

**TOWN OF FOND DU LAC
FOND DU LAC COUNTY
TOWN BOARD MONTHLY MEETING
W5990 W PIONEER RD
June 8, 2026
6:00 PM
PUBLIC HEARING**

A Public hearing relating to proposed revenue bond financing for Redeemer Evangelical Lutheran Church. No questions or discussion as the Town has no responsibility or financial obligations per Attorney Parmentier.

MINUTES

1. Meeting was called to order at 6:04pm by Chairman Jeff Montsma. Present were Chairman Montsma, Supervisors Matt Newton, Jessica Allender, Jennifer Janeczko and David Washkoviak, Treasurer Brenda Post, Attorney Matt Parmentier, representatives from Redeemer Evangelical Lutheran Church and various town residents. Clerk Terri Klapperich attended via Zoom. Confirmation was made of Open Meeting Notice.
2. Pledge of Allegiance.
3. Motion to approve meeting minutes from May 11, 2026 made by Supervisor Allender, seconded by Supervisor Janeczko. Motion carried 5-0.
4. Discussion and action on Final Resolution Regarding Revenue Bond Financing for Redeemer Evangelical Lutheran Church. Motion made by Supervisor Allender to approve the revenue bond financing. Seconded by Supervisor Janeczko. Motion carried 5-0.
5. Discussion and action on WLA full development agreement. Motion made by Supervisor Washkoviak to approve WLA's lighting plan, landscaping plan, site and grading plan, and development agreement. Seconded by Supervisor Janeczko. Motion carried 5-0.
6. Discussion and action on Horseshoe Lane Stormwater Repair. DPW Supervisor and Chairman Montsma met with property owners, Sefferns. There are up to 6 trees to be removed and agreement was made with Sefferns to allow town to complete work without easement. Property owners will be reimbursed \$5000 for trees that need to be removed to complete project. Motion made by Supervisor Washkoviak to approve reimbursement of \$5000 to Sefferns for trees. Seconded by Supervisor Janeczko. Motion carried 5-0. Chairman Montsma made a motion to pursue the most cost effective bid that comes in for the Horseshoe Lane stormwater repair. Seconded by Supervisor Washkoviak. Motion carried 5-0.
7. Discussion and action to renew Wisconsin Towns Association Membership. Motion made by Supervisor Washkoviak to renew WTA Membership. Seconded by Supervisor Allender. Motion carried 5-0.

8. Discussion and action to renew Envision Greater Fond du Lac Public Investment. Motion made by Chairman Montsma to renew town commitment to Envision Greater Fond du Lac. Seconded by Supervisor Washkoviak. Motion carried 5-0.
9. Discussion and action to cancel post office box being used by Safebuilt. Motion made by Supervisor Allender to cancel post office box. Seconded by Supervisor Janeczko. Motion carried 5-0.
10. Discussion and action to hire a consulting firm to conduct Water Impact Fee analysis. Town needs to look at a study for cost structure for water utility. Eric Otte quoted about \$2000-\$3000 to complete the analysis and Eric already is very knowledgeable of our system. Motion made by Chairman Montsma to accept JE Arthur to conduct a water impact fee analysis at a cost of \$2000 - \$3000. Seconded by Supervisor Allender. Motion carried 5-0.
11. Discussion regarding engineering fees being included in permit fees to property owners for site plan reviews deemed necessary by Town Board or Planning Commission. Attorney Parmentier recommends to include in Fee Schedule that "all applicants are responsible for any professional fees incurred as a result of their permit applications." No motion made.
12. Discussion regarding 10-year review due in 2027 for Comprehensive Plan 2040. The 10-year review is required of the town. Zoning decisions are made to be consistent with Comprehensive Plan. There are several steps involved: hire someone to complete the review; complete a public participation plan (i.e. workshop meetings, public hearings, surveys); legal notice and public hearing. This is an approximate six month process. Attorney Parmentier will follow-up with survey ideas. Discussion will be continued at the July meeting.
13. Public Works
 - a. Update on DPW. It is weeding/mowing season.
 - b. DPW Supervisor's report – not present.
 - c. Update from Permit Issuer/Inspector – not present.
14. Annual approval of all Town licenses July 1, 2026 – June 30, 2027:
Class A Beer and Liquor License for the following businesses: Aldi's #13, Gas Plus, LLC, Bobby Gas & Food Mart;
Class B Beer and Liquor License for the following businesses: The Nut House, LLC, JP's Four Mile House, LLC, Kurtev, LLC, Donny Du's LLC;
Cigarette License for the following businesses: Bobby's Gas and Food Mart, Inc. and Gas Plus, LLC;
Salvage License for the following businesses: American Auto, Diamond Auto;
Mobile Home License for the following business: Woodland Park;
Operator's licenses for all Class A and Class B businesses: Aldi's #13, Bobby's Gas and Food Mart, Inc., Gas Plus, LLC, The Nut House, LLC, JP's Four Mile House, LLC, Kurtev, LLC and Donny Du's LLC.
Short-term Housing licenses for N7248 Winnebago Drive; W5257 Bechaud Beach Dr; W5231 Bechaud Beach Dr
Motion by Supervisor Allender to approve all town licenses as printed above. Seconded by Supervisor Newton. Motion carried 5-0.

15. Discussion and action to authorize the removal of former board members Supervisor Eric Kaufman & Supervisor Aaron Kulhs as authorized signers and the addition of Supervisor Matthew Newton, Supervisor David Washkoviak & Chairman Jeff Montsma as authorized signers on the following Town of Fond du Lac Accounts with National Exchange Bank & Trust:
Town of FDL Water Utility District #1 ending in 2571
Town of FDL Water Utility Debt Service Account ending in 9435
Town of FDL Water Utility Construction Account ending in 9128
Town of Fond du Lac Sewer User Account ending in 4975
Motion made by Supervisor Washkoviak to approve the authorization and removal of all board members on accounts at National Exchange Bank & Trust as printed above. Seconded by Supervisor Janeczko. Motion carried 5-0.
16. Public Comment by Brian Balson regarding Supervisors not commenting during board meetings. Suggestion made that Supervisors get divided throughout the town. Also, possibly create a “welcome to the neighborhood” letter could be drafted and Supervisors could meet all new residents.
17. Chairman/Clerk/Supervisor/Fire Chief Reports. Supervisor Allender has updated the park impact fee analysis on website and working on workshop meeting items.

Supervisor Washkoviak reported the bulky waste pick-up was successful with three full dumpsters and is very impressed with how clean the DPW building is.

Chairman Montsma spoke regarding the appointed officials for the different Sanitary Districts and will be discussed at each Sanitary District meeting in the upcoming months. Supervisor Janeczko is the new direct contact for the Humane Society. Town met with Vesta to complete town audit. Vesta has recommended that an additional individual work with Clerk Klapperich and Treasurer Post as an extra set of eyes to look over things for redundancy. Chairman Montsma will be attending a seminar this week on shared government presentations

Chief Birschbach reported the garage door openers have been installed. The park was burned and that went well. Chief Birschbach has reviewed the Emergency Response Plan sent by Clerk Klapperich and will be completing the information requested.

Clerk Klapperich reported the next election cycle has begun. Absentee ballots will be mailed out next week.

18. Discussion of pending Board of Appeals and Planning Commission matters. Supervisor Allender reports the Planning Commission will meet on June 16 to review and modify the fee schedule and the special exception for accessory buildings.
19. Financial Report and payment of bills.
May Account Balances:
General Account Orders: \$615,240.21
General Account Received: \$331,897.98
General Account Balance: \$661,307.58
Road Bridge & Culvert: \$336,093.42
Park Account: \$35,986.47

Town Hall 9 Month CD: \$27,626.74 renews 7/15/26
Fire Dept 9 Month CD: \$17,586.68 renews 7/15/26

Motion made by Supervisor Washkoviak to approve financial report. Seconded by Supervisor Janeczko . Motion carried 5-0.

Payment of Bills: \$67,691.13
Wages: \$17,024.84

Motion made by Supervisor Washkoviak to approve payment of bills. Seconded by Supervisor Allender. Motion carried 5-0.

20. Closed Session: The Town Board intends to convene into closed session pursuant to Wis. Stat., § 19.85(1)(g) for the purpose of conferring with legal counsel for the Town who is rendering oral or written advice concerning strategy to be adopted by the Town with respect to litigation in which the Town is or is likely to become involved; and pursuant to Wis. Stat., § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. During the closed session, the Board intends to discuss pending litigation. By voice vote adjournment. Supervisor Newton – aye, Supervisor Allender – aye, Supervisor Janeczko – aye, Supervisor Washkoviak – aye, Chairman Montsma – aye.
21. Adjournment.

Submitted by Terri Klapperich, Clerk