

**TOWN OF FOND DU LAC
FOND DU LAC COUNTY
TOWN BOARD MONTHLY MEETING
February 9, 2026
6:00 PM
PUBLIC HEARING**

Motion made by Supervisor Jennifer Janeczko to appoint Supervisor Jess Allender as Acting Chairperson for both the Public Hearing and Board Meeting tonight. Seconded by Supervisor David Washkoviak. Vote called for by Attorney Parmentier. Motion carried 4-0.

There was a Public Hearing on the following:

1. Request by American Auto for site plan and CSM approval for property located at W6811 County Road 000.

Public comment questioning the current zoning for the site. There was clarification made to the public by the Board that the current zoning on the site is currently Commercial per Planning Commission. No other public comments.

2. Request by Winnebago Lutheran Academy for (1) CSM approval (2) rezoning of newly surveyed lot from C-2 to RM, and amendment to special exception permit related to its development project on Highway 23.

Public comment regarding request for a traffic study being done prior to final approval. Public comment in support of WLA project. Chairman Montsma spoke of previous Wisconsin Department of Transportation (DOT) Traffic Study which was completed in 2020 for WLA which was approved by DOT at that time.

The Public Hearing was adjourned.

MEETING MINUTES

1 - The Monthly Meeting was called to order at 6:13pm by Acting Chairperson/Supervisor Jess Allender. Present: Supervisors Aaron Kuhls, Jennifer Janeczko, and David Washkoviak; Clerk Patti Supple, Treasurer Brenda Post, Deputy Clerk Theresa Klapperich, Attorney Matt Parmentier and various Town residents. Chairman Montsma attended virtually. Confirmation was made of Open Meeting notice.

2 - The Pledge of Allegiance was recited.

3 - Minutes from the previous 1/12/26 Monthly Meeting were approved as presented, motion to approve minutes by Supervisor Washkoviak, seconded by Supervisor Janeczko. Motion carried 5-0.

4 - Discussion and action on Site Plan and Certified Survey Map (CSM) for American Auto property located at W6811 County OOO. Planning Commission met in January and requested the Board's approval of CSM occurs after the Town Civil Engineer, Gremmer & Associates, approves the site grading plan. Motion made by Supervisor Washkoviak to approve American Auto Site Plan and CSM contingent on Gremmer & Associates review and approval of plans. Seconded by Supervisor Janezco. Motion carried 5-0. Clerk Supple to follow-up with Gremmer & Associates for review.

5a. Discussion and action on Winnebago Lutheran Academy's Certified Survey Map (CSM) related to its development on Hwy. 23. Motion made by Supervisor Washkoviak to approve CSM. Seconded by Supervisor Janezco. Motion carried. 5-0.

5b. Discussion and action regarding the rezoning of lot from C-2 to RM at development on Hwy. 23. Motion made by Chairman Montsma to allow rezoning. Seconded by Supervisor Washkoviak. Motion carried 5-0.

5c. Discussion and action to amend WLA Special Exception Permit related to its development on Hwy. 23. Motion made by Supervisor Washkoviak to amend the Special Exception Permit to add the parcel that is being re-zoned. Seconded by Supervisor Janezco. Motion carried 5-0. Attorney Parmentier to notify Fond du Lac County of rezone and update to zoning.

6. Discussion and action on purchase of a laptop for DPW. Motion made by Supervisor Washkoviak to approve a new PC specific laptop computer be purchased not to exceed \$2500 for DPW. Seconded by Supervisor Janezco. Motion carried 5-0.

7. Discussion and action to clean out old papers from safe. Motion made by Supervisor Allender to allow Clerk Supple and Deputy Clerk Klapperich to clean out old papers per Wisconsin Record Retention Laws and to Notify the State Historical Society via letter of their intentions. Seconded by Supervisor Washkoviak. Motion carried 5-0.

8. Discussion and action regarding approval of Streblow Drive road acceptance agreement and highway order. Attorney Parmentier verified the agreement and highway order has been drafted. Motion made by Supervisor Washkoviak to approve said agreement and highway order be signed and recorded with the Register of Deeds. Seconded by Chairman Montsma. Motion carried 5-0.

9. Approval of dogs-only contract with Humane Society. This agenda item will be tabled until next month to allow for more information to be collected.

10. Discussion regarding improvements needed at Town parks. Town is looking into charging an Impact Fee for new construction which will allow for improvements at Town parks. Attorney Parmentier to contact Ehlers for costs involved to calculate Impact Fees.

11. Discussion and action on AECOM change order regarding work on annual stormwater report. Costs are split between the Town of Fond du Lac, Town of Taycheedah and Town of Friendship. The cost to the Town of Fond du Lac is \$5400. This MS-4 report is due 3/31 and a requirement of EPA. Motion by Supervisor Montsma to approve payment and submission of MS-4 Form by Attorney Parmentier. Seconded by Supervisor Allender. Motion carried 5-0.

12. Discussion and action regarding street light study. Motion made by Supervisor Janezco to not have a light study completed. Seconded by Supervisor Allender. Motion carried 4 ayes - 1 abstain by Chairman Montsma.

13. Discussion and action regarding development agreement amendment for expansion of two additional lots in Esterbrook Estates subdivision. Motion made by Supervisor Allender to allow Attorney Parmentier to draft a development agreement to include the additional two lots and the movement of the existing cul-de-sac and extending utilities to include the additional two lots. Seconded by Chairman Montsma. Motion carried 4 ayes - 1 abstain by Supervisor Washkoviak.

14. Public Works

a. Update on stormwater. Attorney Parmentier will be completing MS-4 permit which was approved above in Agenda Item #11 and is due 3/31.

b. Update on DPW. Supervisor Haney is concerned with the amount of parking happening on sides of roads during snowstorms. Citations are being given to vehicles parked on roadways. Notice will be posted on the website reminding residents that there is no parking on roads 8pm-8am November 15 through March 15.

c. DPW Supervisor's report. All major repairs have been completed.

d. Update from Permit Issuer/Inspector. Well Permits and Sanitary District Reports are being updated.

15. Public Comments. One public comment regarding excessive automobiles being stored and/or repaired at a residence on Fox Drive.

16. Chairman Montsma thanked Supervisor Haney for his work overseeing facilities and buildings during snowstorms and excessive cold spells. Chairman Montsma was unable to attend FDL County Hwy. Commission Meeting but all ATV/UTV routes were approved unanimously.

Clerk Supple announced the February 17th Primary Election. Envision Greater Fond du Lac has sent out questionnaires to the three candidates. These will be posted on the Town Website when received. Absentee Voting will not be held for the primary election. Anyone wanting an absentee ballot must make an appointment with Clerk Supple.

Treasurer Post has completed tax collection. Settlements with County and School Districts are in process.

Fire Chief Birschbach reports the garage door openers and some doors may need to be replaced on the building. Discussion will be held at next month's meeting.

17. Board of Appeals will have a meeting on Wednesday, February 18th regarding a variance request from Scott Roltgen. Planning Commission will meet on Tuesday, February 24th regarding Certified Survey Map for Redeemer Lutheran and Rezoning request on Rolling Meadows Drive.

18. Financial Report:

General Account Received: \$26,700.96
General Account Orders: \$293,285.03
General Account Balance: \$415,484.50
Road, Bridge & Culvert: \$320,459.91
Park Account: \$33,769.47
Town Hall 9 Month CD: \$27,626.74 renews 7/15/26
Fire Dept. 9 Month CD: \$17,586.68 renews 7/15/26

Payment of Bills:

Bills: \$68,053.69 Wages: \$17,299.12

Motion made by Supervisor Washkoviak to approve Financial Report and Payment of the Bills. Seconded by Supervisor Janezco. Motion carried 5-0.

19. Closed Session: The Town Board intends to convene into closed session pursuant to Wis. Stat., § 19.85(1)(g) for the purpose of conferring with legal counsel for the Town who is rendering oral or written advice concerning strategy to be adopted by the Town with respect to litigation in which the Town is or is likely to become involved; and pursuant to Wis. Stat., § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. During the closed session, the Board intends to discuss pending litigation. By voice vote adjournment. Kuhls, aye; Janezco, aye; Washkoviak, aye; Montsma, aye; Allender, aye. The board convened into Closed Session.

Submitted by Theresa Klapperich, Deputy Clerk