate requests. Excel Underground, SMC or USIC have been used in the past. Recommendation was made by Eric Otte that Digger's Hotline has Excel Underground information for future requests.

7. Discussion and action on the removal and addition of authorized signors to all SD3 bank accounts as follows: Removal of former board members Supervisor Eric Kaufman & Supervisor Aaron Kulhs as authorized signer and the addition of Supervisor Matthew Newton, Supervisor David Washkoviak & Chairman Jeff Montsma as authorized signers on the following Town of Fond du Lac Accounts with National Exchange Bank & Trust:

Town of Fond du Lac General Checking Account ending in 3175

Town of Fond du Lac Rogersville Rd Debt Service Account ending in 0740

Town of Fond du Lac Lift Station Replacement Fund Account ending in 3594

Town of Fond du Lac Public Funds Savings Account ending in 9795

Town of Fond du Lac (2) Certificate of Deposits Account ending in 7045

Town of FDL Sanitary District #3 GO DEBT Account ending in 1471

Motion made by Commissioner Washkoviak to approve all authorized signors to all SD3 bank accounts as written. Seconded by Commisioner Allender. Motion carried 5-0.

8. Discussion and action to authorize Treasurer Brenda Post to work with Sue Nitschke or VESTA to complete a financial review of Sanitary District 3 and set up account information in the SAGE accounting program. Motion was made by Commissioner Washkoviak to approve Brenda to complete the review by Sue Nitschke based on fees. Seconded by Commissioner Newton. Motion carried 5-0.

9. Next meeting date set for September 14th @ 5:15pm.

10. Financial Report and Payment of Bills. Motion made by Commissioner Washkoviak to approve the financial report and payment of bills. Seconded by Commissioner Janeczko. Motion carried 5-0.

Motion made by Chairman Montsma to adjourn meeting. Seconded by Commissioner Washkoviak. Motion carried 5-0. Meeting was adjourned at 5:55pm.

Commissioner Matt Newton