

**TOWN OF FOND DU LAC
FOND DU LAC COUNTY
TOWN BOARD MONTHLY MEETING MINUTES
May 11, 2026 @ 6:00 PM**

PUBLIC HEARING

A public hearing was held regarding the adoption of a new Park Impact Fee Ordinance. The board discussed the new park impact fee ordinance, proposing a \$2000 fee per new single-family home, an increase from the previous \$200 impact fee which has been in force since 2008. Concerns were raised by the public about the fairness and necessity of the increase with suggestions to phase the fee and focus on trail development first. Public hearing was adjourned.

MONTHLY MEETING

1. The Montly Meeting was called to order by Chairman Jeff Montsma, Present were Chairman Montsma, Supervisors Matt Newton, Jessica Allender, Jennifer Janeczko and David Washkoviak; Clerk Terri Klapperich, Treasurer Brenda Post and Attorney Matt Parmentier and various Town residents. Confirmation was made of Open Meeting Notice.
2. Pledge of Allegiance.
3. Reading and approval of minutes from previous meeting. Motion made by Supervisor Washkoviak to approve meeting minutes, seconded by Supervisor Janeczko. Motion carried 5-0.
4. County Supervisor Martin Ryan spoke regarding his candidacy for Wisconsin's 60th Assembly District.
5. Discussion and action to approve CSM for Whealon, parcels T09-15-17-99-LB-200-00 & 205-00; RM Zoning. Planning Commission recommended approval to the board at their April 28th meeting. Motion by Chairman Montsma to approve the CSM, seconded by Supervisor Allender. Motion carried 5-0.
6. Discussion and action to approve WLA Site and Grading Plans and Stormwater Agreement, parcels T09-15-17-07-06-002-00 & T09-15-17-07-08-007-00; north of HWY 23 and west of the Streblov apartments. Planning Commission recommended approval to the board at their April 28th meeting contingent upon final approval by town engineer. Motion made by Supervisor Washkoviak to approve site and grading plans as well as stormwater agreement contingent upon town engineer's final approval, and motion that that landscaping and lighting plans will need to be approved at future board meeting. Seconded by Supervisor Jennifer Janeczko. Motion carried 5-0.
7. Discussion and action to approve Redeemer Church and School Site and Grading Plans and Stormwater Agreement, (Parcels T09-15-17-07-16-006-00 and T09-15-17-07-13-008-00. Planning Commission recommended approval to the board at their April 28th meeting contingent upon final approval by town engineer. Motion made by Supervisor Washkoviak to approve site and grading plans as well as stormwater agreement contingent upon town

engineer's final approval, and motion that that landscaping and lighting plans will need to be approved at future board meeting. Seconded by Supervisor Jess Allender. Motion carried 5-0.

8. Discussion and possible action to approve MJH Stump and Tree Service Site and Grading Plans, N7069 Luco Road, parcel T09-15-17-99-RE-090-00 was postponed until future meeting.
9. Discussion and action to approve the adoption of the new Park Impact Fee Ordinance. Board discussed phasing the increase in the impact fee over the next years. Park fee analysis will be updated to reflect the phase increase. Motion made by Supervisor Washkoviak to initiate phase one of park impact fee increase to \$600. Seconded by Chairman Montsma. Motion carried 5-0.
10. Discussion and action to approve water filtration system for DPW bathroom and slush tank. Motion made by Supervisor Washkoviak to approve the purchase of a sulfur and iron filter for the DPW bathroom and slush tank, seconded by Supervisor Janeczko. Motion carried 5-0.
11. Discussion and action to appoint John Zorn and Scott Blamey to the Planning Commission. Motion made by Supervisor Washkoviak to approve John Zorn and Scott Blamey to the Planning Commission, seconded by Supervisor Janeczko. Motion carried 5-0.
12. Discussion and possible action on Horseshoe Lane Stormwater Repair and proposal from local contractors and DOT. Item has been tabled at this time until further information is received by DOT.
13. Discussion and action on appointments to Board of Review, Planning Commission, Clerk and Treasurer positions. Motion made by Chairman Montsma to approve the following terms for Board of Review, Planning Commission, Clerk and Treasurer:

Clerk Klapperich and Treasurer Post, 3 year term beginning July 1, 2026.

Planning Commission:

Scott Blamey and Herb Keding, 1 year term beginning July 1, 2026.

John Zorn and Mike Guilfoile, 2 year term beginning July 1, 2026.

Jess Allender, Lisa McArthur and Scott Roltgen, 3 year term beginning July 1, 2026

Board of Appeals:

Cathie Seffern, Mike Turner and Anthony Beregszazi, 2 year term beginning July 1, 2026.

Joe Schumacher and Charlie Martin, 3 year term beginning July 1, 2026.

Motion seconded by Supervisor Washkoviak. Motion carried 5-0.

14. Discussion and action to approve Bristol Morgan Bank authorization for check signing to Clerk Klapperich for Town General Account. Motion made by Supervisor Washkoviak to approve Clerk Klapperich to sign check for the Town General Account, seconded by Supervisor Janeczko. Motion carried 5-0.

15. Operator License for Julie Hagman – The Nuthouse. Motion made by Chairman Montsma to approve operator license for Julie Hagman, seconded by Supervisor Janeczko. Motion carried 5-0.
16. Public Works
 - a. Update on DPW by Chairman Montsma. Chairman did a ride-along with DPW Supervisor Haney . Will be finishing up final ditching on one property, there is an intersection at Joseph Ct and Alexander that needs site line and trees removed. We have accepted bids for four trees being removed on Reinhardt Road. Culvert on Rogersville Road will be worked on this summer as well. Town applied for a \$800,000 grant for Van Dyne Bridge.
 - b. DPW Supervisor report received via email. Supervisor not present.
 - c. Update from Permit Issuer/Inspector. Not present.
17. Discussion of property at N5874 Esterbrook Road regarding drainage. Stormwater drainage was blocked by homeowner. Property owner Bethany Guell, homeowner on Fox Drive, spoke regarding the flooding that occurred on her property as a result of blockage.
18. Public Comments by Brian Balson, Bethany Guell and Charlie Martin.
19. Supervisor Newton's first meeting, nothing to report. Supervisor Allender reports she is working on Joint Workshop task list.

Chairman Montsma spoke of fees after last month's meeting and about Supervisor Allender working for the Town on special projects at an hourly rate. Clerk Klapperich is being paid hourly while she is learning the Clerk position, therefore the planning commission stipend for March and April will be passed to Supervisor Allender for the extra work she's doing for the town and planning commission. Responding to public comments regarding shoulder work on Fox Drive. There was an analysis on Fox Court south all the way and know there are issues with line of sight triangle. At this time it is not on high priority to be completed. Town is also looking at Alexander and Joseph triangle. Town Hall Roof needs to be repaired. Estimate for five-year repair is \$27,000. Estimate for new roof is \$156,000. Previous years roof had been patched and it is now failing. Chairman Montsma and Fire Chief Birschbach are working with a consultant to lead us through the town's future fire department needs and helping to apply for a state grant that will reopen this fall.

Clerk Klapperich reports Board of Review on May 12 from 5pm-7pm, Bulky Waste is May 30th from 8am-1pm. Clerk Office Hours are Mondays 1pm-5pm, Wednesdays 1-5 and Friday's prior to board meeting 12pm-4pm. Landfill is now open Saturdays through Mid-November from 8am-12pm.

Treasurer Post reports she is working with Vesta to finish up the audit for 2025.

Fire Chief Birschbach reports the garage door openers have been ordered. Chief hoping to have controlled burn at park later this week.

20. There are no pending Board of Appeals matters. Planning Commission will meet May 19th and has two items on agenda: a fee schedule and to discuss a possible special exception for accessory buildings and front and side yard situations.

Officer Ed reported on calls for service.

21. Financial Report and payment of bills.

April Account Balances:

General Account Received:	\$38,085.80
General Account Orders:	\$128,793.71
General Account Balance:	\$377,965.35
Road, Bridge & Culvert:	\$321,639.41
Park Account:	\$36,180.98
Town Hall 9 Month CD:	\$27,626.74 Renews 7/15/26
Fire Dept. 9 Month CD:	\$17,586.68 Renews 7/15/26

Motion by Supervisor Washkoviak to approve financial report, seconded by Supervisor Janeczko. Motion carried 5-0.

Payment of Bills:	\$329,212.83
Wages:	\$16,029.40

Motion by Supervisor Washkoviak to approve payment of bills, seconded by Supervisor Janeczko. Motion carried 5-0.

22. Closed Session: The Town Board intends to convene into closed session pursuant to Wis. Stat., § 19.85(1)(g) for the purpose of conferring with legal counsel for the Town who is rendering oral or written advice concerning strategy to be adopted by the Town with respect to litigation in which the Town is or is likely to become involved; and pursuant to Wis. Stat., § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. During the closed session, the Board intends to discuss pending litigation. By voice vote adjournment. Supervisor Newton – aye, Supervisor Allender – aye, Supervisor Janeczko – aye, Supervisor Washkoviak – aye, Chairman Montsma – aye. Adjournment.

Submitted by Terri Klapperich, Clerk